

**MINUTES** of the Inaugural Meeting of Council for the Township of North Frontenac, held Thursday, December 9, 2010, in the Upstairs Meeting Room of the Clar-Mill Fire Hall, 6648 Road 506, Plevna, Ontario.

**PRESENT:** Mayor Bud Clayton; Deputy Mayor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Lonnie Watkins and Councillor Gerry Martin– Ward 2 and Councillor Betty Hunter and Councillor John Inglis – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO; Brenda Defosse, Clerk/Planning Coordinator; Glenn Tunnock and David Welwood of Tunnock Consulting Ltd. and Liz Savill, County CAO.

## **1. DECLARATIONS OF OFFICE OF NEW COUNCIL, MAYOR’S WELCOME AND OPENING REMARKS**

Prior to the commencement of the meeting, the new Council was sworn in by the Clerk. The Mayor explained Council, under The Municipal Act of Ontario, is bound by the Provincial Act, further explaining rules/procedures shall be followed and Council shall fully disclose all expenses; be completely transparent and accountable to the Province, the Public and to their conscience.

## **2. CALL TO ORDER**

The Mayor called the meeting to order at 9:30 a.m., and welcomed all present.

## **3. APPROVAL OF AGENDA**

**Moved by Councillor Martin, Seconded by Councillor Watkins #626-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac approves the Agenda for the Inaugural Meeting of Council dated December 9, 2010.

**Carried**

## **4. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

## **5. PUBLIC MEETING - TWO AMENDMENT APPLICATIONS TO THE ZONING BY-LAW FROM CAMP’S BAY COTTAGES AND MARINA INC. (See separate Minutes)**

Note: Tunnock and Welwood left the meeting at this time.

## **6. DELEGATIONS**

None

## **7. APPOINTMENT OF DEPUTY MAYOR**

The Mayor called for nominations from the floor for the position of Deputy Mayor. Fred Perry and Betty Hunter were each nominated and voted on.

**Moved by Councillor Martin, Seconded by Councillor Watkins #627-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac approves of the appointment of Fred Perry as Deputy Mayor;

**AND THAT** an Appointing By-law shall be enacted later in the Meeting under Introduction

and Reading of By-laws.

**Carried**

The Mayor declared Fred Perry as the Deputy Mayor.

**8. APPOINTMENT OF SECOND MEMBER TO COUNTY COUNCIL**

The Mayor called for nominations from the floor for the second North Frontenac Council Member to be a member of County Council. John Inglis was nominated and voted on.

**Moved by Councillor Martin, Seconded by Councillor Watkins #628-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac approves of the appointment of John Inglis as Second Member to County Council;

**AND THAT** an Appointing By-law shall be enacted later in the Meeting under Introduction and Reading of By-laws.

**Carried**

The Mayor declared John Inglis as the second North Frontenac Council Member to be a member of County Council.

**9. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)**

**Moved by Councillor Martin, Seconded by Councillor Watkins #629-10**

**BE IT RESOLVED THAT** the Minutes of a Regular Meeting of Council dated November 18, 2010; and the Minutes of a Meeting of the Joint Health and Safety Committee dated August 26, 2010 be received for information.

**Carried**

**10. BUSINESS ARISING OUT OF THE MINUTES**

Good - Joint Health and Safety Committee Minutes

4A – KFL&A PUBLIC HEALTH – SMOKE-FREE WORK VEHICLES – STEER CLEAR OF A \$305.00 FINE

Good questioned the Kaladar/Barrie Fire Department’s Chief attending the North Frontenac Health and Safety Committee meetings. The CAO confirmed Kaladar/Barrie Fire Department has their own Health and Safety Committee. The CAO shall explore whether or not Chief Cuddy should be attending North Frontenac Health and Safety Committee meetings.

**11. COMMUNICATIONS – Clerk’s Administrative Report (Pink Package)**

**Moved by Councillor Watkins, Seconded by Councillor Martin #630-10**

**BE IT RESOLVED THAT** Section A Items of the Clerk’s Administrative Report entitled Communications of Interest to Council dated December 1, 2010, as set out below, be received for information.

**AMO/Ministry Bulletins, Etc.**

AMO Breaking News, November 18, 2010 – Fall Economic Statement Preserves Upload Schedule for Municipalities;

AMO Watch File – November 18, 2010 – Bills Introduced Since October 19, 2010;

AMO Watch File – November 25, 2010:

- AMO Focus on Waste Diversion;
- Water Opportunities and *Water Conservation Act* passes;

- Ministry of Energy Releases Long Term Energy Plan;
- Ontario Clean Energy Benefit Assists Small Municipalities;
- Province Consulting on Safety Guidelines for Dams- Municipal Dykes will be impacted;

AMO Watch File – December 2, 2010:

- Government expands powers of the Chief Medical Officer of Health;
- Government will make changes to welfare but Special Diet Allowance stays;
- Government announces long awaited affordable housing strategy;
- Request for nominations for the 2011-2015 ROMA Board;

AMO Notice to Members, November 26, 2010;

AMO Policy Update – December 2, 2010 – Infrastructure Stimulus Program

AMCTO Express, November 15, 2010 – 375,000 Votes Cast by Young Ontarians in Parallel Election;

FCM News – November 9, 2010 – Sustainable Communities Conference and Trade Show Registration, February 8-10, 2011, Victoria, BC;

FCM News – November 18, 2010;

FCM News – November 25, 2010;

FCM Member Benefit Offer, December 1, 2010;

OGRA Alert – November 16, 2010 – Ontario Good Roads Association to Take Key Issues to Queen’s Park;

OGRA Invitation to attend the Municipal Roads Technologies Workshop, February 2 – 3, 2011 at the Mississauga Convention Centre;

OGRA Alert – November 19, 2010 – OGRA’s Inaugural Day at Queen’s Park a Great Success;

OGRA Update dated November 19, 2010 – Minimum Maintenance Standards Litigation;

1. Letter of congratulations on the municipal election from Rick Bartolucci, Minister of Municipal Affairs and Housing, dated November 1, 2010;
2. Letter of congratulations on the recent municipal election from Allan Reid of Ontario Power Generation;
3. Invitation from the Ontario Association of Fire Chiefs (O AFC) to attend the O AFC Labour Relations Seminar to be held January 19 & 20, 2011 and the Media Relations Workshop to be held on January 18, 2011 at the Delta Chelsea, Toronto;
4. Invitation from the Ministry of the Environment to attend a Public Consultation Meeting on the draft “Environmental Noise Guideline Publication NPC-300 on either December 14<sup>th</sup> or December 16<sup>th</sup>, 2010 in Etobicoke;
5. Invitation from the Ministry of Citizenship and Immigration to participate in the Volunteer Service Award Program;
6. Schedule of Legal Services for Retainer Clients from Fred Dean, Barrister and Solicitor, Toronto;
7. Thank you card from Stan Seitz;
8. Government of Ontario – “An Important Notice Regarding Your Personal Health” as printed in the Toronto Star;
9. Community Foundation for Kingston and Area Newsletter “Ripples”, Fall 2010 Issue;
10. Municipal Property Assessment Corporation (MPAC) - Property Assessment Notice Information;
- ~~11. Communities in Bloom Ontario Newsletter;~~

12. Mississippi Valley Conservation Authority (MVC) Minutes of the Board of Directors Meeting dated October 20, 2010;
13. Government of Ontario – Small Business Transition Support cheque;
14. Letter dated November 19, 2010 to the CRTC from Axia NetMedia Corporation re: Part VII Application by Axia SuperNet Ltd. Seeking a Review and Variance of Telecom Decision CRTC 2010-639;
15. Letter to Council dated November 15, 2010 from the Canonto Lake Property Owners' Association (FYI);
16. Frontenac Heritage Festival 2011;
17. Quinte Conservation Newsletter "Ripple Effects" – December 2010;
- ~~18. Request for support from the Municipality of Bayham in requesting the AGCO – reduce the Lottery Licence Requirement for Local Penny Sales;~~
19. Request for support from the Municipality of Trent Hills in endorsing the production of a Canadian coin depicting an image of Canadians honouring our fallen soldiers from bridges that span the Highway of Heroes;
- ~~20. Request for support from the United Counties of Stormont, Dundas & Glengarry in – requesting the Province of Ontario calculate the Farmland and Managed Forest – component of the Ontario Municipal Partnership Fund (OMPF) so that all – municipalities receive full provincial reimbursement of their lost property tax – revenue;~~
21. Request for support from the County of Lambton in requesting the Provincial Government remove the barrier of no debt clearance for Ontario Student Assistance Program loans;
22. Request for support from the Township of Cavan Monaghan in requesting the Provincial Government revise the setback requirement for industrial wind turbines;
- ~~23. Request for support from the Municipality of Central Elgin in requesting the – Municipal Elections Act and the Municipal Act be amended to provide for a date in – November when the newly elected Council shall take office.~~

**Carried**

**Moved by Councillor Hunter, Seconded by Councillor Good #631-10**  
**BE IT RESOLVED THAT** Item(s) A11; 18; 20 and 23 of the Clerk's Administrative Report entitled Communications of Interest to Council dated December 1, 2010, be brought forward to Section B to be acted upon.

**Carried**

Note: Fire Chief Cuddy arrived at the meeting at this time.

**B: Action Items: (to include items brought forward from Section A above by a member of Council)**

1. Resignation of Paul Thiel as a Casual Part-time Employee

**Moved by Councillor Hunter, Seconded by Councillor Good #632-10**  
**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac accepts with regret the letter of resignation from Paul Thiel from the Casual Part-time Employee List;

**AND THAT** Council hereby instructs the Clerk to send a response letter to Mr. Thiel, on behalf of the Township, conveying the Township's gratitude for his dedicated and faithful service to the Municipality and expressing best wishes in his future endeavors;

**AND THAT** Council approves amending the Casual Part-Time Employee List by removing Paul Thiel.

**Carried**

2. MNR Geographic Naming Request for two islands on Pine Lake – Shingwak Island and Miskwa Island

**Moved by Councillor Hunter, Seconded by Councillor Good #633-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac acknowledges receipt of the letter from the Ministry of Natural Resources dated November 29, 2010 regarding the Geographic Names Board's request to name two islands in Pine Lake as part of emergency service 911 addressing;

**AND THAT** Council does not support the name "Shingwak Island" and "Miskwa Island" as put forth;

**AND THAT** Council makes additional name submissions for consideration as follows:

- Priest Island for the most westerly island and
- Millie's Island for the island closest to the access point

based on local input; known historically for at least one hundred years.

**Carried**

3. 2011 ROMA/OGRA Combined Conference Registration – Sunday, February 27, 2011 to Wednesday, March 2, 2011, Toronto

**Moved by Councillor Good, Seconded by Councillor Hunter #634-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac approves the following persons attending the ROMA/OGRA Combined Conference to be held February 27, 2011 to March 2, 2011 at the Fairmont Royal York Hotel in Toronto:

- John Ibey, Public Works Manager
- Gregg Wise, Public Works Foreman
- Corey Klatt, Community Liaison/Property Building Coordinator
- Wayne Good, Councillor
- Fred Perry, Deputy Mayor

**Carried**

4. Request from the Kashwakamak Lake Planning Committee for a Representative of Council to be a part of the Committee

**Moved by Councillor Hunter, Seconded by Councillor Good #635-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac appoints Deputy Mayor Perry as Representative to the Kashwakamak Lake Planning Committee.

**Carried**

5. Request for a donation from the Ompah Fire Station for funding for gifts for their annual Christmas party

**Moved by Councillor Watkins, Seconded by Councillor Hunter #636-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the request for a donation from the Ompah Fire Station Volunteers for their annual Christmas party.

**Carried**

6. Ontario Good Roads Association letter to the CRTC re: The Weather Network and request for Municipal support to maintain availability of the Weather Network

**Moved by Councillor Hunter, Seconded by Councillor Watkins #637-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac supports the application filed with the CRTC by Pelmorex Communications Inc. for basic carriage status for The Weather Network;

**AND THAT,** although the submission deadline has passed, the Clerk is instructed to send a letter to Robert Morin, Secretary General of the CRTC, copied to Pelmorex Communications Inc., advising of the essential public service provided by The Weather Network to the Public Works Department and Residents of the Township of North Frontenac and Council's support of the renewal licence application;

**AND THAT** a copy of this Resolution be forwarded to OGRA; Scott Reid, MP and Randy Hillier, MPP.

**Carried**

7. AMO – Elected Official Trainings and Workshops

**Moved by Councillor Watkins, Seconded by Councillor Hunter #638-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the AMO Elected Official Training 2011 Workshop schedule;

**AND THAT** Councillor Betty Hunter; Councillor John Inglis; Councillor Gerry Martin and Councillor Lonnie Watkins shall attend the Effective Municipal Councillor Training 2011 in Kingston on January 7, 2011;

**AND THAT** Councillor John Inglis; Councillor Betty Hunter; Councillor Lonnie Watkins and Councillor Gerry Martin shall attend the Meeting Series 2011 in Kingston on January 8, 2011;

**AND THAT** the Clerk is instructed to have these sessions booked for the above, including overnight accommodations, if necessary.

**Carried**

8. (A11) Communities in Bloom Ontario Newsletter

**Moved by Councillor Watkins, Seconded by Councillor Hunter #639-10**

**BE IT RESOLVED THAT** Council instructs staff to provide the Communities in Bloom Ontario new School Category of the *Landscape Ontario Green for Life Community Awards* to the three schools (Clarendon; Sharbot Lake and Cloyne);

**AND THAT** this information piece shall be provided to the Community Liaison/Property Building Coordinator to circulate to the area Garden Clubs, etc.

**Carried**

Note: The Public Works Manager arrived at the meeting at this time.

**9. (A18)** Request for support from the Municipality of Bayham in requesting the AGCO reduce the Lottery Licence Requirement for Local Penny Sales

**Moved by Councillor Hunter, Seconded by Councillor Good #640-10**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac supports the Municipality of Bayham in suggesting the AGCO amend the Bazaar Licence requirements to either exempt small local penny sales entirely, or in the alternative, an overall declaration of total prize value only be required to obtain a licence;

**AND THAT** a copy of this Resolution be forwarded to the Municipality of Bayham; AGCO; Scott Reid, MP and Randy Hillier, MPP.

**Carried**

**10. (A20)** Request for support from the United Counties of Stormont, Dundas & Glengarry in requesting the Province of Ontario calculate the Farmland and Managed Forest component of the Ontario Municipal Partnership Fund (OMPF) so that all municipalities receive full provincial reimbursement of their lost property tax revenue;

**Moved by Councillor Hunter, Seconded by Councillor Good #641-10**

**WHEREAS** the “Farmland Tax Program” and the “Managed Forest Tax Incentive Program” are designed by the Ontario Government to support lower food costs and protect forests for recreational and environmental purposes;

**AND WHEREAS** the Farm Tax Rebate Program and the Managed Forest Tax Incentive Program were previously funded in full by the Ontario Government, yet are now funded mainly by municipalities through the municipal property tax base;

**AND WHEREAS** rural municipalities are being forced to absorb the loss of 75% of the property tax revenue from their farmland and managed forest properties while all residents in Ontario have a vested interest in maintaining lower-cost foods and protecting forests;

**AND WHEREAS** the farm tax rebate program provides lower-cost foods across the province, as well as the economic benefit of provincial exporting and is truly an income-redistributive program with province wide significance and should not be financed from local property taxes which results in those who are supposed to be benefiting from the program, actually paying for the program;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac supports the United Counties of Stormont, Dundas & Glengarry in petitioning the Province of Ontario to calculate the Farmland and Managed Forest component of the Ontario Municipal Partnership Fund (OMPF) so that all municipalities receive full provincial reimbursement of their lost property tax revenue on farmland and managed forest properties, while land-owners maintain the streamlined process and the 25% ratio currently in place;

**AND THAT** a copy of this Resolution be forwarded to the Premier of Ontario; Minister of Finance; Minister of Agriculture, Food and Rural Affairs; Minister of Municipal Affairs &

Housing; the United Counties of Stormont, Dundas & Glengarry; Scott Reid, MP and Randy Hillier, MPP.

**Carried**

**11. (A23)** Request for support from the Municipality of Central Elgin in requesting the *Municipal Elections Act* and the *Municipal Act* be amended to provide for a date in November when the newly elected Council shall take office.

**Moved by Councillor Hunter, Seconded by Councillor Good**

**#642-10**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac supports the Municipality of Central Elgin in requesting the *Municipal Elections Act* and the *Municipal Act* be amended to provide a date in November when the newly elected Council shall take office; to shorten the period Council is restricted from taking certain actions under the *Municipal Act*;

**AND THAT** a copy of this Resolution be forwarded to the Honourable Rick Bartolucci, Minister of Municipal Affairs; the Municipality of Central Elgin; Scott Reid, MP and Randy Hillier, MPP.

**Carried**

## **12 . CAO AND DEPARTMENT HEADS' ADMINISTRATIVE REPORTS**

*(Includes all Municipal Officers and employees New Business).*

a) PWM – Excavator Upgrade

**Moved by Councillor Hunter, Seconded by Councillor Good**

**#643-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac accepts the Public Works Manager's Administrative Report dated December 1, 2010 entitled "Excavator Upgrade" for information purposes;

**AND THAT** Council instructs the Public Works Manager to trade-in our 315C Excavator and purchase the 320C Excavator using a portion of the unspent 2010 Winter Control budget dollars in the amount of \$21,000.

**Defeated**

b) Deputy Treasurer/ Administrative-Financial Coordinator – 2010 Additional Adjustments to Property Taxes

**Moved by Councillor Watkins, Seconded by Councillor Martin**

**#644-10**

**BE IT RESOLVED THAT**, the Council for The Corporation of Township of North Frontenac receives the Deputy Treasurer/ Administrative-Financial Coordinator's Administrative Report entitled "Additional 2010 Adjustments to Property Taxes" for information purposes;

**AND THAT** Council instructs the Deputy Treasurer/ Administrative-Financial Coordinator to process the adjustments to Properties 010-010-21700, 060-010-03200, 010-010-16800 and 070-010-40300 as per the recommendations received from the Municipal Property Assessment Corporation (MPAC).

**Carried**

c) CBO – November Building Report

**Moved by Councillor Watkins, Seconded by Councillor Martin**

**#645-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac receives for information the Chief Building Official's November Building Report.



**Carried**

d) Fire Chief Cuddy – Snowplowing Contract

**Moved by Councillor Watkins, Seconded by Councillor Martin**

**#646-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac receives for information the Report from the Kaladar/Barrie Fire Chief dated November 26, 2010;

**AND THAT** Council accepts the lowest quote for the snowplowing and sanding of the Barrie Fire Hall and the Dry Fire Hydrants in Ward One of the Township of North Frontenac subject to proof of appropriate WSIB and Insurance Certificates being provided to the Township prior to any work being completed on Township property, with the Insurance Certificate naming the Township of North Frontenac as an additional insured;

**AND THAT** this expense shall be an expense of the Kaladar/Barrie Joint Fire Board;

**AND THAT** during the interim the North Frontenac Public Works Department shall continue to undertake this work in a timely fashion.

**Carried**

Note: Chief Cuddy and CAO Savill left the meeting at this time.

e) Clerk/Planning Coordinator – Council Meeting dates for 2011

**Moved by Councillor Watkins, Seconded by Councillor Martin**

**#647-10**

**BE IT RESOLVED THAT** Council for The Corporation of the Township of North Frontenac receives the Clerk/Planning Coordinator's Administrative Report dated November 29, 2010 entitled Proposed 2011 Council Meeting Dates, for information.

**AND THAT** Council approves of the Council Meeting dates proposed in the Clerk's Administrative Report for January and February 2011;

**AND THAT** the balance of the 2011 Council Meeting dates shall be brought back to the January 27, 2011 Council Meeting.

**Carried**

f) Clerk/Planning Coordinator – Appointments as per Council Committee Structure and Council Portfolio

**Moved by Councillor Watkins, Seconded by Councillor Martin**

**#648-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator's Administrative Report dated December 1, 2010 entitled "Appointments as per Council Committee Structure and Council Portfolio";

**AND THAT** the Council of the Corporation of the Township of North Frontenac, as per Procedural Policy By-law #71-10 does hereby approve the following Council Portfolio Positions and Appointments; effective December 9, 2010:

**COMMUNICATIONS** (1 – Councillor Martin)

- Liaison with industry and stakeholders for acquisition of Broadband/Cell-phones
- Represent Council on Board of **Addington Frontenac Area Radio (AFAR)**
- Council Liaison with Cloyne & District Historical Society

### **ECONOMIC DEVELOPMENT (1- Councillor Hunter)**

- Facilitate establishment of a North Frontenac Chamber of Commerce
- Establish and chair Business Breakfasts in North Frontenac
- Liaise with all Stakeholders on potential use of K & P Trail as a tourism tool
- Initiate/recommend joint economic ventures with neighbouring municipalities
- Research, consult and promote Festivals and Special Events unique to NF

### **EMERGENCY PREPAREDNESS (3 – Councillor Good; Councillor Inglis and Deputy Mayor Perry)**

- Kaladar-Barrie Joint Fire Board
- Emergency Management Program Committee
- Community volunteerism

### **ENVIRONMENT (1 – Councillor Inglis)**

- Lanark & Mazinaw Forest Management Committee member
- Council Liaison with Ompah Conservation Authority
- Council Liaison with **Frontenac Environmental Partnership (FEP)**
- Monitor local uranium issues, safety concerns and political developments
- Liaison with Cottage Associations on lake management planning and issues
- Mazinaw Area Fish and Wildlife Committee
- Madawaska Highlands Standing Advisory Committee

### **HEALTH (1 – Deputy Mayor Perry)**

- Represent Council on Health Committee with Addington Highlands Township to resolve doctor shortages (Lakelands Family Health Team)
- Consult with Ministry on acquisition of “Nurse-Only Clinic” for NF through announced provincial pilot program
- Council Liaison with Ontario Medical Association
- Monitor and make recommendations on Septic Re-inspection Programs
- Coordinate and consult with neighbouring municipalities re Ambulance Service

### **SOCIAL SERVICES (1 –Councillor Hunter)**

- Represent Council on Joint Management Committee of **Pine Meadow Nursing Home**
- Act as Council Liaison with Seniors’ Clubs (e.g. **Golden Friendship**) to determine special skills, interests, needs and to form working partnerships
- Represent Council on all matters pertaining to Rural Transportation (county meetings, other municipalities, other governments, private industry)
- Represent Council at annual and other general meetings of **Children’s Aid Society** and **United Way** to ensure adequate data collection and attention to northern rural needs and issues (e.g. homelessness)
- Keep abreast of public health programs (**KFL&A Public Health**) and recommend ways to inform local citizenry

### **SPECIAL PROJECTS**

- Municipal Road Allowance Inspector – Councillor Good
- Council Liaison on Committee of Adjustment – Councillor Martin
- Other assignments as required – Councillor Watkins

### **YOUTH & RECREATION (1 – Councillor Watkins)**

- As required, act as Council Liaison with **Clarendon Central School** and **North Addington Education Collegiate (NAEC)**

- Inform students about the experiences and responsibilities of municipal council
- Encourage youth to become involved and participate in civic decision-making
- Establish a Youth Committee of Council (with Terms of Reference)
- Youth to design recreation programs for recommendation to Council, to oversee construction of recreation facilities, to operate programs and take “virtual ownership” of facilities in order to instill pride and reduce vandalism (peer pressure)
- Along with the Mayor, represent Council in any formal talks pertaining to possible school closures
- Cemeteries Task Force Chair
- Clar/Mill Community Archives Contact Person

**MISSISSIPPI VALLEY CONSERVATION AUTHORITY (MVCA) member –**  
(1-Councillor Watkins)

**PERSONNEL & AUDIT COMMITTEE**

(4 – Mayor Clayton; Councillor Martin; Councillor Inglis and Deputy Mayor Perry)

- Organizational review
- CAO appraisal
- Review quarterly and annual audit reports

\*By virtue of office (*ex-officio*), the Mayor has the right and opportunity to sit in on and participate (i.e. vote) in any Council Committee (excluding the Committee of Adjustments/Planning Advisory) but does not form part of the quorum; and the right and opportunity to sit in on and participate in discussions only (i.e. not voting) in any Kaladar/Barrie Joint Fire Board meeting(s) and does not form part of the quorum; as per By-law #71-10.

**Carried**

**Moved by Councillor Watkins, Seconded by Councillor Martin #649-10**

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac appoints Councillor Hunter as the contact person for the Land O’ Lakes Community Services and North Frontenac Community Services, to act in an advisory position, not as a voting member.

**Carried**

**Moved by Councillor Watkins, Seconded by Councillor Martin #650-10**

**BE IT RESOLVED THAT** The Council of the Corporation of the Township of North Frontenac appoints Mayor Clayton as the contact person with AAFNA and for Aboriginal issues;

**AND THAT** a staff person be present to document all meetings;

**AND THAT** all other communications, verbal or in person, be documented.

**Carried**

Note: The Mayor will contact the OPP with respect to re-establishing the Community Policing Advisory Committee (CPAC).

g) Clerk/Planning Coordinator – Closed Meeting Investigator

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #651-10**  
**BE IT RESOLVED THAT** Council receives the Clerk's Administrative Report dated November 28, 2010 entitled Closed Meeting Investigator, for information;

**AND THAT** Council shall consider a By-law later in the meeting, under the "By-laws" section of the Meeting Agenda, authorizing the Mayor and the Clerk to sign a one-year Agreement with 1744960 ONTARIO INC., OPERATING AS FOURNIER CONSULTING SERVICES.

**Carried**

h) Clerk/Planning Coordinator – Norcan Lake Waste Management

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #652-10**  
**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives the Clerk/Planning Coordinator's Administrative Report dated November 28, 2010, entitled "Norcan Lake Area Waste Management" for information.

**AND THAT** the Council of The Corporation of the Township of North Frontenac approves the PWM and Clerk's interim proposal and instructs the Clerk/Planning Coordinator to report back to Council following the meeting with the MOE representatives and the Municipality's waste consultant.

**Carried**

Note: The Public Works Manager left the meeting at this time.

i) Clerk/Planning Coordinator – Committee of Adjustment/Planning Advisory Committee Membership

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #653-10**  
**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator's Administrative Report dated December 1, 2010 entitled "Committee of Adjustment/Planning Advisory Committee";

**AND THAT** an appointing By-law for the existing Committee of Adjustment Members shall be brought forward later in the meeting under "Introduction and Reading of By-laws", for the term of one year;

**AND THAT** during the one-year term, the Clerk/Planning Coordinator shall investigate Planning Department options re: the Committee of Adjustment and the provision of Planner services, for Council's consideration;

**AND THAT** Council authorizes the Clerk to advertise for a replacement Alternate Member to the Committee of Adjustment.

**Carried**

j) Clerk/Planning Coordinator – Shore Road Closings on Brule (Wensley) Lake

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #654-10**  
**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator's Administrative Report entitled "Shore Road Closings on Brule (Wensley) Lake" dated November 28, 2010.

**AND THAT** Council shall consider a By-law later in the meeting, under the “By-laws” section of the Meeting Agenda, authorizing the Closure and Sale of parts of the shoreroad allowance abutting Brule (Wensley) Lake.

**Carried**

k) Clerk/Planning Coordinator – Committee of Adjustment – December 14, 2010 Meeting Agenda

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #655-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives for information the Clerk/Planning Coordinator’s Administrative Report dated December 1, 2010, entitled “Committee of Adjustment December 14, 2010 Meeting Agenda”

**Carried**

l) CAO/Treasurer – 2011 WSIB Rates for Fire Volunteers

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #656-10**

**BE IT RESOLVED THAT,** the Council of the Corporation of the Township of North Frontenac receives the CAO/Treasurer’s Administrative Report entitled “2011 WSIB Rate for Fire Volunteers” for information purposes;

**AND THAT** the Council of the Corporation of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2011, being \$79,600 for volunteer firefighter personnel in Wards 2 & 3 and the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief.

**Carried**

m) CAO/Treasurer – 1/3 Council Expense Allowance

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #657-10**

**BE IT RESOLVED THAT,** the Council of the Township of North Frontenac accept the CAO/Treasurer’s Administrative Report dated December 3, 2010 entitled “Council Remuneration and 1/3 Expense Allowance”;

**AND THAT,** Council has reviewed the by-law with respect to Council 1/3 Expense Allowance (passed resolution from February 25, 2002 becomes a by-law per the Municipal Act if not revoked before January 2, 2003) at the open Council meeting today;

**AND THAT,** the 1/3 expense allowance for Municipal Council shall continue as expenses incidental to the discharge of Council duties as members of Council or Local Boards.

**Carried**

### **13. EXTERNAL COMMITTEES/LOCAL BOARDS/TASK FORCE NOTES AND REPORTS** *(Received for information only).*

None

### **14. BILLS AND ACCOUNTS**

a) Vouchers – Received for information

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #658-10**

**BE IT RESOLVED THAT** the following Vouchers in the amount of **\$ 132,775.03** were approved for payment per Resolution # 617-10 on November 18, 2010 as follows:

**“Moved by Councillor Perry, Seconded by Councillor Gunsinger**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac hereby authorizes the Treasurer to pay all accounts up to November 30, 2010 to avoid late payment charges, due to the Municipal Election.

- **November 23, 2010 @ \$ 40,779.89**
- **November 30, 2010 @ \$ 91,995.14”**

**AND THAT** the present Council receives these Vouchers for information purposes only.  
**Carried**

b) Accounts up to December 31, 2010

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #659-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac authorizes the Treasurer to pay all accounts up to December 31, 2010 to avoid late payment charges and to clear up year-end accounts.

**Carried**

c) 2010 Surplus to Reserve Fund

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #660-10**

**BE IT RESOLVED THAT** the Council for The Corporation of the Township of North Frontenac, instruct the Treasurer to transfer the 2010 surplus over \$150,000.00 (if applicable) to the North Frontenac Capital Contingency Reserve Fund, to be used for future capital projects.

**Carried**

## **15. MOTIONS, WRITTEN NOTICE OF WHICH HAS BEEN GIVEN**

*(Notice given by a Member of Council and Approved by Council at a Prior Meeting; includes all Council New Business approved by majority of Council at a prior Meeting).*  
None received.

## **16. GIVING NOTICE OF A MOTION**

*(Notice given by a Member of Council to the Clerk for Council's consideration; and for inclusion on the next Meeting Agenda.)*

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #661-10**

**BE IT RESOLVED THAT** the Council of The Corporation of the Township of North Frontenac receives the Notice of Motion as given by Councillor Perry, dated December 2, 2010, to re-consider Council Resolution #183-10 re: maintenance of the Crotch Lake Access Road;

**AND THAT** Council approves of Councillor Perry's Notice of Motion being added to the next Council Meeting Agenda under Item #15, "MOTIONS, WRITTEN NOTICE OF WHICH HAS BEEN GIVEN".

**Defeated**

## **17. COUNCIL PORTFOLIO VERBAL REPORTS**

a) County Business

Mayor Clayton

Note: The CAO was instructed to not attend regular County Council Meetings.

b) Algonquin First Nations	Mayor Clayton
c) Emergency Preparedness	Councillor Good
d) Communications	Councillor Martin
d) Economic Development	Councillor Hunter
e) Environmental	Councillor Inglis
f) Mississippi Valley Conservation	Councillor Watkins
g) Health	Deputy Mayor Perry
h) Social Services Envelope	Councillor Hunter
i) Youth & Recreation	Councillor Watkins
j) Kashwakamak Lake Planning Committee	Deputy Mayor Perry

## 18. INTRODUCTION AND READING OF BY-LAWS

**Moved by Councillor Inglis, Seconded by Deputy Mayor Perry #662-10**

**BE IT RESOLVED THAT** as required by By-law #71-07,

- ALL THAT PART of the original 66' shoreline road allowance lying adjacent to Lot 20, Concession 6, being Part 1 on Registered Plan 13R-19957, geographic Township of Miller, in the Township of North Frontenac, in the County of Frontenac (Wensley (Brule) Lake) (Mally);
- ALL THAT PART of the original 66' shoreline road allowance lying adjacent to Lot 14, Concession 6, being Parts 2 and 3 on Registered Plan 13R-19957, geographic Township of Miller, in the Township of North Frontenac, in the County of Frontenac (Wensley (Brule) Lake) (Wijsman)

be declared as surplus and sold to the adjoining owners.

An appraisal of these properties is not necessary as they are road allowances.

**Carried**

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #663-10**

**BE IT RESOLVED THAT** leave be given the Mover to introduce the following by-laws that have been circulated to all members of the Council of the Corporation of the Township of North Frontenac and that these by-laws be read a first and second time:

- By-law #113-10 – To stop up, close and sell the Shore Road Allowance abutting Brule (Wensley) Lake (Mally; Wijsman);
- By-law #115-10 – To Authorize the Mayor & Clerk to sign a Zoning By-law Amendment for Camp's Bay Cottages and Marina Inc.;
- By-law #116-10 – To Authorize the Mayor & Clerk to sign the Renewal Contract for Closed Meeting Investigator Services;
- By-law #118-10 – To Authorize the Mayor & Clerk to sign an Appointing By-law for a Second Member to County Council;
- By-law #119-10 – To authorize the Mayor & Clerk to sign an Appointing By-law for the Deputy Mayor;
- By-law #120-10 – To authorize the Mayor and Clerk to sign an Appointing By-law for the Committee of Adjustment/Planning Advisory Committee;
- By-law #122-10 – To authorize the Signing Authorities for the Corporation of the Township of North Frontenac.

**Carried**

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #664-10**  
**BE IT RESOLVED THAT** the following by-laws be read a third time, signed, sealed and finally passed:

- By-law #113-10 – To stop up, close and sell the Shore Road Allowance abutting Brule (Wensley) Lake (Mally; Wijsman);
- By-law #115-10 – To Authorize the Mayor & Clerk to sign a Zoning By-law Amendment for Camp's Bay Cottages and Marina Inc.;
- By-law #116-10 – To Authorize the Mayor & Clerk to sign the Renewal Contract for Closed Meeting Investigator Services;
- By-law #118-10 – To Authorize the Mayor & Clerk to sign an Appointing By-law for a Second Member to County Council;
- By-law #119-10 – To authorize the Mayor & Clerk to sign an Appointing By-law for the Deputy Mayor;
- By-law #120-10 – To authorize the Mayor and Clerk to sign an Appointing By-law for the Committee of Adjustment/Planning Advisory Committee;
- By-law #122-10 – To authorize the Signing Authorities for the Corporation of the Township of North Frontenac.

**Carried**

**19. PUBLIC FORUM** (Re: Items on today's Agenda only)

The Mayor asked for any questions or comments from the gallery on any topics of today's Council meeting.

Paul Thiel asked if the AMO Meeting Series are accessible by members of Community Groups? The Clerk shall contact AMO.

Ron Higgins of the North Frontenac Lake Association asked if the Planning Application from the Public Meeting was received and processed under the new Official Plan or the old one. The Clerk confirmed it was under the existing Official Plan, as the new Official Plan has not been approved.

Caroline Ferguson questioned the Cemeteries Committee and possible public involvement. The Mayor advised Council would be reviewing the need for additional Task Forces.

**20. CLOSED SESSION**

**Moved by Deputy Mayor Perry, Seconded by Councillor Inglis #665-10**  
**BE IT RESOLVED THAT** Council shall go into closed session at 12:25 p.m. to discuss:

- Receive the Minutes of a Closed Session of Council dated November 18, 2010 for information;
- Personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

**21. RETURN TO OPEN SESSION**

**Moved by Councillor Good, Seconded by Councillor Hunter #666-10**



**BE IT RESOLVED THAT** Council returns to open session at 12:45 p.m.  
**Carried**

**Moved by Councillor Good, Seconded by Councillor Hunter** #667-10  
**BE IT RESOLVED THAT** Council extends the meeting past 12:46 p.m.  
**Carried**

**FAMILY HEALTH TEAM**

**Moved by Councillor Good, Seconded by Councillor Hunter** #668-10  
**BE IT RESOLVED THAT** the Council of the Corporation of the Township of North Frontenac instructs the CAO/Treasurer to change the name and purpose of the new 2010 "Family Health Team Satellite Office Reserve Fund" in the amount of \$88,100 to the "Medical Services Reserve Fund" and these dollars shall be used for the Medical Services Agreement with a Medical Student over five years, commencing January 15, 2011.  
**Carried**

**Moved by Councillor Good, Seconded by Councillor Hunter** #669-10  
**BE IT RESOLVED THAT** By-law #123-10, being a by-law to authorize the Mayor and the Clerk to sign a Medical Services Agreement on behalf of the Corporation of the Township of North Frontenac with Anne Wilson, be read a first and second time.  
**Carried**

**Moved by Councillor Good, Seconded by Councillor Hunter** #670-10  
**BE IT RESOLVED THAT** By-law #123-10 be read a third time and finally passed.  
**Carried**

**22. CONFIRMATORY BY-LAW - #121-10**

**Moved by Councillor Good, Seconded by Councillor Hunter** #671-10  
**BE IT RESOLVED THAT** By-law #121-10, being a by-law to confirm all actions and proceedings of the Council of The Corporation of the Township of North Frontenac for its meeting held December 9, 2010; be read a first and second time.  
**Carried**

**Moved by Councillor Good, Seconded by Councillor Hunter** #672-10  
**BE IT RESOLVED THAT** By-law #121-10 be read a third time and finally passed.  
**Carried**

**23. ADJOURNMENT**

**Moved by Councillor Good, Seconded by Councillor Hunter** #673-10  
**BE IT RESOLVED THAT** the meeting adjourns at 12:47 p.m., until January 13, 2011, or at the call of the Chair.  
**Carried**

  
MAYOR

  
CLERK