
SEWAGE SYSTEM APPLICATION CHECKLIST

All applications will require the bolded items listed below.

- 1) Fee payment (cash, debit or cheque)
- 2) Completed Sewage System permit application package:
 - a) Proposed Sewage System Design
 - b) Plot/site plan showing distances from lot lines, high water mark, overhead Hydro lines and all buildings
 - c) Cross-section drawing of Sewage System
 - d) Floor plan layout of all floors of the dwelling labelled as to what the use is (ie: bedroom, kitchen), showing the type of plumbing fixture, and listing the existing fixtures per room (ie: sinks, toilets, tubs/showers, etc).
 - e) Completed Sewage System Setback Waiver/Inspection Requirements form
 - f) Completed Agent/Owner Authorization letter
- 3) Copy of Deed or Tax bill (proof of land ownership)
- 4) Survey of property (upon request)
- 5) Conservation Authority, MNR, Agriculture or MOE approvals (where applicable)
- 6) Site Plan or Development Agreement (if required from Planning Services)

Note: The Inspector may determine other documents are required during their review.