

MINUTES of a Special Meeting of Council for the Township of North Frontenac, held Tuesday, October 7, 2008 at 9:30 a.m., at the Upstairs Meeting Room above the Fire Hall in Plevna, Ontario

PRESENT: Mayor Ron Maguire; Councillor Fred Perry – Ward 1; Councillor Elaine Gunsinger and Councillor Lonnie Watkins – Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

ABSENT WITH REGRETS: Councillor Wayne Good – Ward 1.

ALSO PRESENT: Cheryl Robson, CAO/Treasurer and Brenda Defosse, Clerk/Planning Coordinator;

1. CALL TO ORDER

The Mayor called the meeting to order.

2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared.

3. The Mayor explained the purpose of the Special Meeting being to discuss Personnel and Organization Review.

Moved by Councillor Olmstead, seconded by Deputy Mayor Beam #477-08
THAT Council retires to closed session at 9:37 a .m. to discuss:

- a proposed or pending acquisition of land by the municipality or local board
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;
- the security of the property of the municipality or local board;
- labour relations or employee negotiations;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board or committee or other body may hold a closed meeting under another Act.

Carried

OPEN SESSION

Moved by Councillor Olmstead, seconded by Deputy Mayor Beam #478-08

BE IT RESOLVED THAT Council returns to open session at 12:07 p.m.

Carried

Moved by Councillor Olmstead, seconded by Deputy Mayor Beam #479-08

BE IT RESOLVED THAT, the Council of the Township of North Frontenac recognizes that it has been ten (10) years since amalgamation and that our progressive municipality continues to grow at a rapid rate, with a need to look at the bigger picture; along with the increased workload due to the increasing Provincial downloading and legislative requirements; therefore Council needs to make changes to our Organization to increase productivity and assist with Employee Recruitment and Retention of our qualified staff;

AND THAT, the Council of the Township of North Frontenac approve the new Short Term Organization Chart dated November 1, 2008;

AND THAT, the Salary Schedule maximum Job Rates be reviewed by the Personnel-Audit Committee;

AND THAT, the Long Term Organization Review be discussed by the Personnel-Audit Committee;

AND THAT, Council instructs the CAO to advise all employees of this change immediately;

AND THAT, Council instructs the CAO to advertise internally and externally for the new position of IT Technician/Mapping Coordinator;

AND THAT, Council instructs the CAO to advertise internally and externally for the position of Administrative/Financial Assistant **to fill the vacant position** of Accounting Clerk;

AND THAT, Council instructs the CAO to advertise internally and externally for the new year-round position of Property Building Maintenance and CLSP Supervisor, effective January 2009.

Carried

ADJOURNMENT

Moved by Councillor Olmstead, seconded by Deputy Mayor Beam #480-08

BE IT RESOLVED THAT the meeting adjourns at 12:15 p.m., until October 9, 2008 or at the call of the Chair.

Carried

Mayor

Clerk