



Refreshment Vehicle Application

This application is to apply for a Licence to operate a Refreshment Vehicle in the Township of North Frontenac. It is recommended you review the Refreshment Vehicle By-law to ensure the proposal meets the requirements prior to completing the application form. Please complete all sections and submit the completed form to the Township:

In-person or by mail to: 6648 Road 506, Plevna Ontario, K0H 2M0

By email: cbo@northfrontenac.ca

Note: This application will be reviewed by the applicable Township Departments to determine suitability of location prior to the Licence being issued.

Application (Please circle one): New or Renewal

If Renewal, enter last year's Licence number: _____

1. Applicant Information

Applicant Name: _____

Mailing Address: _____

Physical Address: _____

Phone Number: _____

Email Address: _____

2. Vendor Information

Business Name: _____

Vehicle Identification # and/or Plate #: _____

Vehicle Description: _____

Address/location of Refreshment Vehicle placement:

Name/Contact information of property owner (where vehicle is to be located, if different from applicant address):

3. Following documents to be included with the Application

- Signed permission letter from the registered property owner if not the Applicant.
- Site Diagram drawn to scale, including the Designated Area and location of the:
 - Refreshment Vehicle
 - parking area
 - signage
 - seating facilities
 - refuse/recycling containers
 - property lines (including distances)
 - fire setbacks
- Inspection report from Kingston Frontenac Public Health (KFL&A).
- Inspection report from the Township's Fire Chief.
- Inspection Report from a certified propane fitter confirming compliance to Technical Safety Standards and Safety Act (if equipped with propane-fueled appliances).
- Confirmation from the Province of location approval (if located on a Provincial Highway).

4. Fees

- Non-Refundable fee of \$150.00 to be provided with Application.

Note: There is fee of \$150.00 to be paid upon approval and annually thereafter to remain in operation. There is also a fee of \$40.00 to be paid upon removal of Refreshment Vehicle.

Declaration

I am the Refreshment Vehicle owner/operator named in the above application and I certify the truth of all statements and representations contained herein.

I am aware of all applicable Township of North Frontenac By-laws and will comply with the requirements set-out within.

I acknowledge that I am responsible for ensuring garbage or litter resulting from my vending activity is collected for recycling and disposal, and shall provide receptacles for such purpose, In addition, every Licence Holder shall ensure that such garbage and litter is removed from the area of operation and disposed of at an approved waste site.

I acknowledge that all signage to advertise the location of the Refreshment Vehicle shall comply with all applicable By-laws and the appropriate road authority.

I acknowledge that no structure, whether attached or unattached, is permitted to be constructed immediately adjacent to a Refreshment Vehicle, excluding an unattached deck. The deck shall be less than 0.6 metres in height; less than 10 square metres in area; and does not extend beyond or wrap around the Refreshment Vehicle.

I acknowledge that the Licence shall be affixed to the vehicle in a prominent position.

I acknowledge that upon expiry of the Licence, the Refreshment Vehicle is to be removed from the site.

I further acknowledge that in the event the Licence is revoked by the Township for any cause, irregularity or non-conformity with the Refreshment Vehicle By-law or other Township By-laws and/or Policies, there shall be no right of claim whatsoever against The Corporation of the Township of North Frontenac or any Official thereof and any such claim is hereby expressly waived.

Owner/Operator (Print)

Owner/Operator (Signature)

Date

Office Use Only

Licence Number: _____