

**MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, April 26, 2007 at the Snow Road Community Centre, Snow Road, Ontario**

**PRESENT:** Mayor Ron Maguire; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Wayne Cole – Ward 2; and Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO; Brenda Defosse, Clerk; Roger Millar, REDPC and John Ibey, PWM.

**ABSENT WITH REGRETS:** Councillor Lonnie Watkins – Ward 2

**1. CALL TO ORDER**

The Mayor called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Good declared an interest in Agenda Item 10, Bills and Accounts.

**3. DELEGATIONS**

a) Ron Higgins and Ken Kirk, Spokespersons for the Malcolm Lake Landowners Association (MLLA) (presently being formed) – see attached e-mail presentation  
Mr. Higgins asked that the newly formed association be notified of any proposed development on Green (Ardoch) Lake and Malcolm Lake. Mr. Higgins and Mr. Kirk had questions of Council as set out in their e-mail, which were answered. Mr. Higgins was asked to provide the Clerk with the names of the association's executive members and contact information once the association is formed.

b) Earl Bochert, owner of Bochert Forest Products Ltd., Re: Moving a Section of Quackenbush Road away from Quackenbush Lake – see attached presentation  
Mr. Bochert asked Council if they could entertain moving a portion of the Quackenbush Road away from the lake at the owner's expense. He confirmed the movement would be to create waterfront lots in the future. He further confirmed that the public's access to the lake, over his property, was due to an absent land owner. The Clerk was asked to determine if a shore road allowance was applicable. Mr. Bochert indicated, at this time he wasn't sure if the public access to the lake would continue. Should Council entertain such a movement, a Site Plan Application process shall be submitted for consideration to include the road change and any proposed development.  
Council authorized the PWM to meet with Mr. Bochert on site to determine the proposed new location and to report back to Council. Council will also view this road on their pending road tour.

c) Proposed Clar/Mill Hall Committee – Chair Rep. Ed Schlievert  
Proposal and REDPC's Administrative Report provided in previous Agenda pkg.  
Mr. Schlievert indicated it would be beneficial if the present non-profit users of the hall "other groups" could fall under the umbrella of this Hall Committee for insurance coverage. The CAO noted that the Municipal insurance provider is to be a delegation before Council in the near future and could comment on this item. The CAO asked that in the interim the REDPC be authorized to get an opinion from the Municipal insurance provider.

Mr. Schlievert explained that the new Clar-Mill Hall Committee is not required to be a registered non-profit status group, as they are not requiring lottery licences. The Mayor confirmed that a report of monies raised and how they are dispersed would need to be submitted periodically to Council for its approval. The CAO stated that all assets shall be approved by Council and are to be a record for Municipal inventory and insurance purposes.

**Moved by Councillor Olmstead, seconded by Councillor Good #170-07**

**THAT** the REDPC's Administrative Report dated April 5, 2007 entitled Clar-Mill Hall Committee be received for information;

**AND THAT** Council endorses the formation of the Clarendon – Miller Community Hall Committee as a Committee of the Township of North Frontenac Council and said committee shall advise the Clerk of all special events for Council's information and approval in advance, for insurance purposes.

**Carried**

#### **4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)**

- a) Committee of Adjustment/Planning Advisory Committee –March 20, 2007
- b) Closed Meeting of Council – April 12, 2007
- c) Regular Meeting of Council – April 12, 2007
- d) Fire & Emergency Services Committee – April 20, 2007

**Moved by Councillor Olmstead, seconded by Councillor Good #171-07**

**THAT** the Minutes of a Committee of Adjustment/Planning Advisory Committee Meeting held March 20, 2007 be received for information;

**AND THAT** the Minutes of a Closed Meeting of Council held April 12, 2007, and a Regular Meeting of Council held April 12, 2007 be adopted as circulated;

**AND THAT** adoption of the Minutes of a Meeting of the Fire & Emergency Services Committee Meeting held April 20, 2007 is deferred to the Closed Session of Council.

**Carried**

#### **5. BUSINESS ARISING OUT OF MINUTES**

- a) Adopt A Road –Resolution to Appoint Ward Council Representatives

**Moved by Councillor Olmstead, seconded by Councillor Good #172-07**

**THAT** the Ward Councillors, to include the Deputy Mayor in the case of Ward 3 be appointed to carry out the "Municipal Responsibilities" of the Adopt-A-Highway Program in their respective Ward.

**Carried**

- b) Tomvale Runway – The REDPC explained how the weight of the contractor's plow truck on the soft ground had caused the rut damage to the runway. He passed pictures around of same.

The REDPC was authorized to hire Boles Maintenance to repair the damage to the Tomvale Runway as soon as possible, with the use of cold patch in accordance with the Agreement annual maximum.

c) Road Tour Status – The PWM confirmed Steve Dunham has a bus and driver available for the tour. Once the dates are set he will advise Mr. Dunham. The tour was set for Thursday and Friday, May 3<sup>rd</sup> and 4<sup>th</sup>, 2007. (\$180.00 to \$200.00 per day – 9:00 a.m. to 2:00 p.m. – may take 3 to 4 days)

d) Special Council Meeting re: Budget is set for May 9<sup>th</sup> and 11<sup>th</sup> at 9:00 a.m. The place is yet to be determined.

## **6. OLD BUSINESS**

a) Ompah Helipad Survey – The Clerk confirmed the Agreement has been signed by the landowner and the REDPC has received quotes for the cone shaped area (flight path), however only a portion of the cone area will be covered by the easement and only that portion needs to be surveyed. Beam and the REDPC shall re-attend the property with the landowner to determine exactly the area to be surveyed. Once this is known the survey can be completed and then the Clerk can have the Easement drawn, signed and registered.

Beam and the REDPC, as a courtesy, will explain the flight path changes to the neighbors.

## **7. COMMUNICATIONS – Administrative Report**

### **Section A**

**Moved by Councillor Olmstead, seconded by Councillor Good #173-07**

**THAT** Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated April 19, 2007, (as set out below) is received for information.

### **AMO/MFOA Bulletins, Etc.**

Alert # 07/019 – Endangered Species Legislation

Alert # 07/020 – Bill 198, Safeguarding and Sustaining Ontario's Water Act

Alert # 07/021 – Federal Public Transit Capital Trust Funds

Alert # 07/022 – AMO Report to Members on March 2007 Board Meeting

Ministry of Labour News Release – Workplace Safety Strategy Preventing Injuries and Saving Money

Ministry of Labour Backgrounder – Outstanding Results Produced by Ontario's Workplace Health & Safety Strategy

Ministry of the Environment Backgrounder – Implementing Source Protection Planning MMAH Update dated April 2007

FCM – GMF available funding for implementing specific energy and transportation capital projects

FCM – Memorandum Re: 70<sup>th</sup> Annual Conference & AGM

1. Land O'Lakes Tourist Association Newsletter dated March, 2007 – deferred from April 12, 2007 Meeting – Letter of apology from Terry Shea of the Land O'Lakes Tourist Association dated April 17, 2007.

2. Stewardship Ontario/Waste Diversion Ontario letter dated March 30, 2007

3. Ministry of Community and Social Services letter dated April 8, 2007 Re: Accessibility for Ontarians with Disabilities Act (AODA)

4. Minister Responsible for Seniors letter dated March 2007 – 2007 Senior of the Year Awards

5. 2007 Canada Post Community Literacy Award Nomination (see Clerk for booklet)

6. Interactive Kite Promotion

7. Media Release on behalf of Spectrum Brands Canada Inc., & Canadian Tire Inc.,

Re: New "Phosphate-Free" Lawn Fertilizer Now Available

8. Globe & Mail Article April 10, 2007 – Electronic Waste – Discarded Batteries
9. Response Letter from Minister of Public Safety regarding the Joint Emergency Preparedness Program (JEPP)
10. Skypower Letter dated February 28, 2007 – Generating a Cleaner & Brighter Future –
11. Government of Ontario-Revenue Service Centre – Policing Services – 2006 Actuals
12. OGRA – Board Brief dated April 13, 2007
13. AMO – Nomination to AMO Board of Directors – New Procedures – April 11, 2007
14. Ontario Property & Environmental Rights Alliance Fax Re: Ontario's "Strengthened" Species at Risk Act (SARA)
15. Ministry of Finance – Budget – Ontario Municipal Partnership Fund (OMPF)
16. Township of North Frontenac Emergency Kit Checklist handout.

**Carried**

Item A 2. – The Clerk was instructed to see if grants are available for cardboard bins/compactor.

Item A 10. – The Clerk was instructed to invite Skypower and the MNR to a Council Meeting.

**B: Action Items: (to include items brought forward from Section A above by a member of Council)**

1. Minister Responsible for Seniors letter dated March 2007 - Proclamation

**Moved by Councillor Good, seconded by Councillor Olmstead #174-07**

**WHEREAS *Seniors' Month*** is an annual nation-wide celebration;

**WHEREAS** seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

**WHEREAS** seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

**WHEREAS** their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

**WHEREAS** the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

**WHEREAS** the knowledge and experience seniors pass on to us continues to benefit all;

**THE COUNCIL OF NORTH FRONTENAC** does hereby proclaim June 1 – 30, 2007

***Seniors' Month*** in the Township of North Frontenac and encourages all citizens to recognize and celebrate the accomplishments of our seniors.

**Carried**

2. Ministry of Transportation letter dated April 3, 2007 Re: Highway 41 Improvements including the Village of Cloyne

**Moved by Councillor Olmstead, seconded by Councillor Good #175-07**

**THAT** the PWM, REDPC and CBO work together on providing Council with an estimate of the work (ie: damp proofing basement; re-routing of Municipal catch basin and parking lot grading) to be carried out at the Barrie Township Hall for the 2007 budget deliberations.

**Carried**

## **8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS**

- a) CBO – Quarterly Report of Comparative Building Activity
- b) CBO – Building Activity Report March 1 to 31, 2007

**Moved by Councillor Good, seconded by Councillor Olmstead #176-07**

**THAT** the CBO's Building Activity Report March 1 to 31, 2007 and his report entitled "Quarterly Report of Comparative Building Activity" be received for information.

**Carried**

- c) PWM/Clerk – Waste Issues – Future of In-House Hauler & Certificate of Approval  
-deferred from previous meeting

**Moved by Councillor Good, seconded by Councillor Olmstead #177-07**

**THAT** Council receives for information the Clerk and PWM's Administrative Report entitled "Waste Issues" dated April 4, 2007;

**AND THAT** Council approves proceeding with turning the haulage of recyclables, and waste from the transfer stations over to the in-house hauler and upgrading the present lift system on the hauler, and requires the hiring of a full-time employee for this new position.

**Carried**

## **9. TASK FORCE NOTES AND REPORTS**

- a) Appointment of New Task Force – maintenance of Beaver Dams

**Moved by Councillor Olmstead, seconded by Councillor Good #178-07**

**THAT** Council endorses the formation of a new Task Force for the maintenance of Beaver Dams in North Frontenac Township;

**AND THAT** Wayne Good shall be the Chairperson;

**AND THAT** the Chair bring back suggested names of representatives on the Task Force for approval by Council Resolution, prior to holding the Task Force inaugural meeting; such representatives to include the REDPC and PWM from staff; members of the public, MNR, MVCA and Council members:

Ward 1 – Good

Ward 2 - Cole

Ward 3 - Beam

**Carried**

Brule Lake Boat Access –

The REDPC and PWM are to work with the MNR/MVC and get urgent repairs completed as soon as possible, by a contractor. The Task Force is to follow through on possible Provincial/MNR Grants for this area as part of the Land Use Permit (LUP).

- b) Disbanding of Ompah Helipad Task Force

**Moved by Councillor Good, seconded by Councillor Olmstead #179-07**

**THAT** Council hereby disbands the Ompah Helipad Task Force and thanks all those who participated on same.

**Carried**

## 10. BILLS AND ACCOUNTS

**Moved by Councillor Perry, seconded by Deputy Mayor Beam**

**#180-07**

THAT, Vouchers in the amount of \$ 46,542.25 be approved for payment:

- April 12, 2007 @ \$ 3,076.55
- April 19, 2007 @ \$ 38,465.70
- April 19, 2007 @ \$ 5,000.00

**Carried**

## 11. NEW BUSINESS

a) Fire Department Application for Membership – Snow Road

**Moved by Councillor Good, seconded by Councillor Olmstead**

**#181-07**

THAT Council accepts the appointment of John Kittle to the North Frontenac Volunteer Fire Department, as recommended by the Fire Chief.

**Carried**

b) Approval in Principle – Applications to Close Shore Road Allowances located at – 1316 Head Road, Cloyne; 1993B South Kash Lane; 2021 Grindstone Lake Lane; 1634 Brule Lake Road; 2990 River Road.

**Moved by Deputy Mayor Beam, seconded by Councillor Perry**

**#182-07**

THAT Council approves in principle the Applications to Close Shore Road Allowances located at - 1316 Head Road, Cloyne (Wickware/Vermeulen); 1993B South Kash Lane (Newman); 2021 Grindstone Lake Lane (Bush); 1634 Brule Lake Road (Branston) and 2990 River Road (Maltby).

**Carried**

## 12. OTHER BUSINESS – Verbal Reports

a) Ardoch Algonquin First Nations & Allies (AAFNA)

Mayor Maguire

The draft application to the RED Program circulated to Council two days ago was deferred to the next Council meeting to allow Council sufficient time for review.

b) Clar/Mill Community Archives

Councillor Watkins absent

c) Economic Development Envelope -  
No comment

Councillor Olmstead

d) Community Facilitation Team Re: “Engaging  
People in Building Inclusive Communities

Deputy Mayor Beam

There was a forum yesterday at the Plevna School and the next meeting is July 7, 2007 at the Clar-Mill Hall.

e) Environmental Envelope -

Deputy Mayor Beam

- i) Madawaska Highlands/Timber Management  
Fish & Wildlife

Beam attended last meeting and Invasive Species were discussed and the VHS virus danger.

- ii) Mississippi Valley Conservation

Beam confirmed he will be attending a MVC meeting today. At the last meeting the proposed Source Water Protection Amendments were discussed and a proposed draft resolution was to be sent to the respective Councils.

f) Social Services Envelope -

Councillor Cole

i) Pine Meadow Nursing Home

The expansion plans for the enclosed outdoor activity area have been finalized. The area has tripled in size and will be completely fenced. Due to the increased size the perimeter will need to be re-ditched and fire routes redirected around the building and will also see installation of a 30" culvert.

ii) Rural Routes Transportation Services

Cole has re-arranged through Jane Drew the conflicting meeting dates. They will be contacting the Clerk to arrange a delegation in May or June.

### 13. BY-LAWS

a) #24-07 – To Appoint Auditors

**Moved by Deputy Mayor Beam, seconded by Councillor Olmstead #183-07**

**THAT** By-law #24-07 being a by-law to appoint Auditors for the Township of North Frontenac be read a first and second time.

**Carried**

**Moved by Councillor Perry, seconded by Deputy Mayor Beam #184-07**

**THAT** By-law #24-07 be read a third time and finally passed.

**Carried**

Deputy Mayor Beam left the meeting at this time to attend the MVC Meeting.

### 14. CLOSED SESSION

**Moved by Councillor Perry, seconded by Councillor Olmstead #185-07**

**THAT** Council retires to closed session at 12:30 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

### OPEN SESSION

**Moved by Councillor Perry, seconded by Councillor Olmstead #186-07**

**THAT** Council returns to open session at 1:17 p.m.

**Carried**

### 4. MINUTES (Continued)

**Moved by Councillor Good, seconded by Councillor Olmstead #187-07**

**THAT** the Minutes of a Meeting of the Fire & Emergency Services Committee held April 20, 2007 be adopted as circulated;

**AND THAT**, Ronnie Churchill remain as the appointed Interim Deputy Fire Chief for the Clar/Mill Fire Hall;

**AND THAT**, the Director of Emergency Services/Fire Chief advertise this vacancy in the local newspaper, on the Township of North Frontenac's website and post in all Township workplaces;

**AND THAT** the Fire & Emergency Services Committee and Fire Chief review all applicants received and make a recommendation to Council for a replacement.

**Carried**

**13. BY-LAWS (Continued)**

**Moved by Councillor Olmstead, seconded by Councillor Good #188-07**

**THAT** By-Law #25-07 being a by-law to appoint Ian Trickett as Acting Building Inspector for the Township of North Frontenac be read a first and second time.

**Carried**

**Moved by Councillor Olmstead, seconded by Councillor Good #189-07**

**THAT** By-law #25-07 be read a third time and finally passed.

**Carried**

**15. ADJOURNMENT**

**Moved by Councillor Perry, seconded by Councillor Olmstead #190-07**

**THAT** the meeting adjourns at 1:20 p.m. until May 10, 2007 or at the call of the Chair.

**Carried**

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**Mayor**

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**Clerk**