

**Township of North Frontenac
By-law No. 75-22**

Schedule 'Q' – Part 8 - On-site Sewage Systems

Part 8 - On-site Sewage Systems

- Construction or alteration of a Class 2, 3, 4, or 5 sewage system other than a Class A sewage system
 - Fee – \$978.00 per sewage system
- Construction or alteration of a Class A sewage system. *(Class A system represents flows greater than 4500 litres)
 - Fee – \$1080.00 per sewage system
- Installation or replacement of septic tank only
 - Fee – \$772.00 per sewage system
- Plans Review to confirm location only of existing sewage system
 - Fee – \$103.00 per sewage system
- On-Site Review to confirm location only of existing sewage system
 - Fee – \$257.00 per sewage system
- Review of Performance Level of Existing On-Site Sewage System
 - Fee – \$515.00 per sewage system
- Certificate of Approval renewal
 - Fee – \$154.00 per sewage system
- Review for new lots in a subdivision, condominium, severance or lot addition
 - Fee – \$515.00 per lot
- Review for Minor Variance application or Zoning By-Law amendment
 - Fee – \$463.00 per sewage system
- Review for Minor Variance in combination with a Review of Performance Level
 - Fee – \$720.00 per sewage system
- Review for Minor Variance in combination with a new Class 2, 3, 4, or 5 sewage system other than a Class A sewage system
 - Fee – \$1183.00 per sewage system
- Additional Inspections
 - Fee – \$94.00 per repeat inspection of same stage of construction, at the Chief Building Official's Discretion
- Renewal of Permit
 - Fee – \$71.00 per deferral of revocation of permit that may be revoked in accordance with the Building Code
- Review of Revised Permit Documents
 - Fee – \$71.00 per hour
- Transfer of Permit to New Property Owner
 - Fee – \$71.00 per permit
- Third Party Review or Consultation
 - Fee – Where determined by the Chief Building Official that peer review and/or consultation by a third party consultant is required, the Applicant or Permit Holder shall reimburse the municipality all fees and expenses of the consultant, in addition to the fees noted in this schedule.

Payment of Fees

1. All fees set out in Schedule “Q” are payable to the Township of South Frontenac.

Annual Adjustment of Fees

1. The Fees set out in Schedule ‘Q’ shall be adjusted annually on and effective the 1st of February based upon the 3rd quarter Statistics Canada Non-Residential Cost Index: Ottawa; where such index indicates negative growth, the fees shall remain at the level established for the prior year. The Treasurer shall update Schedule ‘Q’ as of February each year, rounding the fees up to the next dollar, however no amendment to the by-law shall be required to give effect to the fee changes.

Refund of Permit Fees

1. General Provisions

- (1) Refunds of fees collected under Schedule “Q” shall be provided in accordance with provisions of this Part, where the:

- Permits have been issued, but no construction has commenced;
- Permits have not been revoked; and
- Permits have not expired.

2. Refund Provisions for Permit Fees found in Schedule “Q”:

- (1) Requests for refunds must be submitted to the Township of South Frontenac’s Chief Building Official in writing who will determine the amount of Permit Fees, who will determine the amount of Permit Fees, if any, that may be refunded.
- (2) Except as provided in sentence (3) , the amount of fees refundable shall be calculated based on the total of all permit fees collected under the authority of Schedule “Q” as follows:
 - 75 percent refundable if applicant cancels application prior to release of permit for issuance;
 - 50 percent refundable if the Chief Building Official has released the permit for issuance.
- (3) Notwithstanding sentence (2), no refund shall be made of an amount less than \$35.50.