

MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, November 13, 2008 at the Barrie Township Hall, 14225 Highway 41, Cloyne, Ontario.

PRESENT: Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Elaine Gunsinger– Ward 2, and Councillor Bob Olmstead – Ward 3.

ABSENT WITH REGRETS: Mayor Ron Maguire; Deputy Mayor Jim Beam and Councillor Lonnie Watkins.

ALSO PRESENT: Cheryl Robson, CAO/Treasurer and Jenny Duhamel, Deputy Clerk.

The CAO advised that although there was a quorum to continue with the meeting, the Mayor and Deputy Mayor were both absent, therefore requiring the Council Members in attendance to pass a resolution appointing a Chair for this meeting.

Moved by Councillor Olmstead, Seconded by Councillor Good #530-08
BE IT RESOLVED THAT in the absence of the Mayor and Deputy Mayor, Councillor Fred Perry be appointed as Chair (Presiding Officer) for the November 13, 2008 Council Meeting only.
Carried

1. CALL TO ORDER

The Chair called the meeting to order.

2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared.

3. DELEGATIONS

None

4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)

Moved by Councillor Gunsinger, Seconded by Councillor Good #531-08
BE IT RESOLVED THAT the Minutes of a Regular Meeting of Council dated October 30, 2008 be adopted as circulated;

AND THAT the Minutes of the AFAR (Addington Frontenac Area Radio) Meeting dated September 24, 2008 be received for information.

Carried

5. BUSINESS ARISING OUT OF MINUTES

None

6. OLD BUSINESS

a) Letter from Susan Hemmerich – Mackie Lake Access

The CAO showed Council a map of the area of concern and explained the various roads (i.e. Crown; Municipally maintained; Shore Road Allowance and Concession Road Allowance).

Moved by Councillor Gunsinger, Seconded by Councillor Good #532-08
BE IT RESOLVED THAT Council acknowledges receipt of the letter from Susan Hemmerich dated October 28, 2008 with regards to the Mackie Lake Access Road;

AND THAT The Township owns the 66' shore road allowance around Mackie Lake however the Schooner Road access to Mackie Lake is Crown owned. There shall be no parking on the municipally owned Shore Road Allowance.

AND THAT lake access, off the Mackie Lake Road, in 2008 was included in the Township/MNR LUP and received limited seasonal maintenance due to limited funds available to the Crown Land Stewardship Program.

AND THAT if further parking on Crown Land is required such concerns shall be forwarded by the landowners to the MNR to be addressed through the MNR Land Use Permit Application process.

Carried

7. COMMUNICATIONS – Administrative Report

Section A

Moved by Councillor Gunsinger, Seconded by Councillor Good

#533-08

BE IT RESOLVED THAT Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated November 6, 2008, as set out below, be received for information.

AMO/Ministry Bulletins, Etc.

Alert #08/049 – Report of the Provincial-Municipal Fiscal and Service Delivery Review
Released

Alert #08/050 – Ontario Proposes Ban on Cell Phones While Driving

AMO FYI #08-014 – Climate Change and Public Policy: Adaptation and Action

AMO FYI #08/015 – Celebrate Ontario – Province Investing \$9 Million in Ontario's
Festivals and Events

AMO FYI #08-016 – AMO's 2007 Federal Funding Annual Expenditure Report

LAS Communication #08-006 – LAS Municipal Energy Management Benchmarking Project
First Meeting of Advisory Group – November 25 in Toronto

LAS One Funds "Meet and Greet" Information Sessions

LAS Elected Officials Group Benefits Plan

LAS Municipal Staff Group Benefits Plan

OGRA Alert – Province Municipal Fiscal and Services Delivery Review

1. Ministry of Health and Long-Term Care (MOHTLC) Newsletter announcing the call for applications for Nurse Practitioner-Led Clinics
2. Ministry of Municipal Affairs & Housing – Letter and AMO News Release and Fact Sheets re Report of the Provincial Municipal Fiscal and service Delivery Review
3. Ministry of Municipal Affairs & Housing – Letter dated October 28, 2008 re Official Plan Review
4. Ministry of Natural Resources – Haliburton Fire Management Area – Wildfire Activity
5. Ministry of Citizenship & Immigration – Invitation to participate in Ontario's Volunteer Recognition Programs 2009
6. Ontario Onsite Wastewater Association – Conference & Exhibition March 1-4, 2009
7. AMO How to Keep Federal Gas Tax Money Flowing & AMO Policy Update Sessions – PSAB
8. AMO/LAS – 2008/2009 Energy Workshops
9. Alzheimer Society Kingston – Alzheimer Society's Walk for Memories-Jan. 25, 2009

10. Other PITCH-IN Programs, in addition to PITCH-IN Week
11. ~~Town of East Gwillimbury Request for Support requesting the Provincial and Federal Governments provide more funding to support aging municipal roads and bridges;~~
12. Letter from Greater Madawaska dated Nov. 4, 2008 Re: Ambulance Service in Griffith & Matawatchan areas
13. Thank you letter from the Ontario Building Officials Association for sponsoring the 52nd Annual Meeting and Training Session held in Kingston
14. Letter and Promotional Material from the Ministry of Education re: Premier's Awards for Teaching Excellence

Carried

Alert FYI #08-015 – Perry commented on the Province Investing in Ontario Festivals and Events and suggested this information be passed on to the Heritage Groups in the area by Corey Klatt, Community Liaison/Property Building Coordinator.

LAS One Funds “Meet and Greet” Information Sessions – Perry questioned the advantage of possibly having a Council Member attend one of these sessions.

The CAO noted the date of November 25, 2008, which is the session to be held in Belleville, is already a full day for many, as it is the Interim Audit; the Joint Fire Board Meeting and the Emergency Management Program Committee Meeting.

The CAO advised she would ask LAS for a copy of the information to be provided at this session for Council's perusal.

Alert #08-049 – Good noted the Provincial-Municipal Fiscal and Service Delivery Review is good news. The Province will be taking back some responsibilities that were previously downloaded to the municipalities.

The CAO advised this is good news, however; it will be slow at proceeding, as the final date is to be 2018.

A1. - Ministry of Health and Long-Term Care (MOHTLC) Newsletter announcing the call for applications for Nurse Practitioner-Led Clinics

Perry advised he will forward this information on to the ADHL Health Committee on which he is a member.

A4. - Ministry of Natural Resources – Haliburton Fire Management Area – Wildfire Activity

Good noted it was good news there were no fires reported by MNR in 2008 in North Frontenac, and asked if Fire Chief Riddell would be submitting a report on wildfire activity to the MNR.

The CAO advised this was done routinely by Riddell.

A7. - AMO How to Keep Federal Gas Tax Money Flowing & AMO Policy Update Sessions – PSAB

Perry asked if anyone would be attending this Session.

The CAO advised the Administrative/Financial Coordinator would be attending, as she is the PSAB Coordinator, and the new Administrative/Financial Assistant.

A12. – Letter from Greater Madawaska dated Nov. 4, 2008 Re: Ambulance Service in Griffith & Matawatchan areas

Olmstead requested it be noted in the minutes that Council supports this, but did not request this be brought forward to Section B to be acted upon.

Moved by Councillor Gunsinger, Seconded by Councillor Good #534-08

BE IT RESOLVED THAT Item(s) A 11 of the Clerk's Administrative Report entitled Communications of Interest to Council dated November 6, 2008, be brought forward to Section B to be acted upon.

Carried

B1 – (A11) Town of East Gwillimbury Request for Support requesting the Provincial and Federal Governments provide more funding to support aging municipal roads and bridges

Moved by Councillor Gunsinger, Seconded by Councillor Good #535-08

BE IT RESOLVED THAT Council supports the request for support from the Town of East Gwillimbury in requesting the Provincial and Federal Governments provide more funding that is both predictable and sustainable to municipalities to support our aging municipal roads and bridges;

AND THAT a copy of this Resolution be forwarded to the Town of East Gwillimbury, Randy Hillier, MPP and Scott Reid, MP.

Carried

8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS

a) Clerk/Planning Coordinator re: Committee of Adjustment October Meeting Decisions and November Meeting Agenda

Moved by Councillor Gunsinger, Seconded by Councillor Good #536-08

BE IT RESOLVED THAT Council receives for information the Clerk/Planning Coordinator's Administrative Report dated November 4, 2008, entitled "Committee of Adjustment – October Meeting Decisions and November Meeting Agenda".

Carried

b) Clerk/Planning Coordinator re: Beyond the Rock Family Camping – Certificate of Approval for Private Sewage Works

Perry noted that when this correction to the septic system is done, Beyond the Rock is going to eliminate some campsites and wonders how we can assure they don't expand in the future. "I have no problem with expansion as long as it is environmentally sound".

The CAO advised she has spoken with Ken Gilpin, By-law Enforcement Officer and the Clerk on these types of issues. Gilpin advised some other Townships are completing an inventory of all Commercial properties in their municipality for the purpose of comparisons in the future.

The CAO noted we do not have site plans on a lot of these properties in North Frontenac and she will clarify this with the Clerk. Also, this could be addressed during the Zoning By-law Review commencing in 2009.

Moved by Councillor Olmstead, Seconded by Councillor Good #537-08

BE IT RESOLVED THAT Council receives for information the Clerk/Planning Coordinator's Administrative Report dated November 4, 2008, entitled " Beyond the Rock Family Camping – Certificate of Approval for Approval of Municipal and Private Sewage Works";

AND THAT Council has no basic objection to the work to be undertaken by Beyond the Rock Family Campground located on Levere Road, Cloyne, on Mazinaw Lake with respect to their

existing onsite sewage disposal system, as per the Ministry of Environment Application for Approval of Municipal and Private Sewage Works;

AND THAT Council hereby authorizes the Mayor and Clerk to sign Page 5 of the Application under "Statement of Municipality".

Carried

9. TASK FORCE NOTES AND REPORTS

None

10. BILLS AND ACCOUNTS

Moved by Councillor Olmstead, Seconded by Councillor Good

#538-08

BE IT RESOLVED THAT, the following Vouchers in the amount of **\$ 92,024.52** be approved for payment:

- October 29, 2008 @ \$ 4,964.73
- October 30, 2008 @ \$ 34,908.39
- November 4, 2008 @ \$ 52,151.40

Carried

11. NEW BUSINESS

a) Shore Road Closing Approval in Principle

Moved by Councillor Olmstead, Seconded by Councillor Good

#539-08

BE IT RESOLVED THAT the Application to close the shoreline road allowance abutting: Part of Concession 9, Part of Lot 1, being Part 2 on Registered Plan 13R-14272 in the geographic Township of Barrie, Township of North Frontenac, be approved in principle by Council.

Carried

b) Additions to North Frontenac's Casual Employee List

Moved by Councillor Olmstead, Seconded by Councillor Good

#540-08

BE IT RESOLVED THAT the Council of the Township of North Frontenac hereby authorizes and instructs the CAO to add the following names to North Frontenac Township's Casual Employee List:

- Ryan Manion – Public Works
- Mike Munneke – Public Works
- Diana Sproule Billingsley - Administration
- Christine Bacon - Administration
- Tara-Lynn Wellman – Administration
- Natalie Tryon – Administration
- Patricia Rhyno - Administration

Carried

c) Greater Madawaska Letter – Re: Updating Joint Agreements

The CAO advised Greater Madawaska is now advertising for a new CAO and for this reason, felt it would be advisable to defer this until the next Council Meeting, to allow her time to contact Mayor Maguire and/or Greater Madawaska's Reeve to see how this should be handled. It was noted this letter was to be considered the 60 days required notice of possible amendments to the agreements.

Moved by Councillor Olmstead, Seconded by Councillor Good #541-08
BE IT RESOLVED THAT Council acknowledges receipt of the letter from the Township of Greater Madawaska regarding updating Joint Agreements, dated October 23, 2008;

AND THAT this be deferred until the next meeting of Council.

Carried

d) Letter from Sue Leslie re the Northern Rural Youth Partnership-2009 Funding
Moved by Councillor Olmstead, Seconded by Councillor Good #542-08
BE IT RESOLVED THAT Council acknowledges the letter from the Northern Rural Youth Partnership requesting some annualized recreational funding for weekly youth programming in the north and shall consider this request in the 2009 budget negotiations.

Carried

12. OTHER BUSINESS – Verbal Reports

a) County Business

Mayor Maguire

No report as Maguire was absent.

b) Ardoch Algonquin First Nations & Allies (AAFNA)

Mayor Maguire

No report as Maguire was absent.

c) Emergency Preparedness

Councillor Good

Nothing to report. The first meeting which Good will Chair is November 25, 2008.

d) Communications and Economic Development

Deputy Mayor Beam and
Councillor Perry

Deputy Mayor Beam was absent.

Perry reported he and Beam have not yet got together regarding a Chamber of Commerce, but will do so in the New Year.

e) Environmental

Councillor Olmstead

No report.

f) Mississippi Valley Conservation

Deputy Mayor Beam

In Beam's absence, Olmstead advised there had been a meeting for the K&P Trail held in Central Frontenac and there was no representation from North Frontenac. It appears the greatest concern of the citizens is fencing and the noise.

g) Health

Councillor Perry

Perry attended a meeting of the ADHL Health Committee on November 5, 2008. The Committee has put the RFP for a study on hold, as LHIN may cover this cost.

The Committee would like to attend future meetings for Doctor Recruitment in Sharbot Lake and Verona, as both of these areas have private clinics much like Northbrook's.

One possibility the Committee is looking into is to have a Nurse Practitioner on site at the ambulance bases, to do routine procedures such as blood pressure checks, etc.

The CAO advised she had provided a copy of the booklet "The Future of EMS in Canada" to all Council Members.

h) Social Services Envelope -

Councillor Gunsinger

Gunsinger attended a Transportation Collaborative Meeting on November 3, 2008. As this group is unable to receive Provincial Gas Tax funding, they are looking into retrofitting one of their vans to be handicapped accessible to qualify for this funding. One concern is there may not be enough residents in the area requiring this service. It could also be that these residents do not call for rides as they know the vehicles are not handicapped accessible. A representative from Prince Edward County attended the meeting to explain a similar program and how they hooked up with Quinte Access to accomplish this. Gunsinger contacted local groups and she is waiting to hear if they are interested in her attending to provide a Township update. There is a meeting of the Pine Meadow Board next week.

i) Youth & Recreation

Councillor Watkins

No report as Watkins was absent.

13. BY-LAWS

a) **#75-08** – To Close, Stop Up and Sell Shore Road Allowance (Lester/Post)

Moved by Councillor Olmstead, Seconded by Councillor Good

#543-08

BE IT RESOLVED THAT as required by By-law #71-07,

- ALL THAT PART of the original 66' shore road allowance lying in front of Part of Lot 9, Concession 6, described as Part 1 on Registered Plan13R-19354, geographic Township of Barrie, in the Township of North Frontenac, in the County of Frontenac, (Kashwakamak Lake) (LESTER/POST);

be declared as surplus and sold to the adjoining owners.

An appraisal of this property is not necessary as this is road allowance.

Carried

Moved by Councillor Olmstead, Seconded by Councillor Good

#544-08

BE IT RESOLVED THAT By-law #75-08 being a by-law to close, stop-up and sell the Shore Road Allowance described as Part 1 on Plan 13R-19354, geographic Township of Barrie, in the Township of North Frontenac, County of Frontenac (Lester/Post) be read a first and second time.

Carried

Moved by Councillor Olmstead, Seconded by Councillor Good

#545-08

BE IT RESOLVED THAT By-law #75-08 be read a third time and finally passed.

Carried

b) **#81-08** – To authorize the Mayor and Clerk to sign Page 5 of the MOE Approval of Private Sewage Works for Beyond the Rock Family Camping

Moved by Councillor Olmstead, Seconded by Councillor Good

#546-08

BE IT RESOLVED THAT By-law #81-08, being a by-law to authorize the Mayor and the Clerk to sign the "Statement of the Municipality" on the Application to the Ministry of the Environment from Beyond the Rock Family Campground for approval of private sewage works be read a first and second time.

Carried

Moved by Councillor Olmstead, Seconded by Councillor Good

#547-08

BE IT RESOLVED THAT By-law #81-08 be read a third time and finally passed.

Carried

c) **#83-08** – To Appoint an Administrative/Financial Assistant
Moved by Councillor Olmstead, Seconded by Councillor Good #548-08
BE IT RESOLVED THAT By-law # 83-08, being a by-law to appoint Kelly Watkins as Administrative/Financial Assistant of the Township of North Frontenac be read a first and second time.
Carried

Moved by Councillor Olmstead, Seconded by Councillor Good #549-08
BE IT RESOLVED THAT By-law #83-08 be read a third time and finally passed.
Carried

d) **#84-08** - To Appoint an Administrative Assistant
Moved by Councillor Good, Seconded by Councillor Olmstead #550-08
BE IT RESOLVED THAT By-law # 84-08, being a by-law to appoint Tara Mieske as Administrative Assistant of the Township of North Frontenac be read a first and second time.
Carried

Moved by Councillor Good, Seconded by Councillor Olmstead #551-08
BE IT RESOLVED THAT By-law #84-08 be read a third time and finally passed.
Carried

14. ADJOURNMENT

Moved by Councillor Good, Seconded by Councillor Olmstead #552-08
THAT the meeting adjourns at 7:45 p.m., until November 27, 2008 or at the call of the Chair.
Carried

Mayor

Clerk