



North Frontenac
Community Improvement Plan
April, 2021

NORTH FRONTENAC COMMUNITY IMPROVEMENT PLAN

APPLICATION FORM

**** Please Print in Black or Blue ink ****

Application No.
(Office Use Only)

Section 1.0 Applicant Information

1.1 Name of Registered Property Owner:

Surname	Given Name	Phone No.
Address	Postal Code	
Email		

1.2 Name of Tenant (If Applicable)

Surname	Given Name	Phone No.
Address	Postal Code	
Email		

1.3 Name of Agent/Applicant

Surname	Given Name	Phone No.
Address	Postal Code	

Email _____

Section 2.0 Property Information

2.1 Municipal Address _____

2.2 Legal Description _____

2.3 Assessment Roll # _____

2.4 Existing Use _____

2.5 Business Registration or HST No. _____

Section 3.0 Project Specific Information

3.1 Project Description

3.1 Provide a detailed description (building size/type, number of stories, construction materials, etc.) of the proposed development to take place on the property described in Section 2.0. Please include plans, estimates, contracts, reports, pictures and other details as required.

3.2 Estimated value of construction _____

3.3 Proposed start date of construction _____

3.4 Proposed completion date of construction _____

Section 4.0 Community Improvement Plan (CIP) Incentive Program Type

Please indicate which Program(s) apply for the proposed development:

Program Type	Check All That Apply	Details How does the proposed development meet the eligibility criteria? (see the North Frontenac CIP for a detailed list of criteria)	Cost of project (labour & materials, excluding HST)	Total Eligible Costs (Staff use only)
Façade Improvement Program				
Accessibility Enhancement				
Commercial Space Funding				
Municipal Fees Grant Program				

PERSONAL INFORMATION CONTAINED ON THIS APPLICATION IS COLLECTED PURSUANT TO THE *PLANNING ACT* AND WILL BE USED FOR THE PURPOSE OF PROCESSING, AND FOR THE APPROVAL OF APPLICATIONS UNDER THE TOWNSHIP OF NORTH FRONTENAC COMMUNITY IMPROVEMENT PLAN.

Section 5.0 Affidavit or Sworn Declaration

Affidavit that the Information is Accurate (To be completed at the time of Application)

I, _____ of the _____
solemnly declare that the information contained in the Application, including supporting
documentation is true. I acknowledge that all information provided on this form (with the
exception of personal information), including supporting documentation, is collected under
the authority of the *Planning Act*, and *Municipal Act*, and will be accessible to the public and
governmental and technical agencies for review.

Name of Applicant

Signature of Applicant

Name of Applicant

Signature of Applicant

Note: The Application must be signed by all owners listed on the property.

Agent Authorization and Information (Only complete this Section if the Applicant is not the legal owner of the property)

If the registered property Owner is authorizing an Agent to act on his/her behalf in making this Application, please complete and sign this section. If an Agent is authorized, all correspondence will be sent to the authorized Agent. If no Agent is authorized, all correspondence will be sent to the property Owner.

I, _____ am the Owner of the land that is subject of this Application, and I hereby authorize my Agent/Solicitor _____ to make this Application and to act on my behalf in regard to this Application.

Sworn (or Declared) before me

at the _____

in the _____

this _____ day of _____, 20____

Commissioner of Oaths

Owner

Commissioner of Oaths

Owner