

**MINUTES** of a Meeting of Council for the Township of North Frontenac, held Thursday, November 22, 2007 at the Ompah Community Hall, 10200 Road 509, Ompah, Ontario

**PRESENT:** Mayor Ron Maguire; Deputy Mayor Jim Beam; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Lonnie Watkins and Councillor Wayne Cole – Ward 2; and Councillor Bob Olmstead – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO, Brenda Defosse, Clerk and Don Grant, Senior Consultant of Jacques Whitford.

**1. CALL TO ORDER:**

The Mayor called the meeting to order.

**2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:**

Councillor Good declared an interest in Bills and Accounts.

**3. DELEGATIONS:**

a) Jacques Whitford, Consultant for the County of Frontenac's Integrated Community Sustainability Plan (ICSP) – ICSP Presentation by Don Grant, Senior Consultant and Director of Learning Services

Mr. Grant distributed copies of the ICSP presentation to Council.

Mr. Grant and Council discussed the requirements of an ICSP, and the similarities with the Official Plan (OP).

The County requires an ICSP for the Federal Gas Tax (FGT) as they do not have a County Official Plan. However, the Townships can choose to do a separate ICSP or it was suggested by Mr. Grant that the Township could meet the FGT requirements by including additional information (i.e., sustainability, etc.) in the Township's Official Plan. The Public Meeting to review the Township's Official Plan will provide an excellent opportunity to consider inclusion of a sustainability component.

The Township or County should do what fits for them. (i.e., what do you want your community to look like in 5 years, 25 years; for your children and grandchildren?)

The Mayor asked if the Township ICSP would contain solely the make-up of the County or should we be having discussions with our other neighbours? Grant explained that other levels of government encourage Councils to look at all their neighbours to determine the best solution.

The CAO explained it was her understanding that through the County FGT dollars Jacques Whitford was hired to draft a County ICSP and a separate ICSP for each Township to meet their FGT requirements. Mr. Grant explained that the draft County ICSP will be prepared and submitted to the County only. The Township(s) can then use the County's draft as a template or adopt same.

It was the consensus of Council the need to be flexible as we want what actually works for North Frontenac. Also a majority of Council agreed they would like to see the County FGT returned to

the Townships and divided back in the same way the County presently levies taxes. (i.e. same as the Move Ontario funds were) Grant explained two processes the County can use in allocating their gas tax funds 1) criteria based like an RFP and 2) a values based process.

Grant noted the draft County ISCP will be put together by County Council and staff, and then the Draft will be put out to the Public for their input.

Maguire explained an ICSP can be used as a ready resource/reference document used for support by a Municipality when applying for grants.

Maguire explained North Frontenac is proposing quarterly meetings, (Mayors, Deputy Mayors and CAOs) with our neighbours, (i.e., Greater Madawaska; Lanark Highlands; Addington Highlands) and a joint meeting with Central Frontenac as well.

Discussion took place on having only the four Mayors at County Council with several responsibilities.

Good asked Mr. Grant about a recent newspaper article with respect to Jacques Whitford's ICSP presentation made to Central Frontenac Council. Mr. Grant shall obtain clarification on this article and provide the details to the CAO.

Mr. Grant asked Council to complete the sustainability survey online by mid December, individually and/or collectively.

Maguire thanked Mr. Grant for his presentation and he left the meeting at this time.

Discussion took place on the relationship and responsibilities between the Upper Tier (County) and the Lower Tier (Township). They are two separate corporations with different responsibilities and demands and operate differently and independently. There are limited resources in the township which make it very difficult to follow through on the County's new initiatives and beg the question, are they beneficial to the lower tier and/or even necessary. (i.e., Joint County Council; CAOs Group and Department Head subgroups) Local priorities need to be addressed first. Further discussion will be required in 2008 to clarify these concerns.

Council unanimously agreed that staff should be given the same lead time to review documentation from the County as County Council is given.

#### **4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE):**

**Moved by Councillor Perry, seconded by Councillor Good**

**#485-07**

**THAT** the Minutes of a Special Meeting of Council dated October 31, 2007 and the Minutes of a Regular Meeting of Council dated November 8, 2007 be adopted as circulated.

**Carried**

#### **5. BUSINESS ARISING OUT OF MINUTES**

None

## 6. OLD BUSINESS

Good advised the Cloyne Garden Club has asked to place a flower box outside the Cloyne Library, at no cost to the municipality. The flowers will be donated by the Upper Flinton Garden Centre, and watered by the Librarian.

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #486-07**

**THAT** Council hereby permits the Cloyne Garden Club to place and maintain a flower box outside the Library located at the Barrie Township Hall and Council authorizes the REDPC to meet with a Garden Club representative to determine a mutually agreeable location.

**Carried**

## 7. COMMUNICATIONS – Administrative Report

### Section A

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #487-07**

**THAT** Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated November 15, 2007, as set out below, be received for information.

### AMO/Ministry Bulletins, Etc.

Media Release – Mississippi-Rideau Source Protection Committee Members Announced  
Media Release – Quinte Conservation Source Protection Committee Members Announced  
FCM Members' Advisory – Municipal Partnership Program  
Media Advisory – MMAH – Minister Watson to Address Southwest Municipal Conference  
News Release – MMAH – Province Gives 25 Years Service Award to Municipal Official  
AMO – Nov. 2, 2007 – "Open Meetings"

1. Letter from the Ombudsman Ontario- Re: Appointment of Investigator for Open Meetings  
It was noted that the Clerk shall send the Ombudsman a copy of the Township's By-law.
- ~~2. Letter from KFL&A Public Health – Transmission right of ways for electricity and their proximity to private housing construction, schools, etc.~~
- ~~3. Ontario Power Generation Real Estate Services – Clarification of Current Practice: OPG Waterfront Licence~~
4. MVCA – Board of Director's Meeting Minutes – October 17, 2007
5. MVCA – Kintail Country Christmas – "Country Christmas at the Mill of Kintail"
6. Housing Forum 2007 - Affordability By Design – Dec. 6, 2007 – Peterborough
7. Ontario Ministries' – Seminar – Biosolids Recycling
- ~~8. Ontario Property and Environmental Rights Alliance (OPERA) Memo: Re: Bill 136 – Spaces to Grow Act (PTGA)~~
9. Energy Matters Summit 2008 Conference – April 1-2, 2008
- ~~10. Request for Support from the Municipality of Morris-Turnberry to request that the Provincial Government seek to develop a program that will provide a rebate for tire disposal; either a new program or an enhancement to the current Stewardship Ontario program~~
11. Request for Support from the City of Waterloo to call on both the Federal and Provincial Governments to immediately review and verify the safety and efficacy of all chemical pesticides approved for sale and use in Ontario and Canada, and to remind the Ontario Provincial Government of its promise to legislate on the use and sale of cosmetic chemical pesticides in the province of Ontario.

**Carried**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #488-07**  
**THAT** Item(s) A 2, 3, 8 and 10 of the Communications of Interest to Council Administrative Report dated November 15, 2007, be brought forward to Section B to be acted upon.  
**Carried**

**B: Action Items: (to include items brought forward from Section A above by a member of Council)**

1. **(A2)** Letter from KFL&A Public Health – Transmission right of ways for electricity and their proximity to private housing construction, schools, etc.

It was the consensus of Council to survey local municipalities to see what their set backs are, especially Kanata. The Clerk will check these websites. This information will be important for the upcoming Official Plan Review.

2. **(A3)** Ontario Power Generation Real Estate Services – Clarification of Current Practice: OPG Waterfront Licence

It was the consensus of Council that it is important to determine who in North Frontenac is on this flood plain and will be affected. The Clerk shall obtain clarification of who is affected.

3. **(A8)** Ontario Property and Environmental Rights Alliance (OPERA) Memo: Re: Bill 136 – Spaces to Grow Act (PTGA)

The Clerk shall provide a report to Council on Bill 136 for, at which time Council can determine what comments, if any, they wish to submit to OPERA.

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #489-07**  
**THAT** Items B 1, 2, and 3 of the Clerk's Communications of Interest to Council Administrative Report dated November 15, 2007, be received for information.  
**Carried**

4. **(A10)** Request for Support from the Municipality of Morris-Turnberry to request that the Provincial Government seek to develop a program that will provide a rebate for tire disposal; either a new program or an enhancement to the current Stewardship Ontario program.

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #490-07**  
**THAT** Council supports the Municipality of Morris-Turnberry in requesting the Provincial Government seek to develop a program that will provide a rebate for tire disposal; either a new program or an enhancement to the current Stewardship Ontario program.  
**Carried**

**8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS**

a) Clerk/Planning Coordinator Re: By-law To Require Planning Pre-Consultation

**Moved by Councillor Olmstead, seconded by Councillor Good #491-07**

**THAT** Council receives for information the Clerk/Planning Coordinator's Administrative Report dated November 14, 2007 entitled By-law To Require Planning Pre-Consultation;

**AND THAT** Council requires applicants to consult with the Township's Clerk/Planning Coordinator prior to submission of the following applications:

- Application for a Consent
- Application for a Minor Variance
- Application for Site Plan Control Approval
- Application for a Zoning Amendment

- Application for an Official Plan Amendment

**AND THAT** Council shall consider a By-law later in the meeting under “By-laws” to confirm said requirement.

**Carried**

b) CAO/Treasurer Re: 2008 Salary Adjustment

After the CAO’s verbal report of the findings to date and discussion, it was the consensus of Council to defer this until the next meeting, pending additional information.

## **9. TASK FORCE NOTES AND REPORTS**

a) Notes of a Meeting of the Community Facilities Needs Analysis Task Force held October 31, 2007

Meeting times have been changed to evenings to accommodate participation from more community Task Force members. Three more possible Task Force Member names were discussed at their last meeting. Their next meeting is scheduled for November 29, 2007, at which time the Task Force will come up with more amended dates with respect to their Terms of Reference, working in conjunction with budget consideration dates.

**Moved by Councillor Olmstead, seconded by Councillor Good**

**#492-07**

**THAT** Council receives for information the Notes of the Community Facilities Needs Analysis Task Force dated October 31, 2007.

**Carried**

## **10. BILLS AND ACCOUNTS**

Councillor Good had declared a Pecuniary Interest at the start of the meeting and refrained from the discussion and/or voting.

**Moved by Councillor Olmstead, seconded by Councillor Perry**

**#493-07**

**THAT**, the following Vouchers in the amount of \$ 457,725.67 be approved for payment:

- November 6, 2007 @ \$ 14,511.54
- November 9, 2007 @ \$235,723.10
- November 14, 2007 @ \$207,491.03

**Carried**

## **11. NEW BUSINESS**

a) Application for the Committee of Adjustment “Alternate” Member

**Moved by Councillor Olmstead, seconded by Councillor Good**

**#494-07**

**THAT** Council acknowledges receipt of the resume of Gerald Martin for the position of Alternate Member to the Committee of Adjustment.

**AND THAT** an Appointment By-law shall be brought back to the next Council Meeting.

**Carried**

b) Proposed O’Brien Estates Phase 3 Development – Norcan Lake – Petition signed by over fifty “stakeholders” of the area

The Clerk was instructed to respond to the Petition, acknowledging receipt of same.

**Moved by Councillor Olmstead, seconded by Councillor Good**

**#495-07**

**THAT** Council acknowledges receipt of a Petition signed by over fifty concerned residents in the area of Norcan Lake and their letter of request for a full consultation process for the proposed O'Brien Estates Phase 3 Development on Norcan Lake.

**Carried**

c) Hydro One – Forestry Management Program

Good advised Hydro One requires a pesticide buffer zone for spraying (i.e. MOE requirements), and landowners are notified in advance of this spraying by Hydro One.

**Moved by Councillor Olmstead, seconded by Councillor Good #496-07**

**THAT** Council acknowledges the request for approval of the Forestry Maintenance Program for right-of-way maintenance by Hydro One Networks Inc., and hereby authorizes the Mayor and Clerk to sign the Approval request and return it to Hydro One Networks.

**Carried**

d) Shore Road Closing Applications for Approval In Principle

**Moved by Councillor Olmstead, seconded by Councillor Good #497-07**

**THAT** Applications to Close the Shore Road Allowances abutting properties described as:

a) Part of Lot 29, Concession 10, being Part of Lot 2 on Plan 784, geographic Township of Barrie, 1196 Head Road, Cloyne (Mississippi River – Little Marble Lake) (SMITH/NOBBS);

b) Part of Lot 22, Concession 6, described as Part 1 on Registered Plan13R-7624, geographic Township of Barrie, (Kashwakamak Lake) (MIDANIK) in the Township of North Frontenac be approved in principle by Council.

**Carried**

e) Draft 2008 Meeting Schedule - (January to June, balance of year pending Community Facilities Task Force Recommendations)

The Clerk advised she had not been able to contact all of the Hall representatives for date availability and thus could not provide the draft 2008 Meeting Schedule for this meeting. The Clerk suggested the two regular meetings to be held in January 2008, each move ahead one week, and only one meeting be held in February to accommodate the Council members scheduled to attend the ROMA/OGRA Conference. Council was in agreement with these suggestions and deferred the draft 2008 Meeting Schedule to the next meeting.

f) Santa Claus Parade

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #498-07**

**THAT** it is a requirement for insurance purposes that Council shall approve each public event held in municipally owned buildings;

**AND THAT** Council confirms notification of a Special Event - Santa Claus Parade and Christmas Party to be held December 1, 2007 at the Clar/Mill Community Hall and approves same.

**Carried**

It was confirmed that the Plevna Christmas Tree Lighting was cancelled as no equipment was available (i.e. coffee makers etc) as the Clar/Mill Hall was previously booked.

## **12. OTHER BUSINESS – Verbal Reports**

- a) Ardoch Algonquin First Nations & Allies (AAFNA) Mayor Maguire  
No report
- b) Clar/Mill Community Archives Councillor Watkins  
The Archives from the Clar/Mill Community Hall are to be stored at the Municipal office.
- c) Economic Development Envelope Councillor Olmstead  
No report
- d) Community Facilitation Team Re: "Engaging People in Building Inclusive Communities" Deputy Mayor Beam  
No report as meeting was cancelled.

- e) Environmental Envelope Deputy Mayor Beam
  - i) Madawaska Highlands/Timber Management/Fish & Wildlife  
No report
  - ii) Mississippi Valley Conservation

A Finance Committee Meeting was held yesterday and it appears there will be an 11% levy increase. (Draft only and it represents excellent value for North Frontenac's contribution.) There has been talk of fees for reviews being charged. MVC does not feel comfortable with such fees; however they have increased their other fees to be in line with Rideau Conservation Authority.

- f) Social Services Envelope - Councillor Cole
  - i) Pine Meadow Nursing Home

The County of Frontenac's annual contribution to the Fairmont Home in Glenburnie is presently \$327,000.00. Pine Meadow would like to see an equal amount (i.e. based on residency) directed to the facility that provides services to our residents. Pine Meadow has completed their three forums and now need to meet to review same. They are looking collectively for \$75,000.00; being \$25,000.00 each from Central Frontenac, North Frontenac and Addington Highlands. The North Frontenac Golden Friendship Club has been invited back to a meeting.

- ii) Rural Routes Transportation Services  
No report.

**13. BY-LAWS**

a) #60-07 – Requiring Pre-consultation on Planning Applications  
**Moved by Councillor Perry, seconded by Deputy Mayor Beam #499-07**  
**THAT** By-law #60-07, being a By-law requiring applicants to consult with the Township of North Frontenac prior to submission of the following development applications:

- Application for a Consent
- Application for a Minor Variance
- Application for Site Plan Control Approval
- Application for a Zoning Amendment
- Application for an Official Plan Amendment

be read a first and second time.

**Carried**

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #500-07**  
**THAT** By-law # 60-07 be read a third time and finally passed.  
**Carried**

- b) #78-07 – To Close, Stop Up and Sell Shore Road Allowance

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #501-07**

**THAT** as required by By-law #19-98,  
ALL THAT PART of the original 66' shore road allowance lying in front of Part of Lot 25,  
Concession 7, designated as Part 12 on Plan 13R-9005, geographic Township of Barrie  
(MARTIN) (Hill Lake)  
be declared as surplus and sold to the adjoining owners.  
An appraisal of this property is not necessary as this is a road allowance.

**Carried**

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #502-07**

**THAT** By-law #78-07, being a by-law to close, stop up and sell the shore road allowance to the  
abutting property owners described as Part of Lot 25, Concession 7, designated as Part 12 on  
Plan 13R-9005, geographic Township of Barrie; (MARTIN) be read a first and second time.

**Carried**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #503-07**

**THAT** By-law # 78-07 be read a third time and finally passed.

**Carried**

c) #81-07 – To Authorize the Mayor and Clerk to Execute:

- a) a Restrictive Covenant Agreement with Dane and Margaret Redden
- b) a Development Agreement with Martha Moulton
- c) an Indemnity Agreement with Woodcrest Services Limited

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #504-07**

**THAT** By-law # 81-07 being a by-law to authorize the Mayor and Clerk to execute, on behalf of  
the Township of North Frontenac:

- a) a Restrictive Covenant Agreement with Dane and Margaret Redden;
- b) a Development Agreement with Martha Moulton; and
- c) an Indemnity Agreement with Woodcrest Services Limited;

be read a first and second time.

**Carried**

**Moved by Councillor Perry, seconded by Councillor Olmstead #505-07**

**THAT** By-law # 81-07 be read a third time and finally passed.

**Carried**

d) #82-07 – To Appoint an Alternate Community Emergency Management Coordinator

**Moved by Councillor Perry, seconded by Councillor Olmstead #506-07**

**THAT** By-law # 82-07 being a by-law to appoint Jennifer Duhamel as the Alternate Community  
Emergency Management Coordinator and to amend By-law #54-05 be read a first and second  
time.

**Carried**

**Moved by Councillor Perry, seconded by Councillor Olmstead #507-07**

**THAT** By-law # 82-07 be read a third time and finally passed.

**Carried**

e) #85-07 – To delegate the authority for considering applications for minor variances and consents, to provide for compensation for the members of the Committee of Adjustment, to adopt Policies, Procedures and Conditions for the Operation of the Committee of Adjustment, and to establish a Tariff of Fees under the Planning Act (Required by new legislation)

**Moved by Councillor Perry, seconded by Councillor Good #508-07**

**THAT** By-law # 85-07 being a by-law to delegate the authority for considering applications for minor variances and consents, to provide for compensation for the members of the Committee of Adjustment/Planning Advisory Committee, to adopt Policies, Procedures and Conditions for the Operation of the Committee of Adjustment/Planning advisory Committee, and to establish a Tariff of Fees under the Planning Act be read a first and second time.

**Carried**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #509-07**

**THAT** By-law # 85-07 be read a third time and finally passed.

**Carried**

## **16. ADJOURNMENT**

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #510-07**

**THAT** the meeting adjourns at 1:00 p.m. until December 13, 2007 or at the call of the Chair.

**Carried**

---

**Mayor**

---

**Clerk**