

MINUTES OF A SPECIAL BUDGET MEETING OF COUNCIL of the Township of North Frontenac, held Friday, December 14, 2007, at the Upstairs Multi-Purpose Room above the Fire Hall, Plevna, ON.

PRESENT: Mayor Ron Maguire; Councillor Wayne Good and Councillor Fred Perry – Ward 1; Councillor Lonnie Watkins and Councillor Wayne Cole - Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

ALSO PRESENT: Cheryl Robson, CAO/Treasurer; Brenda Defosse, Clerk/Planning Coordinator; John Ibey, Public Works Manager; Angela Millar, Deputy Treasurer / Tax Collector; Steve Riddell, Director of Emergency Services/Fire Chief and Corey Klatt, Recreation/Economic Development Program Coordinator.

ABSENT WITH REGRETS: David Young, Chief Building Official (CBO)

The Mayor called the Meeting to order and asked for Disclosures of Pecuniary Interest and none were declared.

NEW BUSINESS - **2008/9 “Draft” budget** (*Continues from December 12th*)

MAYOR’S OPENING REMARKS

Mayor Maguire thanked the CAO and Department Heads for reviewing the draft 2008 and 2009 budget in December and reminded everyone that this will increase efficiencies.

The CAO/Treasurer continued to review each individual Department’s proposed first draft budget (line-by-line); including the 2007 actual year-to-date information. The Department Heads were all present (except the CBO – department is funded within itself) to explain any details and answer questions.

Council, the CAO and Department Heads reviewed the balance of the Departments from where we left off on December 12th.

The CAO/Treasurer explained that Grant dollars received but not totally spent in 2007 will be automatically carried forward into 2008. For example, MNR dollars earmarked for the Crotch Lake Access Points/Road Maintenance; Ompah Snowmobile grant balances; COMRIF dollars for Asset Management and Household Hazardous Waste Depots.

The CAO/Treasurer thanked the Clerk and Public Works Manager for their continued efforts and new initiatives with respect to Waste Management. The PWM will look into the possibilities of renting a tub grinder to see if it would be beneficial at our waste disposal sites. The 2008/9 budgeted figures for Waste and Recycling will be fine tuned when the CAO, Clerk and PWM meet with TSH on January 14th. Olmstead proposed cutting back hours at the Waste Disposal Sites. The Clerk and PWM will review this and prepare an Administrative Report in January for Council’s consideration.

Recycling scrap metal outstanding revenues were discussed and the Clerk and PWM will follow through with this immediately.

Note: Councillor Cole left the meeting at this time.

The CAO/Treasurer will provide Council with the details with respect to the Special Park Reserve Fund in January. (i.e. Legislation)

The REDPC will prepare a report for Council with respect to existing privies and their state of repair.

The Personnel / Audit Committee will discuss the student rate to determine if it should be increased. (i.e. unable to obtain enough students in the past and the township even lost grants).

It was the consensus of Council that we require additional qualified staff (i.e. Assistant Field Supervisor) to assist with the additional enforcement, weekend computer back-up and reservation system trouble shooting, etc. When the Township meets with MNR in January, Council will explain the need for an increased, unconditional, grant for the Crown Land Stewardship Program required enhancements and upkeep, to try and have the program revenue neutral.

The Mayor and Council will need to discuss perhaps requesting a meeting with Minister(s) at the upcoming ROMA/OGRA Conference in February.

Perry scheduled the next Personnel / Audit Committee meeting for January 30th @ 9:30 a.m., in the multi-purpose room, upstairs Plevna Fire Hall.

The next 2008/9 draft budget discussion is scheduled for Monday, January 28th at 9:30 a.m. in the multi-purpose room, upstairs Plevna Fire Hall.

The REDPC is to contact MNR to see if they are available to meet with Council, CAO, Clerk and REDPC the week of January 21st to discuss the future of the Crown Land Stewardship Program.

Deputy Mayor Jim Beam; REDPC and PWM will meet again to discuss the proposed Request for Proposal details for the Ompah and Plevna Community Halls once they receive the final report from TSH. Then the REDPC will prepare an Administrative Report for Council to consider in January.

MILEAGE FOR TASK FORCE AND COMMITTEE MEMBERS

Moved by Councillor Good, Seconded by Deputy Mayor Beam #561

THAT all Task Force and Committee members (including Council and staff) be paid mileage, effective January 1, 2007.

Carried

FIRE PUMPER

Moved by Councillor Good, Seconded by Deputy Mayor Beam #562

THAT the CAO/Treasurer be instructed to transfer the \$40,000.00 in the 2007 budget for the proposed Lease-to-own NF New Fire Pumper to the Fire Department Reserve Fund, to be used for future Fire Department capital projects.

Carried

506/509 RESERVE FUND

Moved by Councillor Good, Seconded by Deputy Mayor Beam #563

THAT the CAO/Treasurer be instructed to transfer the balance (credit or debit) at 2007 year-end in the 506/509 Reserve Fund, to the North Frontenac Roads Reserve Fund for future Road Department capital projects.

Carried

2008/9 DRAFT BUDGET AND 2007 YEAR-TO-DATE STATEMENT

Moved by Councillor Good, Seconded by Deputy Mayor Beam #564

THAT Council receives the 2008/2009 first draft budget as presented on December 12 and 14, 2007 for information purposes only;

AND THAT Council receives the draft unaudited 2007 year-to-date Statement of Revenue and Expenditures, as included and presented in the draft 2008/2009 budget, for information purposes as well.

Carried

2007 SURPLUS

Moved by Councillor Good, Seconded by Deputy Mayor Beam #565

THAT Council instructs the CAO/Treasurer to transfer any 2007 surplus over \$150,000.00 to the North Frontenac Capital Contingency Reserve Fund, to be used for future capital projects.

Carried

2008 ASSESSMENT REPORTS

Moved by Councillor Good, Seconded by Deputy Mayor Beam #566

THAT Council receives for information the Assessment Comparison Report for 2008 prepared by the Treasurer.

Carried

ADJOURNMENT

Moved by Councillor Good, Seconded by Deputy Mayor Beam #567

THAT the meeting adjourns at 2:10 P.M. until January 17, 2008 or at the call of the Chair.

Carried

Mayor

Clerk