

**MINUTES OF A SPECIAL MEETING OF COUNCIL of the Township of North Frontenac, held Friday, June 4, 2008, at the Upstairs Multi-purpose Room above the Fire Hall, Plevna, ON.**

**PRESENT:** Mayor Ron Maguire; Councillor Wayne Good and Councillor Fred Perry – Ward 1; Councillor Wayne Cole – Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO/Treasurer; Jenny Duhamel, Deputy Clerk and Steve Riddell, Fire Chief/Director of Emergency Services. Alan Revill, Deputy CBO attended for item 6(a) only.

**ABSENT WITH REGRETS:** Councillor Lonnie Watkins – Ward 2

**1. CALL TO ORDER**

The Mayor called the Meeting to order, advising this Special Meeting was called for the purpose of reviewing the quotes received for the new Fire Pumper; an update on the vacant Chief Building Official (CBO) position and asked for an addition to the agenda to discuss the relationship between North Frontenac Township and the County of Frontenac.

**2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

**3. ADOPTION OF MINUTES**

a) Minutes of a Regular Meeting of Council dated May 8, 2008  
Maguire explained approval of these minutes was deferred from the May 28, 2008 Meeting, as Cole had some concerns with some of the wording.

Cole advised he has since met with the CAO and these issues/concerns have been resolved.

**Moved by Councillor Olmstead, seconded by Councillor Cole #267-08**

**THAT** the Minutes of a Regular Meeting of Council dated May 8, 2008 be adopted as circulated.

**Carried**

**4. BUSINESS ARISING OUT OF THE MINUTES**

Cole reiterated the need to expedite a reply from MMAH, MNR, Hydro One and KFLA prior to the meeting with the MMAH Representative on June 12, 2008.

The CAO advised this request was just sent out last week by the Clerk and that she will check with the Clerk tomorrow and have another reminder sent for a response.

## 5. ADMINISTRATIVE REPORTS

- a) Director of Emergency Services/Fire Chief - Quotes Received for the North Frontenac New Pumper

COMPANY	QUOTE
Seagrave Fire Apparatus Company	\$239,992.00
Eastway Emergency Vehicles	\$248,990.00
E-One Carrier Emergency	\$256,679.00

**Moved by Councillor Olmstead, seconded by Deputy Mayor Beam #268-08**  
**THAT** Council receives for information the Fire Chief/Director of Emergency Services Administrative Report dated May 29, 2008, entitled North Frontenac New Pumper;

**AND THAT** the Council of the Township of North Frontenac, accept the quote from Seagrave, in the total amount of \$239,992.00 plus applicable taxes, being the lowest tender that meets all required specifications, including delivery date;

**AND THAT** the CAO/Treasurer be instructed to borrow the monies to purchase this new Fire Pumper as a temporary loan, from the North Frontenac Township Reserve Funds;

**AND THAT** the CAO/Treasurer be instructed to pay back the Reserve Fund through taxation dollars, over four years, the principal amount plus interest at the rate of 3%.

**Carried**

The Fire Chief left the meeting at this time.

## 6. NEW BUSINESS

- a) CAO – Update on the vacant Chief Building Official (CBO) position

It was the consensus of Council to defer this discussion until later in the meeting when the Deputy CBO would be present.

## 7. OTHER BUSINESS

- b) Big Gull Lake

Maguire advised he had received a call from David Pattenden to thank Council for the way they handled the request from the island cottagers. Pattenden said he was truly impressed with the professionalism of Council.

- c) New Radio Station – Update from Bob Taylor

Maguire advised he had received a call from Bob Taylor, regarding the new radio station in Northbrook. Taylor informed Maguire they have expanded the coverage area with a 250 watt radius from Northbrook and they are looking for a member from the east end of North Frontenac to sit on their Board of Directors. Maguire gave Taylor the contact information for Rick Kellar of Plevna.

Maguire noted this organization seems to be really moving along.

d) Mazinaw Property Owners Association (MPOA)

Maguire advised he had received a call from Art Kruger, President of the MPOA regarding expanding the Tappin's Bay landing area. Maguire advised Kruger the dock is owned by North Frontenac Township, and Kruger asked if North Frontenac would consider leasing the dock to Addington Highlands. Maguire advised any request to lease or buy would be assessed if and when it comes to Council from Addington Highlands Council and that any work done on any waterfront property would require input from several agencies, such as the MNR and MVC.

Perry advised he had been talking to Kruger, and Perry felt Kruger was asking to lease the land, not the dock. Perry gave Kruger the contact number for David Pattenden to discuss the LUP process required with the MNR, as Pattenden is the spokesperson for a dock on his lake. Perry advised the Township's concern is for more parking.

Perry advised Pattenden had asked if there is to be a delegation of Big Gull Lake cottage owners at the next Council Meeting on June 12, 2008, as he would like to be kept informed.

The Deputy CBO arrived at 10:10 a.m.

e) Ontario Medical Association (OMA)

Maguire received a letter from the OMA on May 22, 2008 requesting support from the Township in asking the Government of Ontario to take the necessary steps to ensure appropriate physician care in communities, as the Government of Ontario is considering creating nurse-only clinics.

Maguire said "At this point North Frontenac would settle for a nurse-only clinic, as there is no clinic in the Township. Anything would be good." Maguire advised Council could tailor their response at the next Council Meeting, but brought this forward today, as he will not be present at the next meeting.

## **6. NEW BUSINESS CONT.**

a) CAO – Update on the vacant Chief Building Official (CBO) position

Council, the CAO and the Deputy CBO discussed the Interview Panel's results; the Ontario Building Code requirements; mandatory qualifications of a CBO and the municipality/Council's responsibilities; Solicitor's advice to only hire a qualified/certified CBO; hours of work; CBO's Job Description and extra duties; several employees at the top of their salary position range; problems with recruitment/retention of qualified employees and the Building Department being funded within itself by permit fees.

**Moved by Councillor Perry, seconded by Councillor Good**

**#269-08**

**THAT** the CAO be instructed to re-advertise the vacant Chief Building Official (CBO) position, with a revised Job Description (including additional duties) and an increase in hours to 40 hours per week, plus by adding Step 6 and Step 7 (Job Rate) to the salary schedule for the CBO position;

**AND THAT** said advertisement include that a Township vehicle is provided for the CBO's use while on Municipal business within the Municipality, training, etc., as approved by the CAO;

**AND THAT** the CAO be instructed to look into appointing another qualified CBO and/or Inspector as a back-up.

**Carried**

Council thanked the Deputy CBO for the support he has given the Township and stated staff has enjoyed working with him.

The Deputy CBO left the meeting at this time.

**7. OTHER BUSINESS (Cont.)**

a) North Frontenac Township / Frontenac County Relationship

Maguire circulated and explained an information sheet entitled "Proposed County Separation". (See attached)

Ten years ago, amalgamation seemed useful at the time but over the ensuing years it has become unworkable. (i.e. different population numbers; age of population; lower income; distance; geographic area too large and too diverse; etc.)

Maguire feels it is time for North Frontenac to look at becoming a single-tier municipality, beginning with a feasibility study to look at the practical aspects of disengaging from the County of Frontenac, along with the financial implications as well. This is only a North Frontenac initiative at this time but we should continue to talk to our neighbors to see if there is support and possible joint ventures.

Each Member of Council individually voiced their support of Maguire's proposal and explained their own personal reasons and experiences supporting their decision, with a unanimous feeling that North Frontenac's concerns are not supported by Frontenac County. One example of this is the money being poured into Fairmount Home by the County, which houses no North Frontenac residents, and yet no funding will be provided to Pine Meadow from the County when this is the Home used by North Frontenac residents.

Council thanked the Mayor for his commitment to County business and keeping everyone informed.

Maguire advised another municipality had received support of the Premier for de-amalgamation, if it makes sense. The Deputy Clerk was instructed to obtain a copy of this information. Provincial and Federal Governments want municipalities to look into partnerships and all options that may better our communities.

Beam requested the vote to be recorded.

**Moved by Deputy Mayor Beam, seconded by Councillor Olmstead #270-08**  
**THAT** Council instructs the CAO to draft a RFP to investigate the feasibility of separation from the County.

**Carried**

<b>YES</b>	<b>NO</b>
Maguire	
Beam	
Good	
Perry	
Cole	
Olmstead	
<b>TOTAL = 6</b>	<b>0</b>

Councillor Watkins was absent.

**8. ADJOURNMENT**

**Moved by Councillor Cole, Seconded by Councillor Olmstead #271-08**  
**THAT** the meeting adjourns at 12:02 P.M. until June 12, 2008 or at the call of the Chair.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk