

**MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, November 27, 2008 at the Ompah Community Hall, 10200 Road 509, Ompah, Ontario.**

**PRESENT:** Mayor Ron Maguire; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Elaine Gunsinger– Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

**ABSENT WITH REGRETS:** Councillor Lonnie Watkins.

**ALSO PRESENT:** Cheryl Robson, CAO/Treasurer and Brenda Defosse, Clerk/Planning Coordinator.

**1. CALL TO ORDER**

The Chair called the meeting to order.

**2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

**3. DELEGATIONS**

- a) Karin & Terry Reynolds – Crotch Lake Access Road – Winter Maintenance  
PWM Administrative Report Re: Crotch Lake Road – Reynold’s Delegation

**Moved by Deputy Mayor Beam, Seconded by Councillor Gunsinger**

**BE IT RESOLVED THAT** Council agrees to provide winter maintenance on Crotch Lake Road into the Reynolds’ property, the method of which is to be determined by the PWM

**Defeated**

This was a recorded vote.

YES	NAME OF MEMBER OF COUNCIL	NO
	Mayor Maguire	✓
✓	Deputy Mayor Beam	
	Councillor Good	✓
	Councillor Perry	✓
✓	Councillor Gunsinger	
Absent	Councillor Watkins	Absent
✓	Councillor Olmstead	
3	TOTALS	3
Carried by:		Lost by: 3 to 3 - Motion Defeated

**Moved by Councillor Good, Seconded by Councillor Olmstead**

**BE IT RESOLVED THAT** Council acknowledges receipt of the letter from Karin and Terry Reynolds dated November 12, 2008 requesting Township maintenance of the Crotch Lake Access Road, and the Public Works Manager’s Administrative Report entitled “Crotch Lake Road, Reynolds Delegation” for information purposes;

**AND THAT** the Township shall continue to provide summer maintenance (as per an M1 Road) into the Reynolds’ property on Crotch Lake Road;

**AND THAT** during the 2009 Budget negotiations Council shall consider hiring a consultant to review the status, maintenance and future recommendation (re: Large Picture – to treat all taxpayers the same and to determine additional expenditures) for all township owned roads that

are not presently maintained and/or only maintained seasonally.

**Defeated**

This was a recorded vote.

YES	NAME OF MEMBER OF COUNCIL	NO
✓	Mayor Maguire	
	Deputy Mayor Beam	✓
✓	Councillor Good	
✓	Councillor Perry	
	Councillor Gunsinger	✓
Absent	Councillor Watkins	Absent
	Councillor Olmstead	✓
3	TOTALS	3
Carried by:		Lost by: 3 to 3 - Motion Defeated

b) Glenn Tunnock of Tunnock Consulting Re: Cooper Zoning By-law Infraction –  
Planner’s Opinion to Council

**Moved by Councillor Olmstead, Seconded by Councillor Good #553-08**

**BE IT RESOLVED THAT** the Council of the Township of North Frontenac, after consideration of the legal and planning advice received, recognizes Cooper and Johnston have changed and/or expanded an existing non-conforming use (that is what was on the ground the day the by-law was passed should be considered a legal non-conforming use only) by adding a livestock component to a cash crop operation and as well have continued to increase their livestock operation.

**AND THAT** Cooper and Johnston are hereby given until the 15<sup>th</sup> day of December to file an application to the Committee of Adjustment for a one-time expansion to recognize and limit the operation (barn and the number of units) and to determine the Minimum Distance Separation (MDS) requirements and if the MDS cannot be met, the Committee may wish to vary that distance once all facts are known.

**Carried**

**4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)**

**Moved by Councillor Olmstead, Seconded by Councillor Good #554-08**

**BE IT RESOLVED THAT** the Minutes of a Regular Meeting of Council dated November 13, 2008 be adopted as circulated;

**AND THAT** the Minutes of a Personnel/Audit Committee Meeting dated August 21 and November 21, 2008 be adopted as circulated;

**AND THAT** the Minutes of a Closed Session of a Personnel/Audit Committee Meeting dated August 21 and November 21, 2008 be adopted as circulated;

**AND THAT** the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated October 21, 2008 be received for information.

**Carried**

**5. BUSINESS ARISING OUT OF MINUTES**

None

## 6. OLD BUSINESS

a) -Letter from Robert Walroth of MNR re: Application for Docking and Parking – Kashwakamak Lake – Mitchell Island Property Owners

- Copies of letters from the Ministry of the Environment dated November 3, 2008 to Ms. Judy McIntyre and to the Ministry of Natural Resources regarding the proposed development of parking and docking facilities on Crown Land on Kashwakamak Lake for the use of the Mitchell Island cottage owners (Project)

**Moved by Councillor Olmstead, Seconded by Councillor Good**

**#555-08**

**BE IT RESOLVED THAT** Council acknowledges receipt of a letter from Robert Walroth of the Ministry of Natural Resource dated November 20, 2008, identifying three access points on the easterly end of Kashwakamak Lake;

**AND THAT** Council of the Township of North Frontenac maintains the municipality will not incur liability for any docks on municipally owned property.

**AND THAT THE** Council of the Township of North Frontenac after considering the three access points find the most suitable location for the MNR LUP project to the Mitchell Island property owners is their originally proposed site located at Part of Lot 21, Concession 5, geographic Township of Barrie;

**Carried**

## 7. COMMUNICATIONS – Administrative Report

### Section A

**Moved by Councillor Olmstead, Seconded by Councillor Good**

**#556-08**

**BE IT RESOLVED THAT** Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated November 19, 2008, as set out below, be received for information.

### AMO/Ministry Bulletins, Etc.

Alert #08/051 – Seeking Comment on Draft Joint AMO and OMSSA Paper on Poverty Reduction

Alert #08/052 – Municipal Collection of Federal Payments in Lieu of Taxes – FCM Update

Alert #08/053 – We Need Your Participation at the Waste Diversion Act Review Consultation Sessions

Alert #08/054 – Issuing of 2009 Ontario Municipal Partnership Fund Allocation Notice

Alert #08/055 – Municipal Support of Climate Station Data Needed

Alert #08/056 – AMO Ontario First Joint Annual MOU Statement

AMO FYI #08/017 – Canadian Sport Tourism Alliance Announces Partnering to Compete Workshop

ROMA OGRA – Report of the OGRA Nominating Committee

Ministry of Labour News – October 27, 2008 – Safety Blitz Targets Industrial Workplaces

Ministry of Labour News – November 3, 2008 – Ontario Protecting Health Care Workers

LAS – Communication FYI #08-006 – LAS Municipal Energy Management Benchmarking Project First Meeting of Advisory Group – November 25 in Toronto

LAS – Energy Newsflash Issue 03 – November 2008

LAS – Town Hall Sessions 2008-2009

MMAH – November 2008 Update

1. HGC Management Inc., letter received November 6, 2008, due to the unpredictable market North Frontenac will now have to start paying for recycling delivered

2. MMAH – Report of the Provincial Municipal Fiscal and Service Delivery Review “Facing the Future Together” (53 pages – please advise if you would like a copy)
3. Ministry of Finance Letter re Report of the Provincial Municipal Fiscal and Service Review “Facing the Future Together”
4. Ministry of Finance/Ministry of Revenue/MMAH/Ministry of Energy and Infrastructure letter dated November 10, 2008 – Investing in Ontario Act, 2008 – capital grant allocation
5. AMO – Annual Expenditure Report 2007 – Part 1- Transfer of Federal Gas Tax Revenues (22 pages – please advise if you would like a copy)
6. Letter from PWM to Darcel Wittek re storm drain installation;

**Carried**

## **8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS**

a) Clerk – Future Council Meetings

**Moved by Councillor Olmstead, Seconded by Councillor Good #557-08**

**BE IT RESOLVED THAT** Council receives for information the Clerk/Planning Coordinator’s Administrative Report dated November 20, 2008 entitled “2009 Council Meeting Dates”;

**AND THAT** Council Meetings held effective January 2009 shall be held in the Upstairs Meeting Room, Clar/Mill Fire Hall, 6648 Road 506, Plevna, ON pending new accessibility Regulations; with the exception May to September Council Meetings shall be rotated (with July and August one evening meeting only) at the Community Halls;

**AND THAT** Council shall hold their January 2009 Meetings on the 15<sup>th</sup> and 29<sup>th</sup> and hold only one meeting in February on the 19<sup>th</sup>.

**Carried**

b) Clerk – Business Plan for Purchasing Recycling Operations/Plant in Renfrew

**Moved by Councillor Olmstead, Seconded by Councillor Good #558-08**

**BE IT RESOLVED THAT** Council receives for information the Clerk/Planning Coordinator’s Administrative Report dated November 19, 2008 entitled “Business Plan for Purchasing Recycling Operations/Plant in Renfrew”;

**AND WHEREAS** the Council of the Corporation of the Township of North Frontenac is an interested party within a collective group of municipalities operating mutually as the Joint Recycling Management Committee (JRMC) which is studying the possibility of purchasing Renfrew County Recycle Centre (Beaumen Recycling) in the Town of Renfrew;

**AND WHEREAS** the JRMC at a regular meeting on November 21, 2008 suggested that a business plan be prepared by PSTG Consulting Inc., to determine the feasibility of the purchase and governance model;

**AND WHEREAS** the JRMC will apply for funding up to 50% from the Continuous Improvement Fund, Waste Diversion Ontario for the business plan.

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Township of North Frontenac hereby resolves that:

1. Cost sharing for the business plan be pro-rated on the basis of households of participating municipalities, and;

2. The Corporation of the Township of North Frontenac's portion of the cost for the business plan is not to exceed \$2,100.00.

**Carried**

c) Clerk – Rescinding Part of Resolution #4 of August 11, 2003 North Frontenac Township Council Meeting

The Clerk/Planning Coordinator explained the basic cost of a subsearch is \$150 plus expenses for a total of approximately \$200, which Judy Tooley had agreed to pay. It was the consensus of Council to pay for the subsearch, less the basic costs of \$200.00.

**Moved by Councillor Olmstead, Seconded by Councillor Good #559-08**

**BE IT RESOLVED THAT** Council receives for information the Clerk/Planning Coordinator's Administrative Report dated November 19, 2008 entitled "Part of the Old Frontenac Road, Village of Plevna, Pt. Lot 37, South West Range, geographic Township of Clarendon";

**AND THAT** the Council of the Township of North Frontenac rescinds that part of Resolution # 4 dated August 11, 2003, which reads:

"Lots 36 and 37, SWR, geographic Township of Clarendon - Plan P-3260-55, Part 7";

**AND THAT** the Council of the Township of North Frontenac accepts the following property as part of the current municipal network of roads from the Ministry of Transportation Ontario;

Lots 36 and 37, SWR, geographic Township of Clarendon – Plan P-3260-55, Part 7, save and except Part 2 on Plan 13R-15963."

**AND THAT** Judy Tooley shall be responsible to pay the cost of the sub search.

**Carried**

d) Clerk - Canalodge Subdivision and Zoning By-law Amendment and O'Brien Estates Conservation Subdivision (Norlak) and Zoning Amendment

**Moved by Councillor Olmstead, Seconded by Councillor Good #560-08**

**BE IT RESOLVED THAT** Council receives for information the Clerk/Planning Coordinator's Administrative Report dated November 19, 2008 entitled "Canalodge Subdivision and Zoning By-law Amendment and O'Brien Estates Conservation (Norlak) and Zoning By-law Amendment."

**Carried**

Perry noted subdivision expansions need to be looked at spelling out the requirements in the Official Plan, also how to handle the long range plans upfront (i.e. waste/recycling/etc.) not piecemealing.

Maguire advised the future for the Township of Greater Madawaska will need to be reviewed re: service delivery.

The Clerk advised the Township of Greater Madawaska has been circulated on the two proposed subdivisions on Norcan Lake.

It was the consensus of Council that the Clerk replies to the Township of Greater Madawaska's October 23, 2008 letter re: Agreements for Waste, Roads and Fire requesting a Joint Council Meeting.

The CAO explained the discussion between the Clerk; the Township Planner, Glenn Tunnock and herself with respect to enforcement and follow-up on planning applications/agreements (to ensure nothing falls through the cracks) and Tunnock will assist the Clerk/Planning Coordinator with fees to be recouped from the property owner.

Tunnock is to provide estimates to the Clerk/Planning Coordinator for the 2009 draft budget.

## 9. TASK FORCE NOTES AND REPORTS

None

## 10. BILLS AND ACCOUNTS

**Moved by Councillor Olmstead, Seconded by Councillor Good**

**#561-08**

**BE IT RESOLVED THAT** the following Vouchers in the amount of **\$ 204,087.82** be approved for payment:

- November 6, 2008 @ \$ 4,774.25
- November 14, 2008 @ \$ 162,662.74
- November 19, 2008 @ \$ 36,650.83

**Carried**

## 11. NEW BUSINESS

a) Shore Road Closing Approval in Principle

**Moved by Councillor Good, Seconded by Councillor Perry**

**#562-08**

**BE IT RESOLVED THAT** the Application to close the shoreline road allowance lying in front of Part of Lot 9, Concession 8, geographic Township of Barrie, Township of North Frontenac, be approved in principle by Council. (Martin/Kirkwood)

**Carried**

b) Addition to North Frontenac's Casual Employee List

**Moved by Councillor Good, Seconded by Councillor Perry**

**#563-08**

**BE IT RESOLVED THAT** Council approves the addition of Terry Gemmill to North Frontenac Township's Administrative Casual List.

**Carried**

c) K & P Snowtrails Association Request

**Moved by Councillor Good, Seconded by Councillor Perry**

**#564-08**

**BE IT RESOLVED THAT** Council acknowledges receipt of the letter dated November 23, 2008 from Wayne Southward, President of the K&P Snowtrails Association;

**AND THAT** Council approves said request subject to a Licence Agreement being entered into with K & P Snowmobile Association providing liability insurance coverage for all portions of the trail located on Township property and provide proof of current insurance and WSIB coverage for all contractors doing work on Township property.

**AND THAT** the Clerk contacts the Township's solicitor to determine if the survey requirement for this Agreement can be waived.

**Carried**

d) Charlie Tooley's Request for a Time Extension

**Moved by Councillor Good, Seconded by Councillor Perry**

**#565-08**

**BE IT RESOLVED THAT** Council approves of the request from Charlie Tooley to extend the completion date of the work to be completed on Part of Lots 1 and 2, Concession 12, geographic Township of Barrie until the end of May 2009.

AND THAT Council approves said extension due to the winter season and that Mr. Tooley be informed that no further extensions shall be granted.

**Carried**

e) Opening of Broadband RFP

**Moved by Councillor Good, Seconded by Councillor Perry**

**#566-08**

**BE IT RESOLVED THAT** Council receive two tenders for Broadband and refers said tenders to the Committee (Mayor, Deputy Mayor, CAO and Community Liaison and consultant) for a review and comment.

**Carried**

## **12. OTHER BUSINESS – Verbal Reports**

### **a) County Business**

Mayor Maguire

Maguire offered the County's Agenda package to members of Council for their review (the CAO has a copy). He advised of the newly hired Economic Development Coordinator, Anne-Marie Young; the new County Warden is Janet Gutowski, Mayor of Central Frontenac and the Deputy Warden is Gary Davidson, Mayor of South Frontenac. Further, the present Warden had put forward his motion, as previously advised he would of his Economic Development proposal however there was neither a mover nor a seconder so the issue has died.

Maguire advised of the ICSP Meeting attended wherein sub-committees were set up consisting of staff and politicians at each table. The outcome of the discussions at these tables was the issues in the North do not mean the same as those in the South. The issues and solutions that are characteristic of the south half of the County are different issues and solutions in the north half of the County. In the Mayor's frustration he said "Perhaps the County is not sustainable." The process of meeting with citizens in the community has started. The Consultant was told in the spring of 2008 that we are two-thirds seasonal and that it is a bad time of year to hold meetings.

We were asked to promote ICSP within our communities.

Olmstead noted the consultant was more up-to-date on time distances for ambulance calls than was Paul Charbonneau. The calls were all broken down and response times noted.

Beam explained the ICSP Public Meeting in Plevna where Beam reinstated North Frontenac's position. They heard nothing new and nothing new was accomplished. Short notice of meetings is not acceptable. The Ambulance Review was tacked onto the meeting without advanced notice to the Township.

The CAO was instructed to obtain a hard copy of the Ambulance Presentation made at the Public Meeting.

### **b) Algonquin Land Claims Negotiations**

Mayor Maguire

Maguire advised a meeting of the Municipal Advisory Committee was to be scheduled in the fall of 2008 but it was never set up.

**c) Emergency Preparedness**

Councillor Good

Good advised a meeting was held this week and the name of the Committee is being changed to remove 'Essential Level' from same. Two applications have been submitted for JEPP funding. A letter has been received from EMO to see if we would be interested in being a host community for evacuees in the future (not only for James Bay area residents, but any potential evacuations should there be a disaster) if we had the facilities to put people up. (i.e. Community Halls etc.) We have put a request in to Lisa Harvey of EMO to come and determine if we qualify for same. Further, there may be subsidies available.

At the Joint Fire Board Meeting a meeting was set up to review the draft budget in January 2009.

**d) Communications and Economic Development**

Deputy Mayor Beam and  
Councillor Perry

No report. Plan to meet in January 2009.

Perry advised he has been asked to be an AFAR Director and wondered if he could accept. Maguire explained if AFAR made a request for funding from North Frontenac that Perry might abstain from participating.

AFAR intends to become incorporated and can then approach the CRTC. TVO Towers are exempted from taxation.

Perry advised two high school students are members of the AFAR Committee.

**e) Environmental**

Councillor Olmstead

No report.

**f) Mississippi Valley Conservation**

Deputy Mayor Beam

Beam advised he attended a meeting yesterday to discuss the draft 2009 Budget. One big item was the number of water control facilities in North Frontenac, 7 out of 9. There are big dollars scheduled to work on these intakes for 2012/2013. It was asked if these facilities are for flow control or to enhance tourism. If they are for flow control then there was no problem with support however if for enhancing tourism this would create a problem. The concern was why the City of Ottawa (pay 92% of the levy) would pay for a benefit in North Frontenac. The general consensus was the group did not want to venture there. The next meeting is January 2009.

**g) Health**

Councillor Perry

Perry advised he was unable to attend the last meeting and has not yet received the Minutes. He asked Reeve Henry Hogg before the meeting to speak with Jeff Green regarding setting up a joint meeting with Sharbot Lake and Verona.

Nurse Practitioner led clinics have been discussed however with LHINS which is on hold.

A suggestion has been that a Nurse Practitioner work in tandem with the ambulance paramedics in Denbigh and Lavant.

Maguire noted the grant application appears to be too complex and hard for North Frontenac to even consider completing.

**h) Social Services Envelope -**

Councillor Gunsinger

Gunsinger attended a meeting at Pine Meadow this week and things are going well. They have finally found a new Administrator. Rather than purchase new furniture they have decided to re-



upholster their existing furniture. The expansion plans are well under way. She confirmed they have most of the funds raised to cover the expansion. There are approximately 12 people on a waiting list. A new sprinkler system is required and looking at purchasing eight clean-air machines used to eliminate germs.

Gunsinger plans to meet with the Craft Ladies, being the younger end of the seniors' group, either today or next week.

**i) Youth & Recreation**

Councillor Watkins

Maguire advised that Watkins and his wife have volunteered to attend the Annual General Meeting of the Limestone School Board in early December. Two of three schools are interested in the Youth Committees of Council.

**13. BY-LAWS**

a) **#82-08** – To authorize the Mayor and Clerk to sign an Indemnity Agreement between the Township of North Frontenac and Norlak Developments Incorporated

**Moved by Councillor Good, Seconded by Councillor Gunsinger #567-08**

**BE IT RESOLVED THAT** By-law #82-08, being a By-law to authorize the Mayor and Clerk to sign an Indemnity Agreement between the Township of North Frontenac and Norlak Developments Incorporated be read a first and second time.

**Carried**

**Moved by Councillor Good, Seconded by Councillor Gunsinger #568-08**

**BE IT RESOLVED THAT** By-law #82-08 be read a third time and finally passed.

**Carried**

b) **#89-08** – To Appoint a Lottery License Administrator and Lottery License Officer

**Moved by Councillor Good, Seconded by Councillor Gunsinger #569-08**

**BE IT RESOLVED THAT** By-law #89-08, being a By-law to Appoint a Lottery Licence Administrator and Lottery License Officer be read a first and second time.

**Carried**

**Moved by Councillor Good, Seconded by Councillor Gunsinger #570-08**

**BE IT RESOLVED THAT** By-law #89-08 be read a third time and finally passed.

**Carried**

c) **#88-08** – To Authorize the Mayor and Clerk to sign the 2008/2009 Sanding/Plowing Contract 2008/2009 between the Township of North Frontenac and

**Moved by Councillor Good, Seconded by Councillor Gunsinger #571-08**

**BE IT RESOLVED THAT** By-law #88-08, being a by-law to authorize the Mayor and the Clerk to sign the 2008/2009 Sanding/Plowing Contract between the Township of North Frontenac and Jim Boles Maintenance be read a first and second time.

**Carried**

**Moved by Councillor Good, Seconded by Councillor Gunsinger #572-08**

**BE IT RESOLVED THAT** By-law #88-08 be read a third time and finally passed.

**Carried**

**BUDGET MEETING DATES:**

The dates were set as follows: - December 17, 2008 at 9:30 a.m.

- January 14, 2009 at 9:30 a.m.

These will be full day sessions. Lunch will be provided. The CAO and all Department Heads shall attend.

**14. ADJOURNMENT**

**Moved by Councillor Good, Seconded by Councillor Gunsinger**

**#573-08**

**THAT** the meeting adjourns at 12:29 p.m., until December 18, 2008 or at the call of the Chair.

**Carried**

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Mayor

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Clerk