

MINUTES of a Regular Meeting for the Township of North Frontenac, held Thursday, January 13, 2011, at 9:30 a.m. in the Upstairs Meeting Room of the Clar/Mill Fire Hall, 6648 Road 506, Plevna, Ontario.

PRESENT: Mayor Bud Clayton; Deputy Mayor Fred Perry – Ward 1; Councillor Lonnie Watkins and Councillor Gerry Martin– Ward 2 and Councillor Betty Hunter and Councillor John Inglis – Ward 3.

ALSO PRESENT: Cheryl Robson, CAO/Treasurer and Brenda Defosse, Clerk/Planning Coordinator.

ABSENT WITH REGRETS: Councillor Good

1. CALL TO ORDER

The Meeting was called to order at 9:30 a.m.

2. APPROVAL OF AGENDA

Moved by Councillor Martin, Seconded by Councillor Watkins #11-11

BE IT RESOLVED THAT the Council of The Corporation of the Township of North Frontenac approves the Agenda for the Regular Meeting of Council dated January 13, 2011.

Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Watkins and Martin both declared an interest to Agenda item #10, Bills and Accounts.

4. DELEGATIONS

i) Maureen O'Higgins, Consultant, Actionable Intelligence Inc. – Broadband Update (see attached Presentation)

Moved by Councillor Martin, Seconded by Councillor Watkins #12-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac receives for information the Broadband Update as presented by Maureen O'Higgins, Consultant, Actionable Intelligence Inc.

Carried

ii) Bill MacDonald – Introduction to Council and advising of his nomination in the Provincial Election; asking to hear any concerns of Council

Moved by Councillor Martin, Seconded by Councillor Watkins #13-11

BE IT RESOLVED THAT The Council of the Corporation of the Township of North Frontenac receives for information the presentation by Bill MacDonald advising of his nomination in the Provincial Election.

Carried

5. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)

Moved by Councillor Martin, Seconded by Councillor Watkins #14-11

BE IT RESOLVED THAT the Minutes of the Inaugural Meeting of Council dated December 9, 2010 be adopted as circulated.

Carried

6. BUSINESS ARISING OUT OF THE MINUTES

a) December 9, 2010 Council Meeting item 12 e) Clerk/Planning Coordinator – Council Meeting dates for 2011 - *Direction required for January 27, 2011 – Procedural By-law Amendment*

Moved by Councillor Martin, Seconded by Councillor Watkins #15-11

BE IT RESOLVED THAT Council of The Corporation of the Township of North Frontenac has received the Clerk/Planning Coordinator's Administrative Report dated November 29, 2010 entitled Proposed 2011 Council Meeting Dates, for information;

AND THAT Council approves amending the Procedural By-law with regards to Council Meetings as follows:

Section 4.3 – Council shall meet on the Second and Fourth Monday at 1:00 p.m. each month with the exception of July and August with one meeting at 7:00 p.m. per month;

AND THAT an amending Procedural By-law shall be brought back to the next Regular Meeting of Council.

Carried

b) December 9, 2010 Council Meeting item 12. f) Mayor's report with respect to re-establishing the Community Policing Advisory Committee (CPAC)

Moved by Councillor Martin, Seconded by Councillor Watkins #16-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac receives for information the Mayor's report with respect to re-establishing the Community Policing Advisory Committee (CPAC);

AND THAT the Council of the Corporation of the Township of North Frontenac authorizes the formation of a Community Policing Advisory Committee to investigate all aspects of police service delivery and recommend to Council the most cost effective/best service method, at their Regular Meeting of Council on January 13, 2011;

AND THAT Mayor Clayton shall be appointed the Chair of this Committee;

AND THAT Councillor Martin be approved as a Member of this Committee;

AND THAT this Committee shall follow the procedures as set out in the Procedural By-law #71-10, Section 4.8 "Committees of Council", passed at the September 9, 2010 Council Meeting;

AND THAT an advertisement shall be submitted for Members of the Public to also sit on this Committee.

Carried

7. COMMUNICATIONS – Clerk's Administrative Report (Pink Package)

Moved by Councillor Martin, Seconded by Councillor Watkins #17-11

BE IT RESOLVED THAT Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated January 4, 2011, as set out below, be received for information.

AMO/Ministry Bulletins, Etc.

AMO News, November 26, 2010 – Impact of the Municipal Election on the AMO Board's Composition;

AMO Communicate, December 2, 2010 – Infrastructure Stimulus Deadline Extended to October 31, 2011;

AMO Communicate, December 6, 2010 – Auditor General of Ontario Releases 2010 Annual Report;

AMO Report to Members on November 2010 Board Meeting dated December 7, 2010;

AMO Breaking News, December 9, 2010 – Government Announces Provincial Long Term Affordable Housing Strategy;

AMO Watch File – December 9, 2010

- Memorandum of Understanding Statement;
- Two Private Member Public bills - #143 & 146;

AMO Watch File – December 16, 2010:

- Ontario Municipal Partnership Fund (OMPF) allocations announced;
- Fire Service Health and Safety Proposal - Asbestos;

AMO Communicate, December 20, 2010 – New Information on Stimulus Deadline Extension;

AMO Watch File – December 22, 2010:

- AMO/LAS Energy Planning Workshops for 2011;

AMO Watch File – January 6, 2011:

- Summary of Government and Private Members Bills Introduced in 2010;

AMO Notice to Members – 2011 AGM/Conference – August 21 – 24, 2011;

FCM Member Advisory – December 2, 2010;

FCM News – Week of December 6, 2010;

FCM Communique – December 10, 2010;

FCM News, December 16, 2010;

FCM and Infrastructure Canada - New Deadline for Completing Infrastructure Stimulus Projects

OGRA – November 5, 2010 – Minimum Maintenance Standards Litigation – Status Report;

OGRA – December 2, 2010 – Federal Government Announces Extension of ISF Deadline;

OGRA – December 21, 2010 – Report of the OGRA Nominating Committee;

OGRA 2011 Municipal Roads Technologies Workshop information – February 2-3, 2011, Mississauga;

ROMA/OGRA Notice – 2011 Conference Delegates;

ROMA/OGRA information for the 2011 ROMA/OGRA Combined Conference Kit-bag;

AMCTO Legislative Express, January 4, 2011 – A Round Up of Information and Advice to Help You Manage Your Municipal Operations and Advise Your Council

1. Letter dated December 13, 2010 from the Ontario Ministry of Transportation's Chief Engineer, Gerry Chaput, announcing the amendment to Ontario Regulation 104/97 (Standards for Bridges);
2. Letter dated December 15, 2010 from the Ministry of Finance to announce the release of the Ontario Municipal Partnership Fund;
3. Accessibility Funding Information – Federal Government;

4. December 21, 2010 Notice from OMAFRA of extension to the Infrastructure Stimulus Funding from March 31, 2011 to October 31, 2011;
5. Notice from OMAFRA dated December 23, 2010 re: Teleconference for the Infrastructure Stimulus Fund and Building Canada Fund to be held January 6 and 7, 2011;
6. Email from J. Osborne re: Addington and North Frontenac Township's co-operation;
7. MPAC Update on Activities, November 26, 2010;
8. MPAC 2010 Enumeration Update, December 9, 2010;
9. ~~Quinte News – Royal Bank helps planned Denbigh Observatory;~~
10. Ontario Building Officials Association, November 30, 2010 – 55th Annual Meeting and Training
11. Daily Commercial News, November 25, 2010 – Ontario Government fine-tuning 10 year infrastructure plan;
12. Quinte Conservation Drinking Water Source Protection – Notes of a Meeting held November 25, 2010;
13. 2011 Energy Matters Summit, May 2-3, 2011 information;
14. Ontario Federation of Snowmobile Clubs Communications December 10, 2010;
15. Ontario Electronic Stewardship (OES) Newsletter "Bits and Bytes" dated December 23, 2010;
16. Municipal Advisory Committee – Algonquin Land Claim information update dated December 15, 2010;
17. Ontario Tire Stewardship News, December 2010;
18. Stewardship Ontario report dated November 30, 2010 re: Municipal Q3 Payment Information for Municipal Hazardous and Special Waste;
19. Ministry of Natural Resources Fish Stocking List, 2007-2010;
20. 1000 Islands Region Workforce Development Board Annual Report 2009-2010, dated November 2010;
21. ~~World Wildlife Foundation (WWF) invitation dated December 8, 2010 to participate in "National Sweater Day" and "Earth Hour" in 2011;~~
22. Invitation dated December 20, 2010 from Ken Hook, General Manager, Land O' Lakes Tourist Association for volunteers for representatives for the new Board of Directors of the Ontario Highlands Tourist Organization;
23. Thank you letter dated December 13, 2010 from Muscular Dystrophy Canada for the efforts of the North Frontenac Fire Department, Clarendon Station for their fundraising efforts;
24. Thank you card from the North Frontenac Food Bank;
25. Thank you card from Bruce Taylor;
26. Royal Ontario Institute letter dated November 30, 2010 – Steps to Leadership;
27. Letter from the Attorney General dated December 8, 2010 announcing the launch of the 2011 Attorney General's Victim Services Awards of Distinction;
28. Letter dated December 8, 2010 from Citizenship and Immigration Canada for the Paul Yuzyk Award for Multiculturalism;
29. 2011-2021 Draft Forest Management Plan (FMP) for the Ottawa Valley Forest REVIEW;
30. OPP News Release, January 4, 2011;
31. Report from the President and CEO, Ontario Power Generation dated December 9, 2010;
32. Randy Hillier, email dated December 23, 2010;

- 33. Letter dated December 21, 2010 from Canada Ontario Infrastructure Secretariat re: Infrastructure Stimulus Fund;
- 34. Continuous Improvement Fund December 2010 Newsletter;
- 35. Land O' Lakes Tourist Association News Flash dated January 2011;
- 36. Mississippi Valley Conservation – 2011 Draft Budget
- 37. Email dated January 3, 2011 from Mayor Peter Emon, Township of Greater Madawaska;
- 38. Corporation of the Township of Stone Mills Notice of Passing of Official Plan;
- 39. City of Kingston Drop in Centres and Emergency Shelters Winter 2011 Schedule;
- ~~40. Letter dated December 22, 2010 from Statistics Canada re: 2011 Census and National Household Survey;~~
- 41. Pitch-In Ontario request for Municipal involvement in 2011 – Application and Fee Schedule;
- ~~42. Request for support from the Township of Greater Madawaska – Canadian Association of Fire Chiefs Petition to lobby the Federal Government for an additional tax deduction for volunteer firefighters.~~

Carried

Moved by Councillor Martin, Seconded by Councillor Watkins #18-11

BE IT RESOLVED THAT Item(s) A 9; 21; 40 and 42 of the Clerk's Administrative Report entitled Communications of Interest to Council dated January 4, 2011, be brought forward to Section B to be acted upon.

Carried

B: Action Items: (to include items brought forward from Section A above by a member of Council)

B1. Request from the Clar-Mill Community Volunteers for approval to mount brackets to install speakers for an audio system for the Clar-Mill Hall

Moved by Councillor Hunter, Seconded by Councillor Inglis #19-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac receives the letter of request from the Clar-Mill Community Volunteers dated December 6, 2010 to install an audio system in the Clar-Mill Community Hall;

AND THAT Council approves the mounting of speakers on wall brackets at the Clar-Mill Community Hall, provided the work is completed at no cost to the Municipality;

AND THAT the Clerk is instructed to respond to the Clar-Mill Community Volunteers advising of Council's approval.

Carried

B2. Link for the newly created North Frontenac Lake Associations Alliance website to be added to the North Frontenac website and request from the Alliance to meet with Council in the new year.

Moved by Councillor Inglis, Seconded by Councillor Hunter #20-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac acknowledges receipt of the email from Ron Higgins dated December 9, 2010, advising of his position as Chair of the newly formed North Frontenac Lake Associations Alliance (NFLAA) including the key issues which the Association feels

need addressing and the request for a special meeting of this Association and Council to discuss establishing a working relationship;

AND THAT Council instructs the Clerk to respond to Mr. Higgins request advising the Clerk shall set up the NFLAA as a delegation before Council for a one-half hour delegation.

Carried

B3. (A9) Quinte News – Royal Bank helps plan Denbigh Observatory

Moved by Councillor Watkins, Seconded by Councillor Martin #21-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac authorizes Councillor Hunter to make contact with Frank Roy of the One Metre Initiative to obtain an update and provide the information to the CAO.

Carried

B4. (A21) World Wildlife Foundation (WWF) invitation dated December 8, 2010 to participate in “National Sweater Day” and “Earth Hour” in 2011

Moved by Councillor Watkins, Seconded by Councillor Martin #22-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac authorizes the posting of the National Sweater Day and Earth Hour events on the Municipal website and in the main office.

Carried

B5. (A40) Letter dated December 22, 2010 from Statistics Canada re: 2011 Census and National Household Survey

Moved by Councillor Watkins, Seconded by Councillor Martin #23-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac authorizes the Clerk to work with Statistics Canada Communications Team in promoting the 2011 Census.

Carried

B6. (A42) Request for support from the Township of Greater Madawaska – Canadian Association of Fire Chiefs Petition to lobby the Federal Government for an additional tax deduction for volunteer firefighters.

Moved by Councillor Hunter, Seconded by Councillor Inglis #24-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac receives the request for support from the Fire Chief of the Township of Greater Madawaska in lobbying the Federal Government for an additional tax deduction for volunteer firefighters;

AND THAT Council instructs the Clerk to sign the petition on the “Give Firefighters Credit” website at www.givefirefighterscredit.ca and encourages all Municipal staff and residents to do the same;

AND THAT this link, including an explanation of the purpose of the petition, shall be added to the Township website;

AND THAT a copy of this Resolution be forwarded to Scott Reid, MP and Randy Hillier, MPP.

Carried

8. CAO AND DEPARTMENT HEADS' ADMINISTRATIVE REPORTS *(Includes all Municipal Officers and employees New Business).*

a) Clerk/Planning Coordinator – Code of Conduct for Council Policy Acknowledgement
Moved by Councillor Inglis, Seconded by Councillor Hunter #25-11

BE IT RESOLVED THAT Council of the Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator's Administrative Report entitled Code of Conduct for Council Policy Acknowledgement;

AND THAT each Council member once they have reviewed By-law #69-07, Code of Conduct for Council Policy, shall return a signed copy of the Acknowledgement (page 14) to the Clerk.

Carried

b) Clerk/Planning Coordinator – Shore Road Closing Applications for Approval in Principle (3)

Moved by Councillor Hunter, Seconded by Councillor Inglis #26-11

BE IT RESOLVED THAT the Council for the Corporation of the Township of North Frontenac approves in principle the Applications to close, stop up and sell the Shoreline Road Allowances as described below:

- abutting Lot 22, Concession 4, Geographical Township of Barrie, Kashwakamak Lake (Seaton);
- abutting Lot 301, Registered Plan 1036, 1081 S. Kash Lake Lane, Geographic Township of Barrie, Kashwakamak Lake (Sliwinski);
- abutting Lot 30, Registered Plan 1002, 1143 Shawenegog Lake Lane, Geographic Township of Barrie, Shabomeka Lake (Shannon).

Carried

c) Clerk/Planning Coordinator - Report Regarding Accessibility Initiatives Undertaken for the 2010 Municipal Election

Moved by Councillor Inglis, Seconded by Councillor Hunter #27-11

BE IT RESOLVED THAT Council of the Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator's Administrative Report entitled Report Regarding Accessibility Initiatives Undertaken for the 2010 Municipal Election.

Carried

d) IT Technician/Mapping Coordinator – Website Statistics 2010

Moved by Councillor Inglis, Seconded by Councillor Hunter #28-11

BE IT RESOLVED THAT, the Council for The Corporation of Township of North Frontenac receives for information the IT Technician/Mapping Coordinator's Administrative Report dated January 4, 2011, entitled "Website Statistics – 2010".

Carried

e) Public Works Manager – Addition of Public Works Casual Employee
Moved by Councillor Inglis, Seconded by Councillor Hunter #29-11
BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac receives for information the Public Works Manager’s Administrative Report dated January 5, 2011 entitled “Addition of Public Works Casual Employee”;

AND THAT Council approves of the addition of Paul Ray to the Casual Call-in List of Public Works Employees.

Carried

f) Community Liaison/Property Building Coordinator – Advertisement of Grocery Delivery Service on the North Frontenac Township Website
Moved by Councillor Hunter, Seconded by Councillor Inglis #30-11
BE IT RESOLVED THAT the Council for The Corporation of Township of North Frontenac receives for information the Community Liaison/Property Building Coordinator’s Administrative Report entitled “Advertisement of Grocery Delivery Service on the North Frontenac Township Website”;

AND THAT Council asks Councillor Hunter to set up a meeting of the Business Advancement Group to propose a Township sponsored separate website for local businesses.

Carried

9. EXTERNAL COMMITTEES/LOCAL BOARDS/TASK FORCE NOTES AND REPORTS *(Received for information only).*

None

10. BILLS AND ACCOUNTS

Martin and Inglis refrained from voting as each had declared an interest earlier in the meeting.

Moved by Councillor Hunter, Seconded by Councillor Inglis #31-11
BE IT RESOLVED THAT the following Vouchers in the amount of **\$ 954,595.15** be approved for payment:

- December 9, 2010 @ \$ 706,094.00
- December 10, 2010 @ \$ 90,892.58
- December 16, 2010 @ \$ 68,498.70
- December 22, 2010 @ \$ 74,500.87
- December 24, 2010 @ \$ 1,050.00
- December 29, 2010 @ \$ 1,021.00
- December 29, 2010 @ \$ 12,538.00

Carried

11. MOTIONS, WRITTEN NOTICE OF WHICH HAS BEEN GIVEN *(By a Member of Council and Approved by Council at a Prior Meeting. Includes all Council New Business approved by majority of Council at a prior Meeting).*

None

12. GIVING NOTICE OF A MOTION

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda).

Moved by Councillor Watkins, Seconded by Councillor Martin #32-11

BE IT RESOLVED THAT the Council of the Corporation of the Township of North Frontenac, at an upcoming meeting, shall revisit the Procedural By-law;

AND THAT Council Members shall provide their comments back to the Clerk for inclusion in an Administrative Report to bring back to Council.

Carried

13. COUNCIL PORTFOLIO (Verbal Reports)

- | | |
|------------------------------------|---|
| a) County Business | Mayor Clayton
Councillor Inglis |
| b) Algonquin First Nations | Mayor Clayton |
| c) Emergency Preparedness | Deputy Mayor Perry
Councillor Good
Councillor Inglis
Councillor Martin |
| d) Communications | Councillor Hunter |
| e) Economic Development | Councillor Inglis |
| f) Environmental | Councillor Watkins |
| g) Mississippi Valley Conservation | Deputy Mayor Perry |
| h) Health | Councillor Hunter |
| i) Social Services Envelope | Councillor Watkins |
| j) Youth & Recreation | Deputy Mayor Perry |
| k) County Green Energy Task Force | |

14. INTRODUCTION AND READING OF BY-LAWS

- #01-11 – Borrowing By-law
- #02-11 – Amended Development Agreement with Camps Bay Cottages and Marina Inc.
- #03-11 – To appoint a Fence-viewer (Frank McEvoy)

Moved by Councillor Inglis, Seconded by Councillor Hunter #33-11

BE IT RESOLVED THAT leave be given the Mover to introduce the following by-laws that have been circulated to all members of the Council of the Corporation of the Township of North Frontenac and that these by-laws be read a first and second time:

- #01-11 – Borrowing By-law
- #02-11 – Amended Development Agreement with Camps Bay Cottages and Marina Inc.
- #03-11 – To appoint a Fence-viewer (Frank McEvoy)

Carried

Moved by Councillor Hunter, Seconded by Councillor Inglis #34-11

BE IT RESOLVED THAT the following by-laws be read a third time, signed, sealed and finally passed:

- #01-11 – Borrowing By-law
- #02-11 – Amended Development Agreement with Camps Bay Cottages and Marina Inc.

- #03-11 – To appoint a Fence-viewer (Frank McEvoy)

Carried

15. PUBLIC FORUM (Re: Items on today's Agenda only)

The Mayor asked for any questions or comments from the gallery on any topics of today's Council meeting, which there were none.

16. CLOSED SESSION

Moved by Deputy Mayor Perry, Seconded by Councillor Watkins #35-11

BE IT RESOLVED THAT Council shall go into closed session at 12:20 p.m. to discuss:

- Approve the Minutes of a Closed Session of Council dated December 9, 2010;
- A proposed or pending acquisition of land by the Municipality or Local Board;
- Personal matters about an identifiable individual, including Municipal or Local Board Employees.

Carried

Moved by Deputy Mayor Perry, Seconded by Councillor Watkins #36-11

BE IT RESOLVED THAT Council returns to open session at 1:18 p.m.

Carried

16. CONFIRMATORY BY-LAW

a) #05-11 – Confirmatory By-law for the January 13, 2011 Council Meeting

Moved by Deputy Mayor Perry, Seconded by Councillor Martin #37-11

BE IT RESOLVED THAT By-law #05-11, being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of North Frontenac for its meeting held January 13, 2011, be read a first and second time.

Carried

Moved by Deputy Mayor Perry, Seconded by Councillor Martin #38-11

BE IT RESOLVED THAT By-law #05-11 be read a third time and finally passed.

Carried

17. ADJOURNMENT

Moved by Deputy Mayor Perry, Seconded by Councillor Martin #39-11

BE IT RESOLVED THAT the meeting adjourns at 1:20 p.m. until January 20, 2011, or at the call of the Chair.

Carried

MAYOR

CLERK