



Are you Eligible for Charitable Gaming Licenses?

Eligibility Criteria

- Organizations must be in existence and have a history of providing Charitable Community Services for at least one year
- Proceeds of the lottery must be used for charitable purposes or objects that benefit Ontario and its residents
- The Charitable Organization must have been created primarily for a charitable purpose or object in Ontario
- Lottery proceeds may not be used as a start-up fund for any organization
- Organizations must be legally, organizationally and financially separate from other organizations

Evaluating the Organization

Any group applying for a lottery licence must provide the following documents to qualify for a lottery licence:

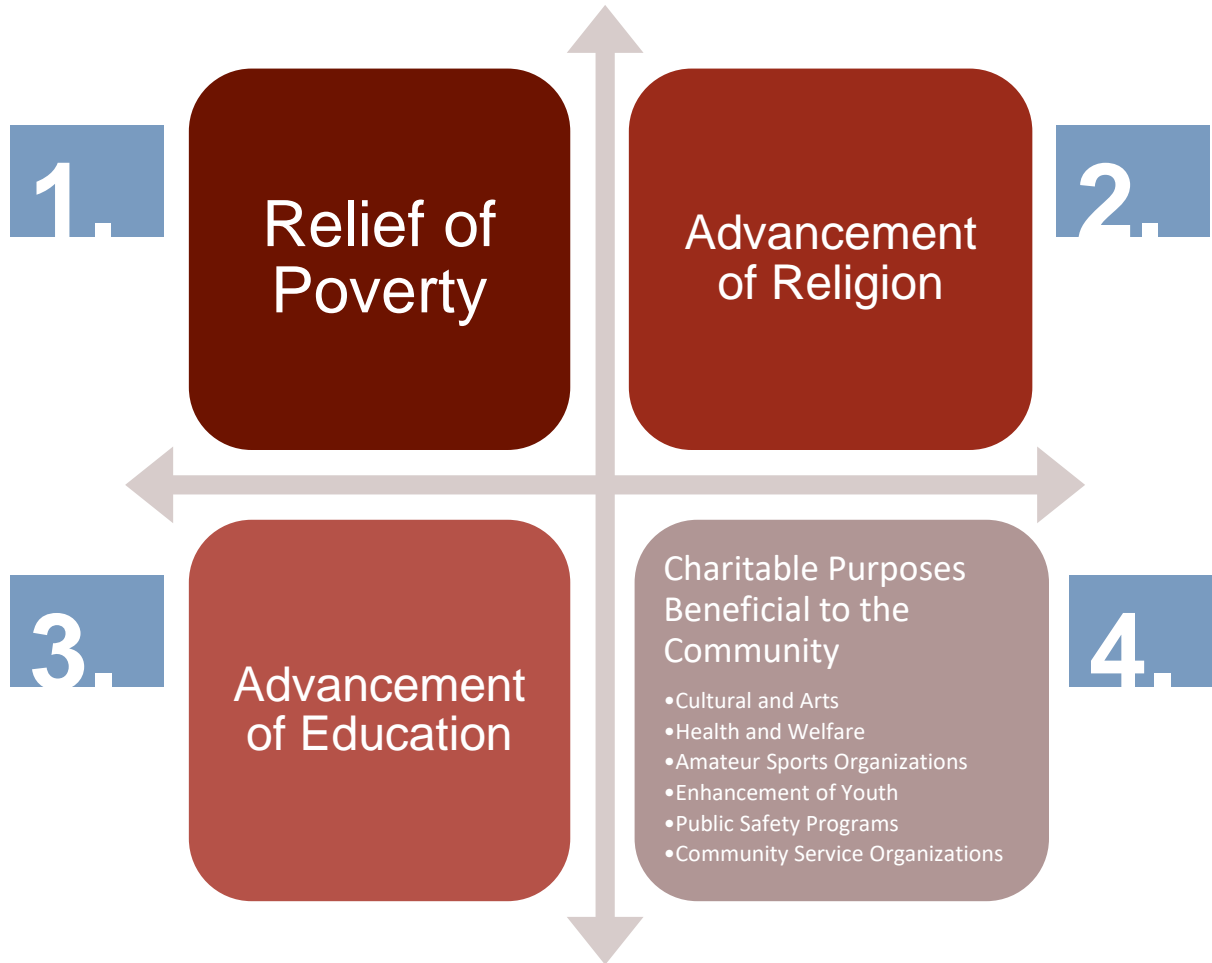
- Constituting documents, including by-laws
- Detailed program descriptions
- Previous Financial Statements and Current Budget
- Current List of Board of Directors
- Details of Proposed Use of Lottery Proceeds
- Any other documentation that would assist in determining eligibility

Examples of Ineligible Organizations

- Profit Making entities
- Organizations without a charitable mandate (political, business, administrative and government)
- Those who promote private benefits to a restricted class of members
- Fund raising bodies that do not have any other programs or services

For further information regarding eligibility of organizations, please visit www.agco.ca/

The 4 Categories of Charitable Eligibility



Eligibility Criteria (Evaluating the Organization)

- Does the organization fall within one or more of the four categories of charitable objects?
- Does the organization have a place of business in Ontario?
- Has the applicant been in operation for at least one year and does it have a proven charitable mandate that it has carried out?
- Is the organization established to provide charitable services in Ontario and use proceeds for purposes or objects that benefit only Ontario residents? If not, has the organization requested a use of proceeds that is restricted to meet these requirements?
- Are the proposed uses of proceeds eligible?
- Is the intended use a direct delivery of services that is consistent with the charitable classification and the governing documents of the organization?
- Are the proposed charitable benefits open to all segments of the community?

Licence Application Guidelines

Lottery activities are regulated by the Criminal Code of Canada, Ontario's Order-in-Council 1413/08 and the Gaming Control Act 1992. Please be advised the licence application is a legal document.

The Township of North Frontenac requires 5-7 business days to process an application and issue a lottery licence. Only original forms and signatures will be accepted. Please ensure all questions have been answered completely and the information is legible. Any person(s) signing the Licence Application must be a bona fide member and have knowledge of the applicable **Licence Terms and Conditions**.

Please note that all information including appropriate documentation and fees must be included in your application. Incomplete packages will be returned to your organization. Your organization cannot print or sell tickets until you are licensed and all tickets must indicate the licence number. It is your responsibility to notify the Lottery Licence Office of any changes to your organization such as changes to your Board of Directors, changes in programs and services, etc.

The Charitable Gaming Lottery Licencing Fees Schedule can be found at <https://www.agco.ca/lottery-and-gaming/charitable-gaming-fees>

Renewal of Applications

Organizations must submit their renewal applications to the Township of North Frontenac **30 calendar days** prior to the expiry of the lottery licence. This will allow applications to be given full and proper consideration by Township Staff.

If you require clarification on any of the above please feel free to contact the Lottery Licence Officer at:

Municipal Office
6648 Road 506
Plevna, ON
Phone: (613) 479-2231 ext. 231
Email: deputyclerk@northfrontenac.ca



QUESTIONNAIRE RESPECTING APPLICANTS FOR LOTTERY LICENCE

1. Registered Name of Organization (as shown on Governing Documents):

Operating Name, if different:
Business Address:
Telephone Number:
Email Address:
Fax No.
Website:

2. Is the Organization incorporated as a non-profit organization with Ministry of Consumer & Business Services (Ontario)?

Yes No

Please provide registration date & number:

3. Is the Organization registered with Revenue Canada as a charity? Yes No

Please provide registration date & number:

4. How long has the Organization been providing services?

5. What category best describes the Organization?

- Advancement of Education Relief of Poverty
Health and Welfare Advancement of Religion
Other Charitable Purposes Beneficial to the Community: (Please specify sub-category)
Culture & Arts Health & Welfare Amateur Sports Organizations
Enhancement of Youth Public Safety Programs Community Service Organizations

6. Please list and describe the specific programs and services delivered by the Organization and associated cost (do not restate your mandate or mission statement):

Table with 2 columns: Services, Costs. Rows 1-5 for listing programs and costs.

7. Approximate total number of members in the organization:

8. Date of fiscal year-end Please indicate last day of filing (date)

9. Does the Organization currently manage and conduct any gaming event (lotteries) within the Township of North Frontenac or other Municipalities? Yes No

Please indicate type of gaming event and location (Municipality)

Bingo Raffle* Break Open Ticket *Bazaars

10. For the purpose of lottery licensing, all organizations must have a lottery trust account. Please complete the following information:

Name of Bank and Address: Trust Account number:
Date Opened:

11. Would you like to pick up the Licence?

Yes Telephone Number: ()
E-mail Address

No If no, licence will be mailed out.

Contact Name and Mailing address:

