

**MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, January 17, 2008 at the Snow Road Community Hall, 14073 Road 509, Snow Road, Ontario**

**PRESENT:** Mayor Ron Maguire; Councillor Fred Perry – Ward 1; Councillor Lonnie Watkins and Councillor Wayne Cole – Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

**ABSENT WITH REGRETS:** Councillor Wayne Good – Ward 1

**ALSO PRESENT:** Cheryl Robson, CAO; Brenda Defosse, Clerk; Steve Riddell, Fire Chief and Corey Klatt, REDPC.

**1. CALL TO ORDER**

The Mayor called the meeting to order.

**2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**3. DELEGATIONS**

None (See separate Public Meeting Minutes)

It was noted by the Mayor that there may be an O.P.P. delegation later in the meeting to give an update on local matters. This may be deferred to “Other Business” for a verbal report.

**4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)**

**Moved by Councillor Olmstead, Seconded by Councillor Watkins #02-08**

**THAT** Minutes of a Regular Meeting and a Closed Meeting of the Fire and Emergency Services Committee dated December 10, 2007 be adopted as circulated;

**AND THAT** the Minutes of Special Budget Meetings of Council dated December 12, 2007 and December 14, 2007 be adopted as circulated;

**AND THAT** the Minutes of a Regular Meeting of Council dated December 13, 2007 be adopted as circulated.

**Carried**

**5. BUSINESS ARISING OUT OF MINUTES - None**

**6. OLD BUSINESS**

None

**7. COMMUNICATIONS – Administrative Report**

**Section A**

**Moved by Councillor Olmstead, seconded by Councillor Watkins #03-08**

**THAT** Section A Items of the Clerk’s Administrative Report entitled Communications of Interest to Council dated January 10, 2008, as set out below, be received for information.

**Carried**

## **AMO/Ministry Bulletins, Etc.**

~~Alert # 07/057 – Emergency Management Ontario (EMO) consulting on a new Incident Management System (IMS) for Ontario~~

- ~~1. IMS Steering Committee consultation letter to Stakeholders~~
- ~~2. IMS Guidance Document – Overview Presentation~~
- ~~3. IMS Curriculum Overview~~
- ~~4. Frequently Asked Questions about IMS~~
- ~~5. Stakeholders Consultation Comments Form~~

Alert # 07/058 – Ontario's Fall Economic Statement provides much needed funding for Municipal Infrastructure and Transit

Alert # 07/059 – House of Commons Motion calls for Permanent Federal Gas Tax funding for Municipalities

Alert # 07/060 – Ontario Municipal Partnership Fund (OMPF) – Stable Funding Guarantee for 2008

Alert # 07/061 – Municipal Infrastructure Investment Initiative

AMO FYI # 07/027 – Province Announces Community Go Green Fund for Greenhouse Gas Reduction Projects

FCM Members' Advisory – New Funding Opportunity for Municipal Solid Waste Projects (Green Municipal Fund)

FCM November Board Meeting Notes

FCM Sustainable Communities Conference and Trade Show Information

MMAH News Release – "McGuinty Government Actions Benefit Ontario Municipalities"

MMAH Housing December Update

1. Letter from Colin Anderson, Deputy Minister of Finance advising on the status of the 2008 Ontario Municipal Partnership Fund (OMPF)
2. Letter from Colin Anderson, Deputy Minister of Finance advising of decisions for the 2008 taxation year related to education tax rates and municipal flexibility in setting tax policy
3. Stewardship Ontario – Third quarterly payment for the 2007 Blue Box Recycling Program
4. OGRA – Correction of the November 2007 Board Highlights re: Retail Sales Tax
5. Ontario Good Roads Association (OGRA) – Nomination of Employees for the 2008 Long Service Award
6. Charting Your Future 2008 - Councillor Training Program and Registration Form
7. Economic Developers Council of Ontario's (EDOC) 51<sup>st</sup> Annual Conference registration information
8. The Premier's Awards for Teaching Excellence nomination information
9. Thank you letter for the donation to the Children's Christmas Party of North Frontenac and a report on the donations and costs.
10. MNR - Haliburton Fire Centre 2007 Fall Newsletter
11. Land O' Lakes Tourist Association November/December 2007 Newsletter
12. Mississippi Valley Conservation Authority Board of Directors Meeting Minutes of December 5, 2007
13. Quinte Conservation – 2008 Operating Budget Approved
14. Building Bridges – Municipal Monitor article on "The evolving relationship between Ontario's municipalities and First Nations"
15. Pitch-In Ontario - Request for financial contributions and Patron Application Form
- ~~16. Request for support from the City of Owen Sound in supporting the "One Cent NOW!" Campaign~~

17. Request for support from the Township of Brock requesting the Ministry of the Environment and the Ministry of Agriculture, Food and Rural Affairs to actively involve and consult with the Township of Brock on any proposed changes to the regulatory framework for Non-Agricultural Source Materials
- ~~18. Request for support from the City of Waterloo in its request to the Province of Ontario to fully exempt all Ontario municipalities from paying Provincial Sales Tax (PST), with the understanding that the savings realized be mandated to fund existing infrastructure renewal in local municipalities~~
- ~~19. Request for support from the City of Waterloo in its request to the Federal and Provincial governments to work together in providing long term and sustainable infrastructure funding programs to assist municipalities~~
20. Request for support from the City of Ottawa in petitioning the Provincial Government for the authority to create a hotel room tax to offset Municipal costs created by tourism
- ~~21. Request for support from the Regional Municipality of Durham in petitioning the Federal and Provincial Government to revamp the criteria for Employment Insurance~~
- ~~22. Request for support from the Municipality of North Grenville in requesting the Government of the Province of Ontario commit 1/8<sup>th</sup> of the current 8% PST to Municipalities to fund Municipal Infrastructure Programs~~

**Carried**

FCM November Board Meeting Notes -

With reference to the FCM Report to Council, the latest census is not great to use, as it only reports on the permanent population, and a majority of North Frontenac's population is seasonal. North Frontenac's infrastructure services 4 times the permanent population, and grants are distributed by permanent population, thus only providing one half of what we should receive.

Councillor Cole advised it is not fair to use this determination for North Frontenac, as it does not provide a fair picture of our area. To be fairer, Cole suggested there should be permanent and non-permanent flagged on the tax roll.

The CAO is to draft a new Resolution for Council's consideration and for circulation through AMO for the next meeting, with copies to be forwarded to the Premier, local MPs and Municipalities in Ontario.

**Moved by Councillor Olmstead, seconded by Councillor Watkins #04-08**

**THAT** Item(s) A - Alert 07-057, 16, 18, 19, 21, 22 of the Communications of Interest to Council Administrative Report dated October 17, 2007, be brought forward to Section B to be acted upon.

**Carried**

**B: Action Items: (to include items brought forward from Section A above by a member of Council)**

1. Email from Sommer Casgrain of MVC re: Drinking Water Source Protection – Terms of Reference and Questionnaire

**Moved by Councillor Olmstead, seconded by Councillor Watkins #05-08**

**THAT** Council receives for information the request from the Mississippi-Rideau Source Protection Committee for input from municipalities to be used to develop a draft Terms of Reference;

**AND THAT** Council instructs the Deputy Mayor and REDPC to complete the “Drinking Water Source Protection – Terms of Reference Questionnaire for Municipalities”, and submit it to the Mississippi-Rideau Source Protection Committee by March 3, 2008.

**Carried**

**2. AMO Alert #07-057** - Emergency Management Ontario (EMO) consulting on a new Incident Management System (IMS) for Ontario

**Moved by Councillor Olmstead, seconded by Councillor Watkins #06-08**

**THAT** Council receives for information AMO Alert #07/057 entitled Province Consulting on a New Incident Management System for Ontario, dated December 10, 2007;

**AND FURTHER** instructs Steve Riddell, Director of Emergency Services/Fire Chief to respond to Emergency Management Ontario with feedback on the new Incident Management System for Ontario prior to the January 25, 2008 deadline.

**Carried**

**3. A16** - Request for support from the City of Owen Sound in supporting the “One Cent NOW!” Campaign

**Moved by Councillor Watkins, seconded by Councillor Olmstead #07-08**

**THAT** the Council of the Township of North Frontenac supports the request for support from the City of Owen Sound in the “One Cent NOW! Campaign” requesting the Federal Government to regain the revenues lost from reducing the GST to 5% and distribute these funds to municipalities for infrastructure projects.

**Carried**

**4. A18** - Request for support from the City of Waterloo in its request to the Province of Ontario to fully exempt all Ontario municipalities from paying Provincial Sales Tax (PST), with the understanding that the savings realized be mandated to fund existing infrastructure renewal in local municipalities.

A report of the fiscal review process between Municipalities and the Province is due, but delayed until approximately May 2008. It was the consensus of Council that the CAO draft, for the next meeting of Council (January 25, 2008 Council meeting with the MNR), a resolution with respect to Municipalities with a population under 10,000, to be exempt from paying PST.

**Moved by Councillor Watkins, seconded by Councillor Olmstead #08-08**

**THAT** the Council of the Township of North Frontenac supports the request for support from the City of Waterloo in petitioning the Province of Ontario to fully exempt all Ontario municipalities from paying Provincial Sales Tax (PST), with the understanding that the savings realized be mandated to fund existing infrastructure renewal in local municipalities.

**Carried**

**5. A19** - Request for support from the City of Waterloo in its request to the Federal and Provincial governments to work together in providing long term and sustainable infrastructure funding programs to assist municipalities.

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#09-08**

**THAT**, the Council of the Township of North Frontenac supports the request from the City of Waterloo in calling upon the Provincial and Federal governments to re-examine how municipalities are funded in regards to infrastructure and work together with a view to providing long term and sustainable infrastructure funding programs to assist the City of Waterloo and all upper, lower and single tier municipalities in addressing their infrastructure roles and responsibilities;

**AND THAT**, copies of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario; Federal and Provincial Ministers of Finance; Provincial Minister of Public Infrastructure Renewal; Federal Minister of Transportation; Scott Reid, MP; Randy Hillier, MPP; the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM).

**Carried**

**6. A21** - Request for support from the Regional Municipality of Durham in petitioning the Federal and Provincial Government to revamp the criteria for Employment Insurance

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#10-08**

**THAT** the Council of the Township of North Frontenac supports the request for support from the Regional Municipality of Durham in petitioning the Federal Government to revamp the criteria for Employment Insurance to ensure Employment Insurance acts as it was designed to be, which is an insurance program to assist during periods of unemployment, and that the Premier of Ontario be called upon to advocate on behalf of Ontario and the municipalities of Ontario to ensure that Ontario workers are eligible for benefits under the Employment Insurance program;

**AND THAT** a copy of this resolution be forwarded to the Prime Minister of Canada; Premier of Ontario; Scott Reid, MP; Randy Hillier, MPP; and all opposition party leaders.

**Carried**

**7. A22** - Request for support from the Municipality of North Grenville in requesting the Government of the Province of Ontario commit 1/8<sup>th</sup> of the current 8% PST to Municipalities to fund Municipal Infrastructure Programs

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#11-08**

**THAT** the Council of the Township of North Frontenac endorses the request for support from the Municipality of North Grenville in requesting the government of the Province of Ontario to commit 1/8<sup>th</sup> of the current 8% Provincial Sales Tax to Municipalities to fund Municipal Infrastructure Programs;

**AND FURTHER THAT** this resolution be forwarded to the Prime Minister of Canada; the Premier of Ontario; Minister of Finance of Ontario; Scott Reid, MP; Randy Hillier, MPP; and all opposition party leaders.

**Carried**

## **8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS**

a) Clerk/Planning Coordinator - Committee of Adjustment December Meeting Decision

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#12-08**

**THAT** Council receives for information the Clerk/Planning Coordinator's Administrative Report dated January 3, 2008, entitled Committee of Adjustment – December Meeting Decision.

**Carried**

b) REDPC – Ultra-Violet Water Treatment Systems for Community Centres

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#13-08**

**THAT** the Council of the Township of North Frontenac receives for information the REDPC's report regarding Ultraviolet Treatment Systems for Community Centres dated January 3, 2008;

**AND THAT** the Council of the Township of North Frontenac instructs the REDPC to hire England Plumbing to install and maintain 3 UV systems; one at Harlowe Community Centre, one at Clar Mill Community Centre and one at Snow Road Fire Hall (to serve both the Fire Hall and the Community Centre);

**AND FURTHER THAT** the Council of the Township of North Frontenac instructs the REDPC to further explore a water treatment system which would be effective and warranted for the Township Administrative Office/Plevna Fire Hall and report back to Council as soon as this information is available to avoid risk to Township finances and safety.

**Carried**

c) CAO/Treasurer – WSIB Rate for Fire Volunteers

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#14-08**

**THAT** THE CAO/Treasurer's Administrative Report dated January 3, 2008, entitled "WSIB Rate for Fire Volunteers" is received for information;

**AND THAT** the Council of the Township of North Frontenac set WSIB at the maximum coverage for 2008, being \$73,300 for volunteer firefighter personnel in Wards 2 & 3 and the maximum number of members of the brigade shall not exceed 30 members per station plus the Director of Emergency Services/Fire Chief.

**Carried**

Council instructed the Clerk to obtain the Kaladar-Barrie WSIB coverage information from Addington Highlands Township.

d) Director of Emergency Services/Fire Chief – Public Access Defibrillation Initiative

**Moved by Councillor Watkins, Seconded by Councillor Olmstead**

**#15-08**

**THAT** the Director of Emergency Services/Fire Chief and Occupational Health and Safety Coordinator's Administrative Report dated January 7, 2008, entitled "Automated External Defibrillators in Public Places" is received for information;

**AND THAT**, the Council of the Township of North Frontenac instruct Steve Riddell, Director of Emergency Services/Fire Chief and Occupational Health and Safety Coordinator to continue working with Paul Charbonneau, Director of Emergency and Transportation Services, County of Frontenac to obtain funding to install Automated External Defibrillators in all Community Halls and the Municipal Office, along with any other applicable public place throughout our Municipality (subject to funding constraints);

**AND THAT**, Council authorize Steve Riddell to include in the 2008 draft budget the cost of installation of the defibs;

**AND THAT**, Council instruct Steve Riddell to discuss the applicable training opportunities with appropriate Community Groups and/or Representatives and organize this training prior to the defibs being installed.

**Carried**

## 9. TASK FORCE NOTES AND REPORTS

a) Notes of a Community Facilities Needs Analysis Task Force dated December 6, 2007

**Moved by Councillor Watkins, Seconded by Councillor Olmstead #16-08**

**THAT** Council receives for information the Notes of the Community Facilities Needs Analysis Task Force dated December 6, 2007.

**Carried**

Deputy Mayor Beam advised he and the REDPC are working on draft recommendations for the Task Force to review at an upcoming meeting and hopefully a report to Council for consideration before final budget deliberations.

The Mayor will add a Task Force update in his spring newsletter.

Council instructed the REDPC to look at reinforcing the new hamlet/entrance signs.

The CAO was instructed to discuss with the Public Works Manager the concerns with the Mississippi Bridge sign not working correctly, and to ensure it is covered under warranty.

## 10. BILLS AND ACCOUNTS

**Moved by Councillor Perry, Seconded by Councillor Cole**

**#17-08**

**THAT**, the following Vouchers in the amount of **\$ 1,122,049.33** be approved for payment:

- December 7, 2007 @ \$ 726,283.05 (2007 EXPENSE)
- December 19, 2007 @ \$ 100,612.19 (2007 EXPENSE)
- December 21, 2007 @ \$ 126,796.26 (2007 EXPENSE)
- January 10, 2008 @ \$ 70,461.00 (2007 EXPENSE)
- January 10, 2008 @ \$ 7,090.54 (2008 EXPENSE)
- January 10, 2008 @ \$ 8,986.54 (2008 EXPENSE)
- January 10, 2008 @ \$ 81,819.75 (2007 EXPENSE)

**Carried**

## 11. NEW BUSINESS

a) Municipal Infrastructure Investment Initiative

Guy Laporte of Totten, Sims, Hubicki (TSH) met with the CAO, PWM and Clerk and TSH is looking into initiatives and will provide information on same to North Frontenac. Equipment does not qualify under this initiative. Projects shall be for capital investments in construction ready municipal infrastructure.

Some possible choices to apply for in North Frontenac are:

- i) Ardoch Road – traffic counts are available; 8 km. of this road is in Central Frontenac, which could be a joint application.
- ii) Mississippi Bridge – a report is not available until Spring 2008 (Councillor Olmstead is to attend the inspection of the bridge, as well as John Ibey. They will need to core drill to sample the depth of the cold mix that has been applied, to provide an accurate depth of the drop.) However, grant applications have been denied in the past.
- iii) Roads 506 and 509 – if they qualify

This Infrastructure Investment Initiative is to be re-visited during Budget deliberations. The CAO advised that TSH will assist in preparing and submitting the FCM application.

The REDPC confirmed that the Infrastructure Grant referred to by Parks and Recreation Ontario is referring to this same grant.

The CAO noted that Council must pass a by-law supporting the application and each municipality can only apply for one project before the February 15, 2008 deadline.

**Moved by Councillor Cole, Seconded by Councillor Perry #18-08**

**THAT** Council receives for information the letter from Infrastructure Ontario regarding funding through the Ontario government's new Municipal Infrastructure Investment Initiative, and instructs the CAO/Treasurer to obtain program guidelines and complete the application for capital investment in construction-ready Municipal infrastructure;

**AND THAT** the CAO/Treasurer is to bring this information back to the next meeting of the Council of the Township of North Frontenac for consideration of a by-law endorsing the application.

**Carried**

b) Student Co-op Placement

A second request for an identical placement was received, however had to be denied as the mechanic cannot be responsible for two students while carrying out his own job duties. Both applicants reside in North Frontenac.

**Moved by Councillor Cole, Seconded by Councillor Perry #19-08**

**THAT** Council approves the Co-op Placement of Marc Morrow with the Township of North Frontenac's Mechanic;

**AND THAT** the Ministry of Education will be responsible for WSIB, as well as in class training regarding the Ontario Health and Safety Act (including WHMIS), the Ontario Employment Standards Act, the Ontario Human Rights Act and Workplace Issues.

**Carried**

c) Formal Reply Request

Cole asked who should carry insurance for emergency vehicles on private lanes and drives. Should property owners carry their own insurance? The CAO is to clarify this.

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam #20-08**

**THAT** Council instructs the CAO/Treasurer to respond in writing to J.G. Albinson, President of the Brule Lake Cottage Association, in regards to his letter dated February 17, 2007 requesting the Township to provide a boat, motor and trailer, to be stationed at the Plevna Fire Hall, in order to respond promptly to water access properties in the event of a fire.

**Carried**

It was noted that Chief Riddell will provide details on Cottage Association training, fire boats, etc. to the CAO for inclusion in this letter (i.e. fire boats discussed at the Joint Fire Board Meeting).

d) 2007 North Frontenac Township On-Site Wastewater Disposal System Re-Inspection Program Report

Beam advised there seems to be good reception of this program. The Clerk was instructed to email this report to the Cottage Association contacts and to have it added to the Township's



website. He recommended the Conservation Authority representation be a delegation before Council to review the findings, pitfalls, etc., and the Clerk was instructed to schedule this. The Mayor will add this information in his spring newsletter.

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam**

**#21-08**

**THAT** Council receives for information the report prepared by Jamie Saunders of the Mississippi Valley Conservation and Rideau Valley Conservation Authority, entitled "2007 North Frontenac Township On-site Wastewater Disposal System Re-Inspection Program".

**Carried**

e) Invitation to a Special Presentation focusing on Initiating Dialogue and Identifying the First Steps in Local Climate Change Adaptation, offered by MVC at the Mill of Kintail on January 31, 2008

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam**

**#22-08**

**THAT** Council receives the invitation to a special presentation focusing on initiating dialogue and identifying the first steps in local climate change, offered by Mississippi Valley Conservation at the Mill of Kintail Conservation Area on Thursday, January 31, 2008;

**AND THAT** Deputy Mayor Beam shall attend as the Township of North Frontenac's representative.

**Carried**

## **12. OTHER BUSINESS – Verbal Reports**

a) Ardoch Algonquin First Nations & Allies (AAFNA)

Mayor Maguire

OPP Officers from the Eastern Region, Michele Brochu and Marvin MacDonald, both members of the Major Event Liaison Team (MELT), introduced themselves and advised, to date the rumblings regarding re-occupation of the Robertsville Mine Site are rumours. It has been reported if there is no progress in the "talks" by January 28, 2008 the Robertsville Mine Site may be re-occupied.

They advised their duties are to meet with all stakeholders, including the Public, the Township, Frontenac Ventures and those at the site, to bring forward concerns to their Command Staff and respond. They understand these are difficult times for the Municipality. Public safety is paramount and specific issues are to be addressed and communicated through co-partners. The Communications role is through the OPP MELT.

The CAO advised of a Notice of Completion re: Pine Lake, received from the MNR, to which she suggested if anyone has specific issues, they be brought up at the Council meeting with the MNR on January 25, 2008.

b) Clar/Mill Community Archives

Councillor Watkins

Maguire advised he received a letter from the Library Board stating they are waiting eagerly for some progress and to move back into the Clar-Mill Hall location. The Clerk is to circulate the letter to Council in the next Agenda.

c) Economic Development Envelope

Councillor Olmstead

No report

d) Community Facilitation Team Re: "Engaging People in Building Inclusive Communities"

Deputy Mayor Beam

At the last meeting, a local food network was to be set up, (i.e. Central and North Frontenac directory/list of local producers); a brochure prepared and a festival is to be held in Sharbot Lake on February 22 and 23, 2008. The next meeting is to be held next week.

e) Environmental Envelope - Deputy Mayor Beam

i) Madawaska Highlands/Timber Management/Fish & Wildlife

No report.

ii) Mississippi Valley Conservation

The first meeting of 2008 will be held on January 30, 2008, to finalize the budget. Extra mapping costs will probably be over and above the regular budget expenses.

f) Social Services Envelope - Councillor Cole

Prior to calling on Councillor Cole, Mayor Maguire wanted to update Council regarding the first 2008 County Council Meeting with this year's Warden, Jim Vanden Hoek. Deputy Mayor Beam attended this meeting, and the CAO did not. Maguire touched on many items in the Warden's introductory speech, a copy of which is to be circulated to Council when the Warden visits the local Township Councils early in 2008. The amended draft County Budget was on the Agenda, however Maguire advised he would not vote on same, as no time was provided for review of the changes and the North Frontenac Treasurer was not present. The County Treasurer described the changes and all agreed to re-discuss the details at their next meeting January 23, 2008, as well as Rural Routes and Pine Meadow Nursing Home. However, no extra monies have been included in the 2008 draft County budget yet for these two social services.

The consultants report regarding a County wide Rural Transportation Service is to be made available.

Deputy Mayor Beam explained that Mayor Maguire spoke out at the County Council Meeting and explained North Frontenac's concerns very well.

The County is to meet with Scott Black of North Frontenac Community Services and all stakeholders of the County Transportation Service (including representatives from Rural Routes) on January 31, 2008 to discuss the business plan and possible funding.

i) Pine Meadow Nursing Home

A meeting is being held today.

ii) Rural Routes Transportation Services

A letter from Jane Drew advises that Rural Routes has disbanded and will be absorbed by Scott Black's group at NFCS. Councillor Cole is to provide the CAO with a copy of this letter for clarification.

### **13. BY-LAWS**

a) **#01/08** – To Authorize the Borrowing From Time to Time to Meet Current Expenditures During the Fiscal Year

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam**

**#23-08**

**THAT** By-law #01-08, being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2008, be read a first and second time.

**Carried**

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam** #24-08  
**THAT** By-law # 01-08 be read a third time and finally passed.  
**Carried**

b) **#02-08** – To Authorize the Mayor and Clerk to Sign an Agreement between the Township of North Frontenac and Jim Boles Regarding the Ice Rink Maintenance Contract

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam** #25-08  
**THAT** By-law # 02-08, being a by-law to authorize the Mayor and Clerk to sign an Agreement between the Township of North Frontenac and Jim Boles Maintenance regarding the Ice Rink Maintenance Service Contract Agreement, be read a first and second time.  
**Carried**

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam** #26-08  
**THAT** By-law # 02-08 be read a third time and finally passed.  
**Carried**

c) **#03-08** – To Authorize the Mayor and Clerk to Sign an Agreement between the Township of North Frontenac and Jim Wilson Regarding the Custodial Contract for Ward 1 (Barrie)

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam** #27-08  
**THAT** By-law # 03-08, being a by-law to authorize the Mayor and Clerk to sign an Agreement between the Township of North Frontenac and Jim Wilson regarding the Service Contract Agreement for Custodial Services for Ward One (Barrie), be read a first and second time.  
**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry** #28-08  
**THAT** By-law # 03-08 be read a third time and finally passed.  
**Carried**

d) **#04-08** – To Stop Up, Close and Sell Part of Shore Road Allowance (Irving)

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry** #29-08  
**THAT** as required by By-law #71-07,  
ALL THAT PART of the original 66' shore road allowance lying in front of Lot 21, Registered Plan No. 1115, being Part 1 on Plan 13R-18993, geographic Township of Barrie, in the Township of North Frontenac, in the County of Frontenac (Mazinaw Lake) (IRVING) be declared as surplus and sold to the adjoining owners.  
An appraisal of this property is not necessary as this is a road allowance.

**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry** #30-08  
**THAT** By-law #04-08, being a by-law to close, stop up and sell the shore road allowance lying in front of Lot 21, Registered Plan No. 1115, being Part 1 on Plan 13R-18993, geographic Township of Barrie, in the Township of North Frontenac, in the County of Frontenac (Mazinaw Lake) (IRVING) be read a first and second time.

**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry** #31-08  
**THAT** By-law # 04-08 be read a third time and finally passed.

**Carried**

e) **#05-08** - To Authorize the Mayor and Clerk to Sign a Restrictive Covenant Agreement Between the Township of North Frontenac and William and Esther Irving  
**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #32-08**  
**THAT** By-law # 05-08, being a by-law to authorize the Mayor and Clerk to sign a Restrictive Covenant Agreement between the Township of North Frontenac and William and Esther Irving, be read a first and second time.  
**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #33-08**  
**THAT** By-law # 05-08 be read a third time and finally passed.  
**Carried**

f) **#07-08** To Amend By-law #15-04 as amended (Bergstrom Re-Zoning)  
**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #34-08**  
**THAT** By-law #07-08, being a By-law to Amend By-law #15-04, the “Zoning By-law” by changing the zoning of certain lands, being 6 ha [14.8 ac.] in lot area and legally described as Part of Lot 18, Concession 14, in the geographic Township of Clarendon, Township of North Frontenac, from Tourist Commercial (TC) Zone to Tourist Commercial Exception Seven (TC-X7) Zone to recognize existing building setbacks from the shoreline of Kashwakamak Lake of 1.41 m (4.6 ft), 3.61 m (11.84 ft), 8.78 m (28.8 ft), and 5.22 m (17.13 ft) be read a first and second time.  
**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #35-08**  
**THAT** By-law # 07-08 be read a third time and finally passed.  
**Carried**

## **15. CLOSED SESSION**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #36-08**  
**THAT** Council retires to closed session at 12:40 p.m. to discuss:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Personal matters about an identifiable individual, including municipal or local board employees;
- Proposed or pending acquisition of land by the municipality or local board.

**Carried**

**Moved by Deputy Mayor Beam, Seconded by Councillor Perry #37-08**  
**THAT** Council returns to open session at 2:00 p.m.  
**Carried**

## **FIRE DEPARTMENT – OMPAH STATION**

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam #38-08**  
**THAT** Council acknowledges receipt of the letter from the Ompah Fire Volunteers dated December 19, 2007;

**AND THAT** this matter is to be deferred to the 2008 budget deliberations.  
**Carried**

**SITE PLAN AGREEMENT – TWIN PINES/FRONTENAC SHORES**

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam**

**#39-08**

**THAT** Council receives the request from 1159294 Ontario Limited to consider waiving the Securities for Twin Pines and Frontenac Shores, as set out in the Site Plan Agreements;

**AND THAT** Council will post-pone the requirement for Security under the Twin Pines Site Plan Agreement until April 1, 2008, at which time the Security shall be due and payable in accordance with Schedule “B” of the Site Plan Agreement for Storm water Management and Landscaping Works ;

**AND THAT** the balance of the request be denied at this time;

**AND THAT** the Clerk/Planning Coordinator advise Twin Pines of this Council decision.

**Carried**

**16. ADJOURNMENT**

**Moved by Councillor Perry, Seconded by Deputy Mayor Beam**

**#40-08**

**THAT** the meeting adjourns at 2:01 p.m. until January 31, 2008 or at the call of the Chair.

**Carried**

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**Mayor**

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**Clerk**