

**MINUTES of a Meeting of Council for the Township of North Frontenac, held
Thursday, May 31, 2007 at the Snow Road Community Hall, Snow Road, Ontario**

PRESENT: Mayor Ron Maguire; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Wayne Cole and Councillor Lonnie Watkins – Ward 2; and Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

ALSO PRESENT: Brenda Defosse, Clerk; Jenny Duhamel, Deputy Clerk; Roger Millar, REDPC; John Ibey, PWM and Steve Riddell, Fire Chief.

1. CALL TO ORDER

As the Mayor was temporarily detained, Deputy Mayor Beam called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Deputy Mayor Beam and Councillor Good declared an interest in Agenda Item 10, Bills and Accounts.

3. DELEGATIONS

a) Roger MacMunn – Proposal for Mural on Snow Road Fire Hall

Mr. MacMunn produced 2 sample copies of proposed murals, one large and one small. MacMunn felt Snow Road was a logical site for a mural as historically it was the end of the line for the K&P Railway. Some funding is available from LOLTA, but not enough to cover the entire costs involved, estimated by MacMunn for the 2 murals at \$25,000.00 to \$28,000.00. He suggested funds could come from fundraising projects.

b) Bill Breckenridge – Ragged Chutes Lane

Mr. Breckenridge of JB Forest Products approached Council with a request to improve a section of Ragged Chutes Lane at his own expense, and stated he has spoken to the abutting property owners and has their consent. The PWM has done a site visit and is agreeable to the request.

Moved by Councillor Perry, seconded by Councillor Cole

#232-07

THAT Council authorizes Bill Breckenridge to brush the unmaintained portion of the township road from Roy Sproule's sugar camp toward Ragged Chutes Lane, and to alter the road to avoid the steep hill, all at Mr. Breckenridge's expense and on the PWM approval; upon proof of Public Liability Insurance and a Workplace Safety Insurance Board Clearance Certificate being provided prior to any work being initiated; and providing a letter to confirm permission from land owners.

Carried

The Mayor arrived at 10:10 a.m.

4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)

- a) Minutes of a Special Meeting of Council dated May 9, 2007
- b) Minutes of a Closed Meeting of Council dated May 9, 2007
- c) Minutes of a Regular Meeting of Council dated May 10, 2007
- d) Minutes of a Closed Meeting of Council dated May 10, 2007
- e) Minutes of a Special Meeting of Council dated May 11, 2007
- f) Minutes of a Special Meeting of Council dated May 17, 2007

Moved by Councillor Good, seconded by Councillor Olmstead #233-07

THAT the Minutes of a Special Meeting of Council and of a Closed Meeting of Council held May 9, 2007; of a Regular Meeting of Council and of a Closed Meeting of Council held May 10, 2007; of Special Meetings of Council held May 11, 2007 and May 17, 2007 be adopted as circulated.

Carried

5. BUSINESS ARISING OUT OF MINUTES - None

6. OLD BUSINESS –

a) Senior Achievement Awards deferred from May 10 Council Meeting - No submissions from Council

b) Reconstruction of part of the Skootamatta Lake Road (reply to letter from Addington Highlands Township required) – Council instructed the Clerk to respond to Addington Highlands Township (ADHL) Council advising them that this was not in our budget for 2007 and Council does not feel this is in the Township's best interest at this time, however, North Frontenac Township Council would like to set a time for a joint meeting with the Councils of both Townships to discuss this.

c) Road Repair Request Public Access to East End of Big Gull Lake – letter attached The REDPC explained this road is under the jurisdiction of the MNR, not the Township. The only responsibility of the Township's Crown Land Stewardship Program (CLSP) is to maintain the boat launch area, and it was suggested the parties presenting this request contact the MNR to explain their concerns.

d) Crown Land Stewardship Program –
Letter from North of 7

Moved by Councillor Olmstead, seconded by Councillor Good #234-07

THAT Council approves "North of 7" being a vendor of "Road Pass Permits" under the Crown Land Stewardship Program.

Carried

Mosque Lake Access Road – Hydro Lane – request for maintenance to be done by Township. The representatives of the East Shore Cottage Association were informed this was not a Township maintained road. The pile of gravel they noticed (approx. 1600-1800 yards) is for use by the CLSP on Access Roads. Council suggested the Cottage Association contact the MNR requesting maintenance. Council directed the REDPC to forward the Cottage Association's letter of request to the MNR.

Up-date from REDPC on Reservation System concerns/complaints – The system was down for maintenance for a short period, and this created a problem with access for reservations from our area, and caused incidents of double booking on some camp sites over the past long weekend. ONRES, the service provider, is installing a second server, hopefully eliminating the recurrence of this problem.

e) Trillium Foundation Grant – Deadline for submissions July 1st
The REDPC explained we can apply for up to \$75,000.00 for the year.

Moved by Councillor Olmstead, seconded by Councillor Good #235-07

THAT Council authorizes the REDPC to make application under the Trillium Foundation grant by July 1, 2007 for Community Murals on the Snow Road Fire Hall.

Carried

7. COMMUNICATIONS – Administrative Report

Section A

Moved by Councillor Good, seconded by Councillor Olmstead #236-07

THAT Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated May 3, 2007, (as set out below) is received for information.

AMO/MFOA Bulletins, Etc.

Alert #07/027 – Government Introduces Fire Services Cancer Bill

Alert #07/028 - Draft Final Reports on Blue Box Best Practices Assessment Project

Alert #07/029 - Government Sets Date for Closed Meeting Investigators and Adoption of Policies under the Municipal Act

News Release – MMAH – Province Honour Municipal Official for 25 Years of Service

FYI Member Communication #07/007 - Municipal Wild Energy Conference

1. Township of Lanark Highlands Public Notice of Proposed Zoning By-law Amendments
2. Land O'Lakes Community Services Annual General Meeting June 19, 2007
3. Source Protection Workshop for Municipality AGENDA for June 6, 2007 Meeting
4. Employee Assistance Programs (EAP) Annual Report 2006/07
5. Land O'Lakes Tourist Association Financial Statements as at December 31, 2006
6. Quinte Conservation – Pesticide Policy
7. Weathering the Change: Adapting to Climate Change in the Mississippi Valley Workshop – September 15 and 22, 2007 – by MVC & Mississippi Valley Field Naturalists
8. MMAH - May 2007 Message from Minister John Gerretsen
9. MMAH – May 22, 2007 Letter Re: Municipal Statute Law Amendment Act, 2006
10. MNR – May 15, 2007 Letter Re: Municipal Notification – Proposed Revisions to Public Land Act Policy PL4.02.01 Disposition of Crown Land on Designated Lake Trout Lakes
11. MNR – Notice of Annual Work Schedule Inspection as approved
12. Ontario Hospital Association – Navigating the Waters of Privacy and Security Conference – June 14, 2007
13. OGRA – New Initiatives for the Ontario Provincial Standards
14. Hydro One Networks Inc., Newsflash Re: Hydro One Pole Banding – April 2007
15. Request for Support from The Corporation of the City of Kawartha Lakes re: Canada Goose Problem
16. Request for Support from the Township of Smith-Ennismore-Lakefield re: Banning the Use of Cosmetic Pesticides in Ontario
17. Mississippi Valley Conservation Authority – Minutes of April 26, 2007 Board of Directors Meeting
18. Quinte Conservation re: Source Water Protection Workshop for Municipal Staff
19. County of Frontenac Sustainable Survey
20. Ontario Fire Marshall's Communique – No Service Calls by Northern Ontario Fire Departments on King's Highways Outside Their Municipal Boundaries

Carried

B: Action Items: (to include items brought forward from Section A above by a member of Council) Nil

8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS

a) Public Works Manager (PWM) – 2007 Road Construction Project Recommendation
Council questioned the PWM as to why several anticipated jobs were not included in the Administrative Report. The PWM confirmed they were contained under “General Maintenance” work in the budget not under “Construction Projects”.

Moved by Councillor Good, seconded by Councillor Olmstead #237-07

THAT the Public Works Manager’s 2007 Road Construction Recommendation Report be received for information, and approved for implementation.

Carried

b) PWM – Quotes for New Tandem Truck

Moved by Councillor Good, seconded by Councillor Olmstead #238-07

THAT the PWM’s Administrative Report dated May 25, 2007 entitled “Quotes for New Tandem Truck” be received for information and the PWM is authorized to advertise for the truck and equipment with the specifications through Kingston and Ottawa newspapers, the Frontenac News and the Township website and bring all submissions back to Council for the July Council meeting for awarding.

Carried

This was a recorded vote, with 4 to 3 in favour of this resolution.

Councillor Good	N	Councillor Watkins	Y
Councillor Perry	N	Deputy Mayor Beam	Y
Councillor Olmstead	Y	Mayor Maguire	N
Councillor Cole	Y		

c) CBO – April Activity Report

Moved by Councillor Good, seconded by Councillor Watkins #239-07

THAT the CBO’s Administrative Report entitled Building Activity for the Period of April 1 to April 30, 2007 be received for information.

Carried

d) Clerk – Commercial/Industrial Building Permit Fees

The Clerk advised that the Ministry of Municipal Affairs and Housing had strongly advised against a municipality freezing property taxes for one selected property classification, as all taxpayers must be treated the same. It was the consensus of Council that the Township should definitely explore incentives to improve commercial and industrial ventures in the municipality. As Addington Highlands Township (ADHL) has an incentive plan for business enterprises, the Clerk was advised to set up a joint Council meeting with ADHL before the North Frontenac Township Council meeting in July to explore possibilities and to get feedback from ADHL as to the success of their program. As well, the Clerk is to get legal advice from the Township’s lawyer for any incentive program anticipated.

e) Treasurer – Statement of Revenue & Expenditures – Year to Date

The Mayor suggested the Personnel & Audit Committee should quarterly review the monthly revenue & expenditure reports from Treasury, then report back to Council on the whole.

Moved by Councillor Good, seconded by Councillor Watkins #240-07

THAT the Treasurer’s Administrative Report entitled Statement of Revenue & Expenditures – Year to Date, be received for information.

Carried

9. TASK FORCE NOTES AND REPORTS

a) Needs Analysis/Studies of All Municipal Buildings

Deputy Mayor Beam would like to set up the Task Force to help draw up the Terms of Reference for this study, and this Task Force shall consist of three councillors, six community members and at least one staff person, possibly the REDPC, CBO or PWM.

10. BILLS AND ACCOUNTS

Moved by Councillor Watkins, seconded by Councillor Olmstead #241-07

THAT, the following Vouchers in the amount of \$99,464.99 be approved for payment:

- May 18, 2007 @ \$ 65,821.44
- May 23, 2007 @ \$ 33,643.55

Carried

11. NEW BUSINESS

a) Fire Volunteer Insurance

After a brief discussion, the issue was deferred until the Clerk can contact the municipal insurance provider, as well as other municipalities to review their policies.

b) Group Benefits Renewal

Moved by Councillor Good, seconded by Councillor Watkins #242-07

THAT Council authorizes the CAO to accept the Employee Benefit Plan renewal effective July 1, 2007 from Morneau Sobeco due to limited time constraints and acknowledges that the CAO and Deputy Treasurer will look into other options that may be available, to come up with a better solution for Council to consider in the fall.

Carried

c) Public Notice for a Project Evaluation (AAFNA)

Cole asked if the notice in the Frontenac News was adequate to ensure seasonal residents are made aware, or should it be posted on the property as well. The Clerk was advised to look into this method of notice (newspaper only), to determine if it is an acceptable mode.

Moved by Councillor Good, seconded by Councillor Watkins #243-07

THAT the "Public Notice for a Project Evaluation" from Alexander Wilson Architect Inc., on behalf of the Ardoch Algonquin First Nation be received for information.

Carried

d) A Green Option (Ethanol/Amaizeingly Green)

Moved by Councillor Good, seconded by Councillor Olmstead #244-07

THAT the information from Ryan Duffy of Collingwood Ethanol regarding a corn- based fertilizer called "Amaizeingly Green" be received for information.

Carried

e) Barrie Hall Office Lease Renewal - August 1, 2007 to July 31, 2008 – Rent Increase?

Council agreed a 3% rent increase this year be implemented to help cover the rising costs of hydro and utilities, as the Township pays the heat and hydro.

12. OTHER BUSINESS – Verbal Reports

a) Ardoch Algonquin First Nations & Allies (AAFNA)

Mayor Maguire

Nothing to report.

b) Clar/Mill Community Archives

Councillor Watkins

There is a meeting of this committee being scheduled in June. A lot of questions have been raised by the public as to the fate of the Plevna Library. Maguire received a petition in April, signed by 20 people on the Plevna Craft Group regarding the Plevna library not being operational. Maguire asked the Clerk to send a response to this group, with a copy to Bethany Armstrong and as well to Mayor Vanden Hoek of Frontenac Islands, County representative on the Library Board.

Perry asked Watkins where the Cemetery Task Force was at presently. Watkins advised he has visited all the Township Cemeteries and will set a Task Force meeting soon to determine what work needs to be done.

c) Economic Development Envelope -

Councillor Olmstead

Olmstead will be attending a meeting June 1, 2007 with Dianna Bratina.

d) Community Facilitation Team Re: "Engaging People in Building Inclusive Communities

Deputy Mayor Beam

There is a meeting June 13, 2007 in Sharbot Lake to combine the information from all groups.

e) Environmental Envelope -

Deputy Mayor Beam

- i) Madawaska Highlands/Timber Management Fish & Wildlife – Nothing at this time
- ii) Mississippi Valley Conservation

There is a meeting in June to discuss "Source Water Protection". All Council and staff are invited.

Perry suggested Beam contact the MNR regarding Little Green Lake to inform them this lake is now all privately owned, therefore the MNR should not be stocking the lake.

f) Social Services Envelope -

Councillor Cole

- i) Pine Meadow Nursing Home –

Cole will be attending three meetings in June, a budget meeting, a regular meeting and the Pine Meadow Golf Tournament.

- ii) Rural Routes Transportation Services - Nothing at this time

13. BY-LAWS

a) #26-07 – To Authorize the Mayor and Clerk to sign the Grass Cutting Contract

Moved by Councillor Good, seconded by Councillor Olmstead #245-07

THAT By-law #26-07 being a by-law to authorize the Mayor and Clerk to sign a Grass Cutting Contract with Scott's Snow Removal and Lawn Maintenance be read a first and second time.

Carried

Moved by Councillor Cole, seconded by Councillor Perry #246-07

THAT By-law #-26-07 be read a third time and finally passed.

Carried

b) #30-07 – To Authorize the Mayor and Clerk to sign A Development Agreement with Mark Winter

Moved by Councillor Cole, seconded by Councillor Perry #247-07

THAT By-law #30-07 being a by-law to authorize the Mayor and Clerk to sign a Development Agreement between the Corporation of the Township of North Frontenac and Mark Winter be read a first and second time.

Carried

Moved by Councillor Cole, seconded by Councillor Perry #248-07

THAT By-law #-30-07 be read a third time and finally passed.

Carried

c) #34-07 – Shore Road Closing – Defosse/Defosse/Truman/Huskins/Lang

Moved by Councillor Cole, seconded by Councillor Perry

#249-07

THAT as required by By-law #19-98,

- Part of the shoreline road allowance abutting Part of Lot 14, Concession 6, and part of the road allowance created by Plan 1036 abutting Lot 292, Plan 1036, described as Parts 1 and 2 on Plan 13R-18656, geographic Township of Barrie; (Lang)
- Part of the reserve road allowance abutting Lot 3, Plan 1944, described as Part 1 on Plan 13R-18714, geographic Township of South Canonto (Huskins)
- Parts of the shoreline road allowance abutting parts of Block C, Plan 690, described as Parts 4, 8 and 14 on Plan 13R-18681; (Defosse/Defosse/Truman)
be declared as surplus and sold to the adjoining owners.

An appraisal of these properties is not necessary as these are road allowances.

Carried

Moved by Councillor Cole, seconded by Councillor Perry

#250-07

THAT By-law #34-07, being a by-law to close, stop up and sell shore road allowances to the abutting property owners Defosse; Defosse; Truman; Huskins and Lang be read a first and second time.

Carried

Moved by Councillor Cole, seconded by Councillor Perry

#251-07

THAT By-law #34-07 be read a third time and finally passed.

Carried

d) #35-07 – To Authorize the Mayor and Clerk to sign an Agreement with Her Majesty the Queen In Right of Ontario – COMRIF Asset Management Program (AMP) Project

Moved by Councillor Cole, seconded by Councillor Perry

#252-07

THAT By-law #35-07, being a by-law to authorize the Mayor and Clerk to sign an Agreement with Her Majesty the Queen in Right of Ontario, as represented by the Ontario Minister of Agriculture, Food and Rural Affairs regarding the Canada-Ontario Rural Infrastructure Fund (COMRIF) for funding the Asset Management Program (AMP) Project be read a first and second time.

Carried

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#253-07

THAT By-law #-35-07 be read a third time and finally passed.

Carried

e) #36-07 – To Authorize the Mayor and Clerk to sign an Agreement with the County, being the County Medical Tiered Response Program (Repeal of By-law #51-06)

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#254-07

THAT By-law #36-07, being a by-law to authorize the Mayor and Clerk to sign the Frontenac Lennox and Addington Medical Tiered Response Program Agreement and to repeal By-law #51-06 be read a first and second time.

Carried

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#255-07

THAT By-law #-36-07 be read a third time and finally passed.

Carried

14. CLOSED SESSION

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#256-07

THAT Council retires to closed session at 1:16 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees.

Carried

OPEN SESSION

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#257-07

THAT Council returns to open session at 2:45 p.m.

Carried

Watkins noted that the residents on Ridge Lane, Malcolm Lake have requested a hidden intersection sign to be posted at the entrance to this lane. The Clerk will check with the PWM as to liability, as this is not a Township road. As well, one resident on Ridge Lane does not have a 911 number. Watkins is to supply Public Works with the party's name. Cole mentioned there is a trailer on the Ardoch Road, across from Ridge Lane, that appears to have a non-conforming deck and accessory building.

Perry asked Watkins about the refurbishing of the Cloyne Pioneer Cemetery, as he had been approached by 2 members of the Cloyne Garden Club with this question. Watkins said he is looking into this.

By-law #37-07 – To appoint a Deputy CBO

Moved by Councillor Olmstead, seconded by Councillor Good

#258-07

THAT By-law #37-07 being a by-law to appoint Allan Rivell as the Deputy Chief Building Official for North Frontenac effective immediately be read a first and second time.

Carried

Moved by Councillor Olmstead, seconded by Councillor Good

#259-07

THAT By-law #37-07 be read a third time and finally passed.

Carried

15. ADJOURNMENT

Moved by Deputy Mayor Beam, seconded by Councillor Cole

#260-07

THAT the meeting adjourns at 2:50 p.m. until June 14, 2007 or at the call of the Chair.

Carried

Mayor

Clerk