PRE-AUTHORIZED TAX PAYMENT PLAN AUTHORIZATION AGREEMENT

I/we, the undersigned, hereby authorize The Corporation of the Township of North Frontenac and the financial institution identified below to draw payments on the installment due dates from the account (identified below) payable to The Corporation of the Township of North Frontenac for payment of property taxes and amounts added to the tax roll.

Please print or type your responses.

Name	Residence telephone number	Daytime telephone number
Property Address	Mailing address (if different from property address)	
Property account number 10 – 42 – __ __ __ – __ __ __ – __ __ __ __ __ – 0000		

Financial Institution

Name of institution	Type of service ❑ Personal ❑ Business	Chequing account number

Authorizing Signature(s)

Note: If more than one signature is required for the account, **all must sign this agreement**.

Signature 1	Signature 2
Email address	Date

Send this completed form and a VOIDED cheque to: Township of North Frontenac
6648 Road 506
Plevna, Ontario
K0H 2M0

Telephone no:
(613) 479-2231
Toll-free no:
1(800) 234-3953

Pre-Authorized Payment Plan Terms & Conditions

- You certify that your taxes are fully paid to date and that your bank account is in good standing with sufficient funds to cover pre-authorized payments as they come due.
- If more than one signature is required on cheques issued against the account, all depositors must sign the application.
- Accounts will be removed from the Pre-Authorized Payment Plan once two (2) items have been returned as NSF. The Township of North Frontenac will levy a $25.00 service charge (plus applicable interest) for any payment that cannot clear your account.
- If you wish to cancel your Pre-authorized Payment Plan -- or need to change information such as your bank account details -- simply provide the Township of North Frontenac Office with written notice at least 30 days in advance of your next payment date.

Before submitting your completed application, please ensure that you have:

- Attached an unsigned cheque marked VOID. (No credit line cheques please.)
- Identified your chequing account number on the application form.
- Signed your application form.
- Prepared a separate application for each property you want to enroll in the Pre-authorized Payment Plan.
- Paid all taxes owing to date on your account.

The Deputy Treasurer will gladly answer any questions you may have, call (613) 479-2231 ext 226, toll-free 1(800) 234-3953 or by email at *deputytreasurer@northfrontenac.ca*.