

**MINUTES** of a Special Budget Meeting for the Township of North Frontenac, held Friday, January 20, 2011, at 9:00 a.m. in the Upstairs Meeting Room of the Clar/Mill Fire Hall, 6648 Road 506, Plevna, Ontario.

**PRESENT:** Mayor Bud Clayton; Deputy Mayor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Lonnie Watkins and Councillor Gerry Martin– Ward 2 and Councillor Betty Hunter and Councillor John Inglis – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO/Treasurer; Brenda Defosse, Clerk/Planning Coordinator; John Ibey, PWM and Gregg Wise PW Foreman.

### **1. CALL TO ORDER**

The Meeting was called to order at 9:00 a.m.

### **2. APPROVAL OF AGENDA**

**Moved by Councillor Watkins, Seconded by Deputy Mayor Perry #40-11**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac approves the Agenda for a Special Meeting of Council dated January 20, 2011.

**Carried**

### **3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

### **4. DELEGATIONS:**

**a) 9:00 AM – Tony Fleming, Solicitor Re: Road ‘101’**

Copy of presentation attached.

**b) 9:30 AM – CAO and PWM Re: Roads Presentation**

Copy of presentation attached, and copy of the PWM's 2011 Roads Department Proposed Projects and Estimated Costs

**Moved by Councillor Good, Seconded by Councillor Hunter #41-11**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac receives for information the presentation by Tony Fleming, Solicitor, dated January 20, 2011 entitled “Rules of the Road”; and the CAO and PWM Road Presentation; and the 2011 Roads Department Proposed Projects and Estimated Costs as circulated.

**Carried**

### **5. APPROVAL OF MINUTES**

**Moved by Councillor Good, Seconded by Councillor Watkins #42-11**

**BE IT RESOLVED THAT** the Minutes of a Special Meeting of Council for Budget Purposes dated January 7, 2011 be adopted as circulated.

**Carried**

The PWM and Foreman left the meeting at this time.

## **6. BUSINESS ARISING FROM THE JANUARY 7, 2011 MEETING**

a) 2011 Compensation for Council, Committee of Adjustment and Staff

**Moved by Councillor Good, Seconded by Councillor Martin** #43-11

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac received for information the Deputy Treasurer / Administrative – Financial Coordinator’s Administrative Report on January 7, 2011, entitled “2010 Compensation for Council, Committee of Adjustment and Staff”;

**AND THAT** Council authorizes Council Members’ remuneration be increased by 0% effective January 1, 2011;

**AND THAT** Council defers the Committee of Adjustment and Staff 2011 remuneration following the completion of the Organizational Review.

**Carried**

b) 2011 Mileage Rate.

**Moved by Councillor Good, Seconded by Councillor Martin** #44-11

**BE IT RESOLVED THAT**, the Council of The Corporation of the Township of North Frontenac received for information the Deputy Treasurer’s Administrative Report on January 7, 2011, entitled “Mileage Rate – 2010 Report”;

**AND THAT** Council approves the existing mileage rate of \$0.47/km effective January 1, 2011;

**AND THAT** Council Members shall only be paid mileage for trips to a destination outside of the Municipality; with the exception of the Municipal Road Inspector.

**Carried**

## **7. ADMINISTRATIVE REPORTS**

a) CAO/Treasurer – Auditor’s Appointment

**Moved by Councillor Martin, Seconded by Councillor Good** #45-11

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac accepts the CAO/Treasurer’s Administrative Report entitled “Appointment of Auditor” dated January 12, 2011;

**AND THAT** Council hereby accepts KPMG’s proposal dated January 5, 2011 for the year ending December 31, 2011 and a preliminary estimate of KPMG fees for the years ending December 31, 2012, 2013 and 2014;

**AND THAT** Council authorizes the appointment of the Audit firm KPMG LLP, Chartered Accountants, Kingston, as Auditors for the Township of North Frontenac for a four year term commencing January 1, 2011 up to and including December 31, 2014;

**AND THAT** a by-law be introduced later in the meeting to confirm this appointment.

**Carried**

b) Clerk/Planning Coordinator – Recycling Report 2010  
**Moved by Councillor Martin, Seconded by Councillor Hunter #46-11**  
**BE IT RESOLVED THAT** Council receives for information the Clerk/Planning Coordinator’s Administrative Report dated January 12, 2011 entitled Recycling Report for 2010.  
**Carried**

c) Clerk/Planning Coordinator – Waste & Recycling Service to the Norcan Lake area  
**Moved by Councillor Martin, Seconded by Councillor Good #47-11**  
**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives the PWM and Clerk/Planning Coordinator’s Administrative Report dated January 5, 2011, entitled “Waste and Recycling Service to the Norcan Lake area of North Frontenac” for information; and the M.O.E. Report Overview dated October 5, 2010 received January 12, 2011, for the Ompah Transfer Station.  
**Carried**

**8. MAYOR NEWSLETTER FOR INCLUSION IN THE TAX BILLS.**  
**Moved by Councillor Good, Seconded by Councillor Martin #48-11**  
**BE IT RESOLVED THAT,** the Council of The Corporation of the Township of North Frontenac requests all items proposed to be included in the Mayor’s Newsletter be provided to the Mayor on or before February 10, 2011;

**AND THAT** the Mayor provide the Clerk with the final draft of the Mayor’s Newsletter on or before February 16, 2011, for inclusion in the February 25, 2011 Special Council Budget Meeting Agenda for Council’s approval that day, as the Deputy Treasurer requires the final Newsletter for inclusion in the interim tax bills.  
**Carried**

**9. INSURANCE RENEWAL**  
**Moved by Councillor Good, Seconded by Councillor Martin #49-11**  
**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives the information from Mary Louise Heaton, Service Account Manager, Jardine Lloyd Thompson Canada with respect to the 2011/2012 Insurance estimate (renewal date being April 1<sup>st</sup>) in which it states that their program does not foresee any increases over last year’s premium, based on last year’s information, unless the claims experience warrants an increase, plus any new 2010 vehicles/buildings and the standard four (4) percent inflation increase that is applied to all buildings and contents; which will be added as an additional premium;

**AND THAT** the Township of North Frontenac did not have insurance claims in 2010;

**AND THAT** Council authorizes the CAO/Treasurer to have this insurance company continue with the Township of North Frontenac insurance renewal for 2011/2012;

**AND THAT** Council authorizes the CAO/Treasurer to pay the insurance 2011/2012 renewal.  
**Carried**

Note: The PWM and PW Foreman returned to the Meeting at this time.

#### **4. DELEGATIONS Continued**

c) 2:30 PM – Guy LaPorte, AECOM

i) Re: 2010 Municipal Structure Inventory and Inspection;  
Copy of presentation attached.

ii) Re: 2011/2012 Waste Update.

Copy of presentation attached.

**Moved by Councillor Good, Seconded by Councillor Watkins #50-11**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac receives for information the “Municipal Structure Inventory and Inspection Report – 2010 from AECOM, dated November 2010, and the 2011 Waste Management Services proposal from AECOM; and accompanying Work Authorization;

**AND THAT** Council authorizes the Clerk to bring back the AECOM Work Authorization to the next meeting to authorize signing of same.

**Carried**

#### **10. COUNCIL INPUT ON 2011/2012 WASTE MANAGEMENT / RECYCLING DRAFT BUDGETS**

#### **11. COUNCIL INPUT ON 2011/2012 ROADS’ DEPARTMENT DRAFT BUDGET**

#### **12. BY-LAWS**

a) #06-11 - Auditor’s Appointment

**Moved by Councillor Martin, Seconded by Councillor Good #51-11**

**BE IT RESOLVED THAT** By-law #06-11, being a by-law to appoint Auditors for the Township of North Frontenac be read a first and second time.

**Carried**

**Moved by Councillor Martin, Seconded by Councillor Good #52-11**

**BE IT RESOLVED THAT** By-law #06-11 be read a third time and finally passed.

**Carried**

b) #07-11 - Confirming By-law.

**Moved by Councillor Martin, Seconded by Councillor Good #53-11**

**BE IT RESOLVED THAT** By-law #07-11, being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of North Frontenac for its meeting held January 20, 2011 be read a first and second time.

**Carried**

**Moved by Councillor Martin, Seconded by Councillor Hunter #54-11**

**BE IT RESOLVED THAT** By-law #07-11 be read a third time and finally passed.

**Carried**

**13. ADJOURNMENT**


**Moved by Councillor Hunter, Seconded by Deputy Mayor Perry**

**#55-11**

**BE IT RESOLVED THAT** the meeting adjourns at 3:29 p.m. until January 27, 2011 or at the call of the Chair.

**Carried**

  
MAYOR

  
CLERK