

**MINUTES of a Meeting of Council for the Township of North Frontenac, held Thursday, February 22, 2007 at the Snow Road Community Hall, Snow Road, Ontario**

**PRESENT:** Mayor Ron Maguire; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Councillor Lonnie Watkins and Councillor Wayne Cole – Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

**ALSO PRESENT:** Cheryl Robson, CAO; Brenda Defosse, Clerk and Roger Millar, Recreation Economic Development Program Coordinator.

**1. CALL TO ORDER**

The Mayor called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

Councillor Good declared an interest in Bills and Accounts.

**3. DELEGATIONS**

- a) Northern Frontenac Community Services through The Child Centre –  
Representatives: Susan Leslie and Lori Hamilton Re: Northern Rural Youth Partnership Proposal (copy of proposal attached and information pamphlet)
- b) Canadian Cancer Society – Rep. Claire Macfarlane, “Relay for Life” Co-Chair June 1, 2007 “Relay for Life” – Parham Ball Field for Central & North Frontenac (information pamphlet attached)

**4. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)**

- a) Joint Board of Management for the Kaladar-Barrie Fire Department - February 24, 2006
- b) Fire and Emergency Services Committee – September 6, 2006
- c) Special Meeting of the Fire and Emergency Services Committee - February 1, 2007
- d) Regular Meeting of Council – February 8, 2007
- e) Closed Meeting of Council – February 8, 2007

**Moved by Councillor Olmstead, seconded by Councillor Watkins #82-07**

**THAT** the minutes of the Regular Meeting of Council held February 8, 2007, are adopted as amended, by rescinding Resolution #69-07 with respect to the Crown Land Stewardship Program Space Allocation Task Force and the Minutes of a Closed Meeting of Council held February 8, 2007, be adopted as circulated;

**AND THAT** the Minutes of the Joint Board of Management for the Kaladar-Barrie Fire Department held February 24, 2006, the Fire and Emergency Services Committee Meeting held September 6, 2006 and a Special Meeting of the Fire and Emergency Services Committee held February 1, 2007 be adopted as circulated.

**Carried**

**Moved by Councillor Olmstead, seconded by Councillor Good #83-07**  
**THAT** the REDPC be instructed to promote the Crown Land Stewardship Program (CLSP) and implement all the recommendations in the Northbridge Group's Marketing Strategy Report for the CLSP, as approved by Council, with the exception of the Newsletter, such as opening the website for rental purposes immediately; circulating brochures; etc., to try and meet our revenue expectations for this program.  
**Carried**

## **5. BUSINESS ARISING OUT OF MINUTES**

a) Amendment of Resolution #73-07 Re: AAFNA/Pine Lake – Inviting Additional Representatives to Proposed Meeting

The CAO was instructed to clarify through the Ministry of Natural Resources (MNR) if there is another agency, besides MNR, to contact with respect to patented and unpatented Crown Land, and if so it can be added at the next meeting.

**Moved by Councillor Olmstead, seconded by Councillor Good #84-07**  
**THAT** Council makes amendments to Resolution #73-07 to include the following people to be invited to attend the AAFNA/Pine Lake meeting.

1. INAC
2. MNR (Bancroft and Toronto)
3. MMAH Representative
4. AAFNA
5. OPP
6. Township Solicitor
7. All members of the North Frontenac Township Council
8. CAO
9. Clerk
10. CBO
11. PWM
12. Fire Chief

**Carried**

## **6. OLD BUSINESS**

a) Acceptance of North Frontenac Representative to be Appointed to the County of Frontenac Accessibility Advisory Committee

**Moved by Councillor Good, seconded by Councillor Olmstead #85-07**  
**THAT** Council approves of Debbie (Elizabeth) Kiss as the representative for North Frontenac Township on the Frontenac Accessibility Advisory Committee.  
**Carried**

## **7. COMMUNICATIONS – Administrative Report**

### **Section A**

Alert 07/003 - Maguire asked that this Alert be deferred to the next meeting for consideration. Beam to review the website and report back.

#5. AMO Conference – Maguire added that this is an excellent conference to attend and thought it might be wise to visit this part of the policies to allow Council members to attend two conferences per year (i.e. great training opportunities and new legislation, etc.). To be discussed during budget negotiations.

#7. “Pitch In Canada” – Perry suggested that the Mayor’s letter to be included in the interim tax bills could include a paragraph with respect to the “Adopt A Road Program” asking that interested parties make contact with the lead person. Clerk to contact former Councillor Smith for details on the program.

**Moved by Councillor Olmstead, seconded by Councillor Watkins #86-07**

**THAT** Section A Items of the Clerk’s Administrative Report entitled Communications of Interest to Council dated February 14, 2007, as set out below, be received for information.

**AMO/MFOA Bulletins, Etc.**

Alert 07/003 – AMO/AMRC Discussion Paper on Strengthening Extended Producer Responsibilities for Ontario’s Blue Box

1. News Release – Ontario Ministry of Municipal Affairs & Housing – New Web pages Explaining Offences Under Residential Tenancies Act
2. AMO Member Communication Re: TORC Youth Forum: “Rural Youth: Leading Today, Tomorrow and Beyond”
3. Ministry of Agriculture, Food and Rural Affairs – Request for Information under the Ontario Freedom of Information and Protection of Privacy Act (FIPPA)
4. Ministry of Finance Response to the Clerk’s Letter requesting an exemption from licensing of municipal vehicles and exemption from payment of fuel tax for municipally owned vehicles
5. 2007 AMO Annual Conference in Ottawa Invitation
6. Frontenac Community Futures Development Corporation – Fund Raising Strategy Seminar – March 14, 2007
7. Pitch-In Canada Volunteer News
8. Northern Frontenac Inter Agency Invitation to Attend Meetings
9. Frontenac ATV Club Newsletter

**Carried**

**Section B**

**1. Township of Scugog Request for Support re: JEPP**

**Moved by Councillor Olmstead, seconded by Councillor Watkins #87-07**

**THAT** Council endorses the request for support received from the Township of Scugog in petitioning the Minister of Community Safety and Correctional Services, Emergency Management Ontario and the Federal Government to revise the Funding Formula and application process for the Joint Emergency Preparedness Program (JEPP) to increase grants available for emergency preparedness purposes and reduce funding limitations.

**Carried**

**8. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS**

**a) CBO – Building Activity Report for January 2007**

**Moved by Deputy Mayor Beam, seconded by Councillor Cole #88-07**

**THAT** the CBO's Building Activity Report for the period January 1 to January 31, 2007 be received for information.

**Carried**

**b) REDPC – Volunteer Insurance**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #89-07**

**THAT** the Recreation/Economic Development Program Coordinator's Administrative Report dated February 15, 2007, entitled Volunteer Insurance be received for information.

**AND THAT**, Council directs the CAO/Treasurer to contact the municipality's insurance company to add Volunteer Accident coverage to the municipality's existing policy (for a cost of \$750. for one year) and to include in future insurance policies;

**AND THAT**, prior to any volunteer completing work for the Township of North Frontenac they shall abide in accordance with the Occupational Health and Safety Act, under the direction of the Township of North Frontenac Occupational Health and Safety Coordinator; and volunteers shall be appointed by Council to a Task Force of Council.

**Carried**

**c) CEMC – Proposed Amendments to North Frontenac's Emergency Response Plan**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #90-07**

**THAT** the CEMC's Administrative Report dated February 14, 2007, entitled Proposed Amendments to North Frontenac's Emergency Response Plan be received for information.

**AND THAT** Council approves the proposed amendments to the Emergency Response Plan and that a By-law adopting same shall be passed at the next meeting.

**Carried**

**d) Clerk/Planning Coordinator – Closing of Road Allowance Created by a Reg. Plan of Subdivision, Approval In Principle – Kashwakamak Lake – Lang**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #91-07**

**THAT** the Clerk/Planning Coordinator's Administrative Report dated February 13, 2007, entitled Closing of Road Allowance Created by a Registered Plan of Subdivision – Kashwakamak Lake (Lang) be received for information.

**AND THAT** the Application to Close part of the road allowance created by Plan 1036, lying in front of Lot 292, Plan R.P. 1036, designated as Part 1 on Plan 13R-18656, geographic Township of Barrie, be approved in principle by Council. (Lang)

**Carried**

**e) REDPC – NRYP Grant Proposal re: Communities in Action Fund Program**

It was noted that if the group is successful in receiving the Grant, the details shall be brought back to Council for consideration before the actual purchase of any equipment. (i.e. storage, insurance, hall rentals, etc.)

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #92-07**

**THAT** the Recreation/Economic Development Program Coordinator's Administrative Report dated February 15, 2007, entitled Communities in Action Fund Program Grant be received for information.

**AND THAT** the Council of the Township of North Frontenac approve the grant submission by the Northern Frontenac Community Services as the lead, on behalf of the group (being the Northern Rural Youth Partnership (NRYP), the Northern Frontenac Community Services (NFCS), the Township of Central Frontenac and the Township of North Frontenac), to the Communities in Action Fund Program, for the March 2, 2007 deadline, for funds to purchase equipment, pay registration and transportation costs for children and adults to participate in any physical activity; funds for training instructors and coaches; and funds for a temporary staff person to continue coordination of the project for a two-year program, for both Central and North Frontenac Townships residents equally, total project cost \$214,992. (With no municipal dollars contributed upfront, except for in-kind – i.e. Community Hall Rental and possible maintenance and/or replacement of any mobile equipment if the Township so desires);

**AND THAT** if the group receives a grant for less than 80%, that the group shall submit a detailed request to both Township Councils to consider actually funding a portion of the grant shortage.

**Carried**

**9. TASK FORCE NOTES AND REPORTS**

**a) Ompah Helipad Task Force Meeting Notes – January 16, 2007**

**Moved by Deputy Mayor Beam, seconded by Councillor Cole #93-07**

**THAT** the Notes of the Ompah Helipad Task Force meeting held January 16, 2007 at the Ompah Hall and Helipad at Ompah be received for information.

**Carried**

**Moved by Councillor Olmstead, Seconded by Councillor Good #94-07**

**THAT** the Ompah Helipad Task Force Final Report dated February 22, 2007, be received for information and that the recommendations therein are brought back to the next meeting.

**Carried**

Beam will provide the CAO with the particulars to prepare a draft agreement for Council's consideration.

**10. BILLS AND ACCOUNTS**

Councillor Good refrained from discussions and/or voting as he previously declared an interest.

**Moved by Deputy Mayor Beam, seconded by Councillor Cole #95-07**  
THAT, the following Vouchers in the amount of \$ 236,950.55 be approved for payment:

- February 6, 2007 @ \$ 33,366.66 2007 EXPENSE
- February 9, 2007 @ \$ 137,181.17 2006 EXPENSE
- February 12, 2007 @ \$ 1,485.05 2006 EXPENSE
- February 16, 2007 @ \$ 59,584.07 2007 EXPENSE
- February 16, 2007 @ \$ 5,333.60 2006 EXPENSE

**Carried**

## **11. NEW BUSINESS**

### **a) 2006 Remuneration and Expenses**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #96-07**  
THAT the CAO/Treasurer's 2006 Remuneration and Expenses Report be received for information.

**Carried**

### **b) Mayor – Economic Development Profile**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #97-07**  
THAT Council appoints Councillor Cole as the Township Representative for issues with respect to the Social Services Envelope;

**AND THAT** Council appoints Councillor Olmstead as the Township Representative for issues with respect to the Economic Development Envelope.

**Carried**

### **c) Mayor – Appointment of Representative on the Clar-Mill Community Archives**

**Moved by Deputy Mayor Beam, seconded by Councillor Perry #98-07**  
THAT Council approves the appointment of Councillor Watkins as a representative for the Township of North Frontenac on the Clar-Mill Community Archives committee.

**Carried**

### **d) Approval in Principle – Application to Close Shore Road Allowance**

**Moved by Councillor Watkins, seconded by Councillor Good #99-07**  
THAT the Application to close the shoreline road allowance lying in front of Part of Lot 4, on Plan of Subdivision 690, being Part 2 on 13R-1140, subject to a right-of-way, be approved in principle by Council.

**Carried**

### **e) Pits & Quarries**

Maguire advised that John Duchene, Acting CAO for Central Frontenac was successful in getting a 15 minutes meeting with the Ministry of Natural Resources Minister, David Ramsay, on Tuesday, February 27, 2007 at 1:40 p.m., for the Mayors and Council Members of Central and North Frontenac, to discuss our Townships being included in the Pits and Quarries legislation. Council and staff were asked to

accumulate as much information as possible before the meeting and provide same to the Mayor prior to the meeting.

**12. OTHER BUSINESS – Verbal Reports**

**a) Pine Meadow Nursing Home**

**Councillor Cole**

Cole advised he will be attending a meeting at Pine Meadow Nursing Home at 2:00 p.m., on March 8, 2007, to discuss the concerns with Bill 140 and he encouraged all members of Council to attend. Cole has a detailed report if any Councillor wants a copy.

**b) Madawaska Highlands/Timber Management  
Fish & Wildlife**

**Deputy Mayor Beam**

Beam advised there will not be a meeting in the near future. However, he has been in contact with Helen Forsey who has information regarding this group.

**c) Mississippi Valley Conservation (MVC)**

**Deputy Mayor Beam**

Beam advised he was attending MVC's Annual General Meeting this afternoon in Almonte.

**d) Ardoch Algonquin First Nations & Allies (AAFNA)**

**Mayor Maguire**

Maguire advised he had provided Council with a copy of his draft response letter to David Rose for Council's review and asked that any changes be provided to himself and the CAO within one week, and then the CAO will have it sent to the solicitor for comments. He hoped to send it out by the next Council meeting.

**Moved by Councillor Perry, seconded by Councillor Good**

**#100-07**

**THAT** the comments and remarks made by Councillor Cole at the February 8, 2007 Council meeting does not reflect the position of Council;

**AND THAT** Council invites all parties back to the table to resolve the challenge.

**Carried**

**e) Rural Routes Transportation Services (RRTS)**

**Councillor Cole**

Cole confirmed that he has not attending a meeting yet. The Clerk was advised to notify RRTS of Councillor Cole's appointment.

Maguire advised that County Council had RRTS as a separate line in the budget affecting the levy. However it was removed and may be a contingency item taken from Reserves if the Mayors agree. Further discussion will probably take place at the March Joint County Council Meeting.

**f) Community Facilitation Team Re: Engaging  
People in Building Inclusive Communities"**

**Deputy Mayor Beam**

Beam advised that the February 14th Meeting for this Committee was cancelled due to poor weather conditions and rescheduled for February 28<sup>th</sup>, however he will be at a conference on the 28<sup>th</sup> and has sent his regrets.

### 13. BY-LAWS

**a) By-Law #16-07 to Amend By-law 55-06 – Jim Boles - Sanding/Plowing Contract to include Tomvale Air Services**

**Moved by Councillor Good, seconded by Councillor Watkins #101-07**

**THAT** By-law # 16-07 being a By-law to amend Appendix 2 to By-law #55-06, by adding the Tomvale Air Services Runway be read a first and second time.

**Carried**

**Moved by Councillor Good, seconded by Councillor Watkins #102-07**

**THAT** By-law #16-07 be read a third time and finally passed.

**Carried**

**b) By-law #17-07 - Interim Taxation Levy**

**Moved by Councillor Good, seconded by Councillor Watkins #103-07**

**THAT** By-law #17-07 being a By-law to provide for an interim tax levy for the year 2007 to be made before the adoption of the estimates for the year and to provide for the payment of taxes, and to provide for penalty and interest charges for non-payment of taxes be read a first and second time.

**Carried**

**Moved by Councillor Good, seconded by Councillor Watkins #104-07**

**THAT** By-law #17-07 be read a third time and finally passed.

**Carried**

### 14. PUBLIC OPEN FORUM

The Mayor gave 15 minutes for questions from the Gallery, stipulating such questions must pertain to items contained in today's Agenda. (i.e. In fairness to people who give two weeks notice for delegations and are required to provide written presentations.) Questions were asked, by various members of the public and answered by the Mayor. dealing with the following topics:

- a) AAFNA/Pine Lake
- b) Adopt A Road Program
- c) Volunteer Insurance

### 15. ADJOURNMENT

**Moved by Councillor Good, seconded by Councillor Watkins #105-07**

**THAT** the meeting adjourn at 11:55 a.m. until March 8, 2007 or at the call of the Chair.

**Carried**

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**Mayor**

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**Clerk**