

MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, November 8, 2007 at the Harlowe Community Hall, 1047 Gull Lake Road, Harlowe, Ontario

PRESENT: Ron Maguire, Mayor; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Lonnie Watkins– Ward 2; and Councillor Bob Olmstead – Ward 3.

ALSO PRESENT: Cheryl Robson, CAO and Brenda Defosse, Clerk

ABSENT WITH REGRETS: Deputy Mayor Jim Beam and Councillor Wayne Cole

1. CALL TO ORDER

The Mayor called the meeting to order.

2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared

3. DELEGATIONS

a) Jardine Lloyd Insurance – Representative: Paul Dorman - Presentation of North Frontenac's Insurance Package/Policy
Unfortunately, Paul Dorman was unable to attend at this time, therefore no presentation was made.

4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)

Councillor Watkins noted on page 9 of the Minutes of October 25, 2007 under the heading Clar/Mill Community Archives, "Jackie Johnson" was incorrect. This should read "Jackie Jackson". The Clerk noted the correction.

Moved by Councillor Watkins, seconded by Councillor Olmstead #470-07

THAT the Minutes of a Regular Meeting of Council dated October 25, 2007 and the Minutes of a Public Meeting dated October 25, 2007 be adopted as amended;

AND THAT the Minutes of Meetings of the Essential Level Emergency Management Program Committee dated July 10, 2007 and October 24, 2007 be adopted as circulated;

AND THAT the Minutes of a Fire and Emergency Services Committee Meeting and a Closed Session of the Fire and Emergency Services Committee each dated September 6, 2007 be adopted as circulated;

Carried

5. BUSINESS ARISING OUT OF MINUTES

a) Land O' Lakes Lions request to remove liquor bottles from Waste Sites:
Councillor Perry noted he has been informed the Land O' Lakes Lions have a policy with \$5 million liability coverage. It was the consensus of Council that upon proof of their insurance coverage, the Lions enter an agreement with the Municipality.

6. OLD BUSINESS

None

7. COMMUNICATIONS – Administrative Report

Section A

Council discussed their position of a fourth intake for the COMRIF program, if offered. It was the consensus of Council that should a fourth intake be offered, North Frontenac would apply for the Mississippi Bridge again. The CAO added at that point the North Frontenac 2007 bridge study would be completed, and the counts from the new light installed at the bridge would be available, making North Frontenac better prepared.

Pine Meadow Nursing Home Public Forum – All Councillors were encouraged to attend at least one of these Public Forum. (A copy of the poster was circulated to Council and posted at different locations throughout the municipality and on the township's website.)

Moved by Councillor Watkins, seconded by Councillor Olmstead #471-07
THAT Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated October 30, 2007, as set out below, be received for information.

AMO/Ministry Bulletins, Etc.

Alert # 07/054 - \$64 Million COMRIF Top-up Funding Should Be Accessible To All Rural and Small Urban Municipalities

AMO FYI #07-22 – AMO Welcomes New Cabinet

MMAH News Release dated October 19, 2007 – Ontario Approach to Brownfield Redevelopment Gets National Award

1. Pine Meadow Nursing Home – Public Forum – Invitation
2. Land O'Lakes Tourist Association – Newsletter dated October 15, 2007
3. FCM – Members' Advisory – Municipal Partnership Program – October 15, 2007
4. FCM – 2008 FCM-CH2M HILL Sustainable Community Awards
5. FCM – Members' Advisory – FCM's Green Municipal Corporation Opens Carbon Offset Market to Canadian Municipalities

Carried

8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS

a) Clerk/Planning Coordinator – November Committee of Adjustment Agenda & Applications

Moved by Councillor Watkins, seconded by Councillor Olmstead #472-07
THAT Council receives for information the Clerk/Planning Coordinator's Administrative report entitled "November Committee of Adjustment Agenda & Applications", dated October 30, 2007.

Carried

b) CAO - Personnel Policies and Employment By-law No. 18-2003 As Amended
The CAO advised Council is welcome to bring their issues to her either by phone, in-person or email.

Moved by Councillor Watkins, seconded by Councillor Olmstead #473-07
THAT each Councillor review the policies/procedures as outlined in By-law 18-03, The Personnel & Employment Policies By-law, as amended and they shall provide any comments to the CAO on or before November 16, 2007;

AND THAT the CAO shall provide the Solicitor with the existing policies/procedures (By-law 18-2003 and amendments) plus proposed changes/additions/deletions recommended by Council – if applicable, for the Solicitor’s recommendations back to Council prior to December 5th, to enable a new by-law to be included in the December 13, 2007 Council agenda and said new by-law circulated to all employees prior to December 21, 2007.

Carried

c) Clerk/Planning Coordinator – Rezoning of Zoning BY-law Standard – King’s Cottages
Moved by Councillor Watkins, seconded by Councillor Olmstead #474-07

THAT By-law #76-07 be repealed and a new By-law be presented to Council, later in the meeting under By-laws, for consideration, which By-law would include the increase in the maximum lot coverage for accessory buildings, on Parcel “C” only.

Carried

9. TASK FORCE NOTES AND REPORTS

a) Notes of Meetings of the Community Facilities Needs Analysis Task Force held
October 18, 2007 and October 24, 2007

It was noted on page 2 of the notes of the meeting dated October 18, 2007 it is a 12,000 kilowatt generator, not a 12,000 BTU generator.

It was the consensus of Council they realize this Task Force is very important; are dealing with complex issues; has been assigned a heavy workload; recommendations will affect our long term Capital Plan; even a Public Meeting may be required (i.e. can we afford the recommendations and does the community even want them). Therefore, Council discussed concerns with the Task Force members that have been absent from meetings and perhaps the need to hold additional tours and/or meetings that go beyond the present Terms of Reference. Councillor Perry will bring the Task Force up to date on Council’s discussion tonight, at the next Task Force meeting scheduled for November 19th. Then Council will discuss possible amendments to the Terms of Reference and/or Members at the November 22nd Council meeting.

The Mayor advised he received a letter from the Library Board advising they are going to take all of the books out of the Clar/Mill Library. Nothing done to date by the Municipality seems to be acceptable to the Board. The engineer’s report states “the building is safe.” The REDPC shall follow up with the Library Board representatives.

Moved by Councillor Watkins, seconded by Councillor Olmstead #475-07

THAT Council receives for information the Notes of the Community Facilities Needs Analysis Task Force dated October 18, 2007 as amended and October 24, 2007.

Carried

10. BILLS AND ACCOUNTS

Moved by Councillor Watkins, seconded by Councillor Olmstead #476-07

THAT, the following Vouchers in the amount of \$ 313,227.03 be approved for payment:

- October 23, 2007 @ \$ 20,785.20
- October 26, 2007 @ \$ 10,545.00
- October 30, 2007 @ \$ 248,154.32
- October 30, 2007 @ \$ 33,742.51

Carried

11. NEW BUSINESS

- a) Letter from Don & Linda Sedore, 1032 Wishing Well Lane – Request for winter maintenance

Council noted this is not a municipal road and therefore not maintained. The CAO was instructed to send a letter of response to Mr. & Mrs. Sedore expressing regrets.

- b) Letter of Resignation

This Contract position should be advertised once the REDPC receives clarification on the requirement of Contractor Insurance and WSIB, which will need to be explained in the advertisement.

Moved by Councillor Watkins, seconded by Councillor Olmstead #477-07

THAT Council regrettably accepts the resignation of Cheryl Freeburn as custodian for the Barrie Township Hall effective December 31, 2007, and wishes her well in her future endeavors.

Carried

12. OTHER BUSINESS – Verbal Reports

- a) Ardoch Algonquin First Nations & Allies (AAFNA)

Mayor Maguire

The Mayor stated he has had no contact in two weeks. Watkins asked if there was any response when the Order was served. The CAO advised nothing has been received in response. Olmstead asked if the other protesters are to be served Notice, as the Natives have moved out and he explained that the whole area is a mess. Perry asked if the owner of the Industrial Trailer should be served. Good explained that based on our Solicitor's advice, it appears North Frontenac Township has done due diligence. The Mayor stated he did not feel the Natives had moved on. The Municipality had followed the Municipal Lawyer's opinion and has nothing to gain by forcing the issue and there are no obvious hazards at this time.

- b) Clar/Mill Community Archives
No report

Councillor Watkins

- c) Economic Development Envelope
No report

Councillor Olmstead

- d) Community Facilitation Team Re: "Engaging People in Building Inclusive Communities"
Deputy Mayor Beam was absent, therefore, no report

Deputy Mayor Beam

- e) Environmental Envelope -

Deputy Mayor Beam

- i) Madawaska Highlands/Timber Management/Fish & Wildlife
ii) Mississippi Valley Conservation

Deputy Mayor Beam was absent, therefore no report

- f) Social Services Envelope -

Councillor Cole

- i) Pine Meadow Nursing Home
ii) Rural Routes Transportation Services

Councillor Cole was absent, therefore no report

13. BY-LAWS

a) #79-07 – To Rescind By-law 76-07 and to Amend By-law #15-04 as amended
(Simpson/McArthur)

Moved by Councillor Olmstead, seconded by Councillor Watkins #478-07

THAT By-law #79-07, being a By-law to Amend By-law #54-04 to provide for the conversion of a tourist lodge to residential uses and to provide for the required setbacks, net floor areas and accessory buildings, be read a first and second time.

Carried

Moved by Councillor Olmstead, seconded by Councillor Watkins #479-07

THAT By-law #79-07 be read a third time and finally passed.

Carried

b) #80-07 – To Close Up, Stop and Sell part of Shore Road Allowances

Moved by Councillor Olmstead, seconded by Councillor Watkins #480-07

THAT as required by By-law #19-98,

- ALL THAT PART of the original 66' shore road allowance lying in front of Part of Lot 4 & 5, Concession 11, described as Part 1 on 13R-18921 geographic Township of Miller, in the Township of North Frontenac, in the County of Frontenac, (Grindstone Lake) (BUSH)
- AND ALL THAT PART of the original 66' shore road allowance lying in front of Lot 4, Registered Plan 690, described as Parts 1, 2 & 3 on 13R-18920, subject to a right-of-way, geographic Township of Barrie, in the Township of North Frontenac, in the County of Frontenac. (Mazinaw Lake)

be declared as surplus and sold to the adjoining owners.

An appraisal of this property is not necessary as this is road allowance.

Carried

Moved by Councillor Perry, seconded by Councillor Olmstead #481-07

THAT By-law #80-07, being a by-law to close, stop up and sell shore road allowances to the abutting property owners:

- REDDEN – Lot 4, Registered Plan 690, Parts 1, 2 & 3 on Plan 13R-18920, geographic Township of Barrie;

- BUSH – Part of Lots 4 & 5, Concession 11, being Part 1 on Plan 13R-18921, geographic Township of Miller

be read a first and second time.

Carried

Moved by Councillor Perry, seconded by Councillor Olmstead #482-07

THAT By-law # 80-07 be read a third time and finally passed.

Carried

NEW BUSINESS (continued)

11. c) Moved by Councillor Olmstead, seconded by Councillor Watkins #483-07

THAT, resolution #228-07 dated May 11, 2007 be rescinded, and the Council of the Township of North Frontenac amend the Personnel Policies to state that the CBO and Fire

Chief both remain paid based on 35 hours per week and both positions be entitled to bank a maximum of 2 weeks overtime, effective July 1, 2007;

AND THAT, the Council approves the suggested return to work procedure based on the recommendations of the CAO/Treasurer and Solicitor in the November 8, 2007 Confidential Report and instructs the CAO/Treasurer to meet with the CBO to discuss these recommendations on the first day he returns to work and prior to him assuming his regular duties;

AND THAT, to ensure that the Building Department is more visible in the municipality, Council instructs the CAO/Treasurer to look into the cost of purchasing a Building Department vehicle and such cost shall be included in the draft 2008 budget for Council's consideration."

Carried

14. PUBLIC FORUM – (re: items included on today's Agenda only)

Carolyn Ferguson asked what happened to the monies for high speed internet. The Mayor advised Frontenac County did not receive any grants. A commitment of a percentage of monies was required from the Applicant (County). The Mayor explained the County needs to pull together as the north requires this service.

15. ADJOURNMENT

Moved by Councillor Perry, Seconded by Councillor Olmstead #484-07

THAT the meeting adjourns at 8:10 p.m. until November 22, 2007 or at the call of the Chair.

Carried

Mayor

Clerk