



OMPAH FIRE HALL DESIGN TASK FORCE **MEETING AGENDA**

FRIDAY, JULY 24, 2015 AT 9:30 A.M.

CLAR/MILL FIRE HALL (UPSTAIRS MEETING ROOM) – PLEVNA, ONTARIO

1. CALL TO ORDER

2. DISCLOSURES OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. DELEGATIONS

a) None.

4. OMPAH FIRE HALL DESIGN TASK FORCE NOTES

a) April 16, 2014 – Ompah Fire Hall Design Task Force.

5. BUSINESS ARISING

a) None.

6. COMMUNICATIONS

a) Resolution #633-14 dated December 15, 2014 – Appointments to Committees; Task Forces and Council Portfolios; Council authorization to extend the Task Force until the project is completed.

7. NEW BUSINESS

- a) Other possible donations – Chair to provide clarification
- b) 2015 Continuation of Ompah Hall Renovation Project Summary – Treasurer's Excel breakdown re Ompah Fire Hall and Community Hall projects.
- c) List of Deficiencies; Outstanding items; Next Steps; and Proposed Completion Date.
- d) Recommendation to Council to disband the Ompah Fire Hall Design Task Force.

8) ADJOURNMENT

NOTE:

Special thanks to everyone from Council and the whole Community – GREAT JOB!

NOTES of a Meeting of the Ompah Fire Hall Design Task Force of the Township of North Frontenac held on Wednesday, April 16, 2014 at the Ompah Community Hall, 10200 Road 509, Ompah, Ontario.

PRESENT: Steve Sunderland, Chair; and Councillor John Inglis – Ward 3 (arrived at 2:10 P.M.).

ALSO PRESENT: Cheryl Robson, Chief Administrative Officer (CAO); Steve Riddell, Director of Emergency Services/Fire Chief; Denis Bedard, Ompah Deputy Fire Chief; and Tammy McQuigge, CAO Confidential Secretary (Recording Secretary).

1) CALL TO ORDER

The meeting was called to order by the Chair at 1:00 P.M.

2) DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4) OMPAH FIRE HALL DESIGN TASK FORCE NOTES

a) July 10, 2013 – Ompah Fire Hall Design Task Force
(Council received on August 12, 2013).

Note: Meeting Notes previously circulated to Task Force Members on August 2, 2013.

3) DELEGATIONS

a) Fire Chief Riddell and Deputy Fire Chief Bedard – FC Riddell circulated the Priorities for Ompah Station Renovation to the Task Force members (see copy attached). Council did not accept the funding proposal; therefore, must stay within the \$180,000 budget. The Ompah Community Volunteer Association (OCVA) has reinforced their support of \$50,000 so with the \$180,000 approved budget; this would provide approximately \$230,000; along with the separate \$10,000 in the North Frontenac Fire Department (NFFD) Budget for the required fire separation per the Fire Orders; plus monies for the Accessibility requirements.

A revised Ompah Station Fire – Ward 3 Reserve Fund balance breakdown was provided to the Task Force.

The following was then discussed:

- Mileage to be charged to the Fire Budget.
- Costs needs to be kept separate (i.e. Fire Hall Renovation; Accessibility; Library Renovation; and Community Halls Renovation).
- Accessibility refers to walkway and washroom. There are new legal requirements to do the accessibility work (Chief to obtain clarification from the CBO re: Code Requirements).
- Some items on the list the Fire Chief can do, in consultation with the Volunteer Firefighters and CAO assistance, if required (i.e. quotes less than \$20,000).
- It was mentioned extra monies for a Project Manager were not included in the total budget.

NOTE: Councillor Inglis arrived at this time.

- It was suggested to pick out a smaller project to do, as this is the best value for the monies available. Sunderland to work with the Contractor(s) re: Phase One – landscaping/drainage.
- The Chief Building Official (CBO) will be asked about legislation to define what a major renovation is and what it means for this project.
- Lowest quote not always accepted.
- Breaking project down – CAO to talk to Public Works Manager; paving apron in front of the Fire Hall and to the road may be added to the Request for Tender – then removes this task from the Project Manager.
- Fire Chief to talk to the Manager of Community Development (MCD) re: furnace changes and the possibility of building it in.
- CBO must be kept in the loop and he needs to let the Fire Chief know what needs inspections.
- Inglis – itemized list needed with priorities – with dates/times/costs.
- Fire Chief to work to ensure projects are done, in time and done correctly.
- Contractors to speak with the Fire Chief.
- Fire Chief Purchase Orders are required.
- Township is taking full responsibility and liability of entire project.
- Council has taken on more responsibility as they rejected the last bid (i.e. large Contractor would have their own Project Managers).
- Chair delegation on the April 28, 2014 Council Agenda.
- Ompah Community Volunteer Association (OCVA) donation – changed, Bedard said he does not believe, as long as the basics are done but he will talk to Rose Boivin, Secretary for the OCVA and email the CAO either way.
- If Council approves, the Chair said descriptions are needed to advise what is to be done, then get quotes and move forward on this project.

The attached Priorities for the Ompah Station Renovation was discussed:

1. Solution to water problem on property.

- Chair to act as Project Manager for this project.
- Solution may be gravel placed.
- Water issues inside and outside.
- Drain from Fire Hall out, from grease trap to dry well outside.
- Chair can assist with this.
- Subsurface drain to the low area with a dyke.
- Cannot do landscaping just yet until water issues are dealt with.
- Fire Chief wants to re-locate 2 trailers on the Fire Hall property but to make sure the area is dry – not under water.
- Fire budget monies are available to move trailers only – not to prepare area.

The large doors were then discussed:

- Fix or replace the doors.
- Wasting time waiting for doors.
- 2 doors with controllers whereas one door requires a beam.
- \$8,000-10,000 regardless if 1 or 2 doors and \$3,000 for the beam.

- Once it is decided of either one large door or 2 smaller doors then it is done, no going back.
 - 12 foot doors – standard door.
 - Three written quotes to be obtained, no Tenders.
 - Go to Council to advise how money will be spent.
 - 3 openers/controllers for the bay doors.
 - Volunteer Firefighters want 2 doors and not 1 door as some were worried if power goes out cannot lift the door.
 - If 2 doors then loose parking ability afforded with only 1 door.
2. Repair and level damaged concrete in truck bay.
- Heated floor may not be a priority, just repair and level.
 - Remove floor, reinforce it, then coat it; and install a drain.
 - Heated floor could be done anytime as drain will be in and some patches done now.
 - If heated floor to go in, in a few years, then do not spend the money now to put in reinforcement, etc. but put in a floor that will work as it will be torn up later.
 - Inglis to get a general quote for demolition and installation of heated floor and system – propane.
 - Water table at the Fire Hall is so high that water underneath the floor needs to be drained properly – dry well.
 - Chair will ask previous Ompah Fire Hall Task Force member (Cleland) to provide his recommendation regarding the floor as he is very experienced.
 - Repair versus tip/tear solution – Chair to talk to Cleland first to ensure monies are not being wasted.
 - Ensure the integrity of the floor is kept and is consistent.
 - Put more drains in and install a proper drain system.
 - Solution to water problem on site is easy; solution to water problem inside is on the slab not in the ground.
 - Water needs to be gone from under the floor.
 - Some frost heaves cause the man door to not open – not the overhead doors.
 - Drain on west wall.
 - New concrete floor where it is cracked only – southwest corner of main hall.
 - A grease trap is needed – Chair to talk to Andris Abele.
 - Grease trap has to be accessible to have a company come in to drain.
 - Extend drain to location where lockers to be moved.
3. Relocate existing washroom to rear of fire hall and use space to create a mechanical room/storage/laundry facility with stackable washer and dryer.
- Washroom in Community Hall – ramp extended, larger door, corner sink in, only one bathroom changed.
 - Back door – new door not needed but a controller is needed.
 - Removal of the back door would limit Fire Personnel completely and putting the washroom where the back door is would be worse.
 - It was felt there is flexibility if the door remains.
 - Now that the tanker is gone, lockers still to be moved as previously decided.

- Washroom stays in current location and build a mechanical room.
 - Bunker gear being moved but the new location has a problem with water pooling.
 - Objective in this project, not moving washroom but building a furnace room.
4. Add new drywall or steel to interior of fire hall that meet Fire Code.
 - Interior, Chief Building Official approves as this will act as a fire separation.
 - All wood surfaces to be drywall.
 - Needs to be done as the Fire Prevention Officer issued an Order – shall be done.
 - Walls and ceiling drywalled, that will meet the Fire Code.
 - Done same time or after the floor.
 5. New fire hall entrance.
 - Chair to act as Project Manager for the front porch/entrance project.
 - Chair and Inglis to work on new entrance at side of Community Hall.
 - Entrance to the Fire Hall to be done in the Fall 2014.
 6. Exterior finish of fire hall; fascia; soffit and additional venting in attic.
 - Blown in insulation and ventilation in attic.
 - Volunteers can blow in the insulation.
 7. Exterior lighting.
 - Exterior lights over bay doors, new fixture needed.

Each phase/task to be done, keep small and consistent so one happens after another, etc. Put all the priorities in a list, in order of priority; this way if the monies run out before all of the items on the list are done at least the most important items on the list will be done. Chair to summarize the priorities, and provide a list with a description of each.

Proposed list in order of priority and timing:

1. a) Solution to water problem on property – outside landscape and inside floor drainage to the west side; new concrete floor where cracked.
 - b) Two large doors (no beam) plus 2 controllers for front doors; one controller for back door.
 - c) Plumbing.
 - d) No change to the washroom.
 - e) Mechanical room (furnace and water equipment).
2. Foyer/Roof.
3. a) Repairs to floor and if monies left, upgrade floor; perhaps a heated floor.
 - b) Drywall.
4. Accessibility.

5) BUSINESS ARISING

- a) Procurement Policy Update re: Tender Requirements – Council Resolution #201-14 dated April 7, 2014.
- b) Accessibility Breakdown – Council Resolution #189-14 dated April 7, 2014.

- c) Rescind Resolution(s) regarding the Ompah Fire Hall being a Fire Hall only with the ability for Community use – Council Resolution #222-14 dated April 7, 2014.
 - d) Council Resolution #190-14 dated April 7, 2014 – Defeated – Request for Tender (RFT) bid submission from Strong Bros. was not approved.
- Received for information.

6) COMMUNICATIONS

None.

7) NEW BUSINESS

- a) Terms of Reference and Next Steps.
 - Mandate – originally said 3 months; therefore a Recommendation to Council is required to consider extending the Task Force until October 1, 2014 – to be included in the Chair’s presentation to Council.
 - If approved by Council, as soon as half-loads are off, the gravel, concrete work, doors, walls and siding can start.
 - Chair to provide short description with each priority so CAO can use this to add to Tenders to send to contractors for quotes.

8) ADJOURNMENT

The Chair adjourned the meeting at 3:26 P.M., or at the call of the Chair.

APPROVED BY THE OMPAH FIRE HALL DESIGN TASK FORCE

ON _____, 2015.

Steve Sunderland, Chair
Township of North Frontenac
Ompah Fire Hall Design Task Force

RECEIVED BY COUNCIL ON _____

Attachments (1):

- 1. Priorities for Ompah Station Renovation – received from Steve Riddell, Director of Emergency Services/Fire Chief.

Priorities for Ompah Station Renovation

- 1. Solution to water problem on property.**
- 2. Repair and level damaged concrete in truck bay**
- 3. Relocate existing washroom to rear of fire hall and use space to create a mechanical room/storage/laundry facility with stackable washer and dryer**
- 4. Add new drywall or steel to interior of fire hall that meet Fire Code.**
- 5. New fire hall entrance.**
- 6. Exterior finish of fire hall; fascia; soffit and additional venting in attic.**
- 7. Exterior lighting.**
- 8. Pavement in North Side of Building i.e. bay doors.**
- 9. Drop down electrical cords for all vehicles**

Date: December 15, 2014



Resolution Number 122-14 -14

**RESOLUTION OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF NORTH FRONTENAC**

Moved by:

Gerry Martin

Seconded by:

Wayne Good

BE IT RESOLVED THAT Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Appointments to Committees; Task Forces and Council Portfolios";

AND THAT Council, as per Procedural Policy By-law #70-14 does hereby approve the following Appointments effective December 15, 2014;

AND THAT further appointments to other Committees/Portfolios/Task Forces shall be determined as to the priorities discussed at the Draft Strategic Plan discussed by Council at the Special Council Meeting on January 6, 2014;

APPOINTMENTS

MISSISSIPPI VALLEY CONSERVATION AUTHORITY (MVCA) Board Member

(1) - Gerry Martin (Max. 3 year term per MVCA)

SPECIAL PROJECTS

Municipal Road Allowance Inspector (1) - Wayne Good (Term of Council)

TASK FORCES

OMPAH FIRE HALL DESIGN TASK FORCE

To extend the Task Force until the project is completed -

Current Members shall continue as follows:

Chair - Steve Sunderland

Council Representative - John Inglis

Staff Representative - Cheryl Robson, CAO; also Steve Riddell, Director of Emergency Services/Fire Chief if required.

COMMITTEES

JOINT FIRE COMMITTEE FOR THE KALADAR/BARRIE FIRE DEPARTMENT

(3) - Wayne Good;

Fred Perry;

Denis Bedard;

- To act in accordance with the Joint Fire Committee Agreement per Resolution #122-12; and the Establishing and Regulating By-law #121-12 (Term of Council)

PERSONNEL & AUDIT COMMITTEE


(3) - Ron Higgins _____;

Gerry Martin (Chair) _____;

Fred Perry _____.

- Address Employee issues as requested by the CAO or By-law;
- CAO appraisal;
- Review quarterly and annual audit reports.

Carried

Mayor


Tammy McQuigge

From: Cheryl Robson
Sent: July-15-15 3:41 PM
To: Corey Klatt
Cc: Kelly Watkins; Tammy McQuigge
Subject: RE: Donation from United Church of Canada re Ompah Community Hall Windows - to Ompah Fire Hall Design Task Force Agenda for July 24, 2015
Attachments: DOC071515-07152015154048.pdf

Thanks Corey – as discussed, I will add this email to the Ompah Fire Hall Design Task Force Agenda for July 24th; along with a copy of the January 12, 2105 Ompah Community Hall Committee's proposal and Resolution #27-15 for the Chair to provide clarification re other possible donations.

Also, we will note that per Jeremy Neven, CBCO, Chief Building Official, all structure changes shall be professionally designed (i.e. skylights, etc).

Kelly Watkins, Treasurer will provide an updated Excel breakdown re Ompah Fire Hall and Community Hall projects for this Agenda and we can discuss the outstanding items at the Task Force Meeting.

Thanks! Have a great day! Cheryl

Cheryl Robson, A.M.C.T.

Chief Administrative Officer (CAO)

Township of North Frontenac

6648 Road 506, Plevna, ON, K0H 2M0
1-800-234-3953 or 613-479-2231 Ext. 221
cao@northfrontenac.ca

From: Corey Klatt
Sent: July-15-15 3:29 PM
To: Cheryl Robson
Cc: Kelly Watkins
Subject: Donation from United Church of Canada

Hi Cheryl.

Betty Kelford advised that the United Church of Canada has approved a donation of \$5,000.00 for the windows that were purchased and installed in the Ompah Community Hall in 2015.

She advised that she has a Resolution from the United Church stating this is what the money is to be used for.

Betty will be writing a cheque in the near future to the Township of North Frontenac and will mail it to us.

Please feel free to let me know if you require further information.

Thanks and have a great day!

Corey

Corey Klatt

Manager of Community Development

Township of North Frontenac

6648 Road 506, Plevna, ON, K0H 2M0
1-800-234-3953 or 613-479-2231 Ext. 233
recreation@northfrontenac.ca

Corey - FY1

Date: January 12, 2015



Resolution Number 27 -15

RESOLUTION OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH FRONTENAC

COPY

Moved by: [Signature] Seconded by: [Signature]

BE IT RESOLVED THAT Council receives the presentation by Marily Seitz regarding the request from the Ompah Community Hall Committee for Township approval of renovations to make improvements to the Hall, as deemed necessary by the Committee, and the request for funding to complete these renovations; the requested improvements to the Ompah Community Hall being:

- i) Sand, stain and refinish the floor;
ii) Install parquet flooring at the old entry;
iii) Install 20 LED pot lights and remove the old fluorescent lights;
iv) Emphasize the stage area with birch trees cut in half and installed vertically against the wall;
v) Paint the men's washroom, new furnace enclosure, foyer, etc.;
vi) Seal foyer floor;
vii) Construct a storage cupboard on the east wall of the Hall;
viii) Install a coat stand/hooks, perhaps from birch trunks installed vertically;
ix) Install 2 skylights, replace the existing windows with larger windows matching the style of the foyer windows;
x) Blinds for windows;

AND THAT Council approves of these renovations being completed at the Ompah Community Hall by the Ompah Committee Centre Committee (OCCC), under the direction of the Manager of Community Development (MCD), including details, timing, compliance with the Procurement By-law, etc.; once the OCCC has confirmed in writing all monies for the project have been raised; and under the direction of the CBO;

AND THAT the OCCC provide a list of the Volunteers' names who will be completing this work, including their address, phone number and emergency contact person's name and phone number, to the Treasurer to be added to the Volunteer List for insurance purposes;

AND THAT Council approves the use of a maximum of \$10,000 from the existing budget for the Ompah Hall Renovation Project to be used for the above noted renovations, if monies are left over from the existing Township Ompah Hall Renovation Project is completed; and the balance of the Ompah Fire Ward 3 reserve fund be deferred to Budget Deliberations.

AND THAT Council thanks Marily Seitz for her presentation today and wishes the OCC success with their fundraising.

Carried

Mayor [Signature]

OB
VA

Request to North Frontenac Township Council for access to funds to refresh the Ompah Community Centre.

- The Ompah Community is delighted with the renovations and improvements made to the Ompah Fire Station and the Ompah Community Hall. The improved appearance and functionality of the building are much appreciated. The community is grateful to the township for their generous contribution to this project.
- The Fire Hall project has come in substantially under budget, largely thanks to the fact that it has been extremely well managed by community members on a totally volunteer basis, along with volunteer labour.
- Although there have been many improvements to the Fire Station, and to the entrances to the Community Centre, the interior of the Community Centre is in need of attention to match the welcoming exterior of the Hall.
- The Ompah Hall is very busy with community activities. While it provides enough space for most needs, and has a good kitchen, the Hall itself is very dark inside and needs to be brightened.
- The Community Centre Committee has agreed on a list of improvements that would greatly enhance the Hall. These include improved lighting (the current fixtures are damaged fluorescent lights), improved natural lighting (the hall currently has only two small north facing windows and the light provided by the new entrance on the east wall), floor refinishing (the parquet flooring is over 35 years old and has never been refinished), improved storage and refreshed paint. **We ask Township to approve these renovations to be completed in order of priorities as we are able.**
- A subcommittee has explored options for these improvements and costed them out. The Community Centre Committee is willing to make substantial financial contributions to these improvements from money that they have fundraised (\$4000). Community Members are willing to provide labour on the project as volunteer in-kind donations (over \$4000). To start on the projects on the Hall Wish List, **the Township is asked to approve the use of \$10,000 from the existing budget for the Ompah Hall.**
- The Community Centre Committee is exploring other avenues of funding including grants and further fundraising opportunities.
- A subcommittee of the Community Centre Committee will project manage the renovations.
- A budget and itemized list of proposed improvements is attached.

Budget for Refreshing the Ompah Community Centre

Wish List Priorities	Project	Volunteer Labour	Paid Labour	Materials	Total
1	Sand, stain, refinish floor , install parquet at old entry	1500	1500	1500	4,500
	Install 20 LED pot lights (and remove fluorescents)		2500	2500	5,000
	Emphasize stage area with birch tree halves installed vertically against the wall	>100		>100	>200
2	Paint men's bathroom, foyer, new furnace enclosure, etc.	600		300	900
	Seal foyer floor	160		80	240
	Construct storage cupboard on east wall of hall	1200		600	1800
	Install coat stand/hooks perhaps from birch trunks installed vertically	500		250	750
3	Improve natural lighting - install 2 skylights, replace existing windows with larger windows matching the style of the foyer windows		6100	2800	8900
4	Blinds for windows	100		500	600
Totals		4,160	10,100	8,630	22,890

2015 Continuation of Ompah Hall Renovation Project Summary				Page 1 of 3	
2014 Council Resolution - Total Renovation Estimate		\$207,948.30			
REDUCE - Concrete Floor Repairs		-\$10,000.00			
ADD - Concrete Floor / Radiant Heating / Mechanical Room		\$50,000.00			
ADD - Fire Hall Washroom Relocation		\$25,000.00			
*PLUS - CONTINGENCY AMOUNT 10% for Outstanding Work - Budget Estimates		\$19,277.26			
APPROVED OPTION #3 2014 Total Renovation Estimate		\$292,225.56			
TOTAL APPROVED BY RES. NO. 406-14		\$299,280.19			
	2014 Approved Budget and / or Resolutions To Date / Includes Option #3 (Approved by Res. No. 406-14)	2014 Actual Costs To Date	2015 Remaining Renovation Budget (Based on Actual Funds Available as per Res No. 406-14 \$299,280.19 Less 2014 Actual Expenses)	2015 Actual & Estimated Costs To Date	2015 Funds Remaining
2014 Budget Included - Ompah Fire Hall Reserve Fund (Option 3 Included total funds available of \$205k) - <i>see page 2 for breakdown of 2015 Expenses</i>	\$205,000.00	-\$155,451.01	\$39,548.99	\$40,475.90	-\$926.91
2014 Budget Included and Approved the Fire Separation @ \$10,000 for Fire Building Maintenance expense	\$10,000.00	-\$10,000.00	\$0.00	\$0.00	
2014 Budget Included and Approved the relocation of the Storage Units @ \$500 for Fire Contracted Services expense	\$500.00	-\$500.00	\$0.00	\$0.00	
As per Res. No. 237-14, "plus dollars required for the Accessibility portion from the Township's Accessibility Reserve Fund" - <i>see page 2 for breakdown of 2015 Expenses</i>	\$17,554.76	-\$6,114.43	\$11,440.33	\$11,288.24	\$152.09
Repairs Identified for Library Portion and included in the above Projects (To Utilize Funds from the Ward 3 Special Parks Reserve Fund): <i>see page 2 for breakdown of 2015 Expenses</i>	\$5,594.69	-\$3,594.69	\$2,000.00	\$2,000.00	\$0.00
Furnace Enclosure - To Utilize Funds from the Community Hall Reserve Fund (not TCA)	\$6,000.00	-\$6,000.00	\$0.00	\$0.00	
EXTRA WORK - Supply additional 46' of subdrain and clean out ditch along Road 509 and remove rock (Actual cost \$882.26 and \$4,248.48 = \$5,130.74 less \$500 included in Fire Budget for the relocation of the storage containers @ \$500)- To Utilize Funds from the NF Capital Contingency Reserve Fund	\$4,630.74	-\$4,630.74	\$0.00	\$0.00	
Plus Donation from Ompah Community Volunteer Group for Entrance	\$50,000.00	-\$50,000.00	\$0.00	\$0.00	
Sub-Total 2015 Portion of Renovation Project			\$52,989.32	\$53,764.14	-\$774.82
PLUS:					
Approved Additional Renovation as proposed by the Ompah Community Hall Volunteers - <i>see page 3 for breakdown of 2015 Expenses</i> As per Res. No. 27-15, "to a maximum of \$10,000 from the Ompah Fire Hall Reserve Fund"			\$15,400.00	\$14,406.69	\$993.31
Plus Donation from Ompah Community Hall Volunteer Group @ \$4,000 Plus Additional Donation from Ompah Community Hall Volunteer Group - effective March 25, 2015 @ \$1,400					
Total Renovation - Approved by Res. No. 406-14	\$299,280.19	-\$236,290.87			
2015 Remaining Renovation - Including OCHV Donations			\$68,389.32	\$68,170.83	\$218.49

2015 Continuation of Original 2014 Renovation Project Scope

2015 Remaining Dollars	2015 Actual Costs To Date	2015 Funds Remaining
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Remaining Dollars from Ompah Fire Hall Reserve Fund for 2015 Portion of Original Renovation Project Scope

\$ 39,548.99

Invoices Paid to Date:

Lemke Electric (wire new circuit for furnace to separate from Hall furnace)	\$	172.42
Clean Ontario (hoses, coupler socket and coupler plug added to pressure washer)	\$	146.90
S. Sunderland (washroom addition - hook bar, paper holder, basket and towel dispenser)	\$	89.02
M. Hawley (supply & install hanging shelf with threaded rod and angle from ceiling)	\$	798.82
M. Hawley (metal siding supply & installed on interior west wall)	\$	1,628.16
M. Hawley (supply & install drywall)	\$	8,067.02
M. Hawley (drywall 10% hold back to be released)	\$	1,205.86
Valley Plumbing #201402023 (install pressure washer plumbing, installed toilet and vanity, tied in plumbing, repair radiant floor heating loop)	\$	3,263.15
Lookout Home Hardware (various invoices for dryer and washing machine hook up hardware)	\$	168.76
Valley Plumbing #201401752 (hang boiler, continue piping for boiler, bathroom plumbing)	\$	7,954.37
Valley Plumbing #201402097 (subcontractor charges for the new boiler)	\$	1,835.23
JMJ Concrete Finishing - Ceramic Tile Flooring in Washrooms	\$	2,544.00
Lookout Home Hardware (doors, hinges, hardware)	\$	332.80
Lemke Electric (wire bathroom addition, add a 100 amp sub panel, wire washer and dryer, disconnect and take down all lighting and electrical for drywall installation and reinstall after drywall completed, new door opener receptical, baseboard heater installed in new bathroom, receptacle for roof ice melter and receptacle for well leat line and receptical for pressure washer - includes all materials)	\$	7,901.09
Valley Plumbing #201402269 (trim out bathroom, install laundry tub, install eyewash station, began trim out of shower)	\$	1,213.39
Fire Hall Furnace to be reconfigured (True Comfort)	\$	1,419.55
Jim Boles Maintenance - Inv 1603 - backfill & topsoil over septic & propane line	\$	613.19
Jim Boles Maintenance -Lettering for doors, reinforced fire hall signs, 2 fire route signs and repaired cracks in concrete	\$	966.72
Valley Plumbing #201500577 - Supply & install 1 new shower trim kit	\$	155.45

Invoices to be Paid:

2015 Total To Date	\$	39,548.99	\$	40,475.90	-\$ 926.91
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Remaining Dollars from Accessibility Reserve Fund for 2015 Portion of Project - Accessible Washroom & Ramps / Railings

\$ 11,440.33

Invoices Paid to Date:

JMJ Concrete Finishing - Accessible Washroom Repairs (see tile flooring to be completed above)	\$	5,749.44
Cameron Mechanical (ramp railings - includes additional railing approved for mail box @ \$480)	\$	5,538.80

2015 Total To Date	\$	11,440.33	\$	11,288.24	\$	152.09
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Remaining Dollars from Special Parks Ward3 Reserve Fund for 2015 Portion of Project - Library Moisture Issues

\$ 2,000.00

Invoices to be Paid:

Library Moisture Issue (windows to be installed in spring) - Estimate Only

\$ 2,000.00

2015 Total To Date

\$ 2,000.00 \$ 2,000.00 \$ -

2015 Total for Original Scope of 2014 Renovation Project

\$ 52,989.32 \$ 53,764.14 -\$ 774.82

Approved Additional Renovation as Proposed by the Ompah Community Hall Volunteers

Page 3 of 3

2015 Remaining Dollars	2015 Actual Costs To Date	2015 Funds Remaining
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Ompah Community Hall Renovation (Approved by Res. #27-15 - to a maximum of \$10,000 plus Donation from Volunteer Group @ \$4,000)

As per Res. No. 27-15, "to a maximum of \$10,000 from the Ompah Fire Hall Reserve Fund"

\$ 10,000.00

Ompah Community Hall Volunteer Group - Donation committed

\$ 4,000.00

Ompah Community Hall Volunteer Group - Donation committed

\$ 1,400.00

Invoices Paid to Date:

Lemke Electric - pot lights	\$	5,189.76
S. Sunderland (Flooring)	\$	706.08
Lookout Home Hardware #219704 (Floor sander and sand paper)	\$	104.31
S. Sunderland (flooring)	\$	406.02
S. Sunderland (Floor sander rental, adhesive)	\$	143.61
Lookout Home Hardware #220119 (additional paint -as per email from Moffitt dated February 20, 2015)	\$	205.10
Lookout Home Hardware #220204 (coat hooks, mirrors, paint from Moffitt dated February 20, 2015)	\$	191.66
Rick Morey - Bulbs,lights for bathroom and hallway - from Can. Tire	\$	49.81
Brian Moffitt - Paint - from Lookout	\$	22.37
Brian Moffitt - Paint brushes, tape - from Lookout	\$	18.79
Brian Moffitt - Wallpaper (Invoice from Randall's)	\$	259.64
Lemke Electric -Heater installation in Vestibule	\$	278.99
Marilyn Seitz - floor urethane	\$	71.22
Lookout Home Hardware #219331 (paint & paint supplies, charged by Moffitt)	\$	140.58
J.M.J. Contrete Finishing - windows (as per RFQ)	\$	6,523.12
Lookout Invoice Adjustment - for supplies picked up by volunteers	\$	11.93
Lookout Home Hardware #225035 (Mirror, door handle& drain cover)	\$	28.77
Lookout Home Hardware #224167 (Paint)	\$	54.93

Invoices to be Paid:

Plus electrician to complete wiring (unknown expense until window installation occurs)

2015 Total To Date (Includes donations from Ompah Community Hall Volunteers)

\$ 15,400.00 \$ 14,406.69 \$ 993.31

Reconciled to General Ledger July 14, 2015

From: Steve Riddell

Sent: June-30-15 4:14 PM

To: Cheryl Robson

Cc: john@lwl.ca; Jan & Steve Sunderland; Jennifer McInnes; doubles211@gmail.com; Amber Lemke

Subject: Ompah Hall – List of Deficiencies

Hi Cheryl,

As it now stands there are only a few minor deficiencies that need to be completed, please see below.

Flag Pole- I have contacted the Electrical Safety Authority and left a message, as soon as I can meet with ESA and set up a meeting to discuss the electrical wires and the safe placement of a flag pole, I will share the plan.

Washroom Floor Drain- I need to locate the drain location for Valley Plumbing prior to them attending, I am hoping that Steve Sunderland will help me pinpoint the location.

No Smoking Signs- I will call BMR and have them made.

Cracks in Concrete- The cracks in the floor have been repaired.

Landscaping at the back of the fire hall has been completed.

If I have missed anything please let me know.

Thanks Steve,

Steve Riddell

Director of Emergency Services / Fire Chief

Township of North Frontenac

6648 Road 506, Plevna, ON, K0H 2M0

1-800-234-3953 or 613-479-2231 Ext. 232

firechief@northfrontenac.ca