

Minutes of a Meeting of Council for the Township of North Frontenac, held Thursday, January 11, 2007 at the Ompah Community Hall, Ompah, Ontario

PRESENT: Mayor Ron Maguire; Councillor Wayne Good and Councillor Fred Perry – Ward 1; Councillor Lonnie Watkins and Councillor Wayne Cole – Ward 2; Deputy Mayor Jim Beam and Councillor Bob Olmstead – Ward 3.

ALSO PRESENT: Cheryl Robson, CAO; Brenda Defosse, Clerk; Kathleen Cox, Deputy Clerk; John Ibey, PWM; Roger Millar, REDPC; Dave Young, CBO; Gertie Mac Donald; Edith Beaulieu; Jeff Green, Frontenac News; Donald A. Ferguson; Caroline V. Ferguson; Cecilia Slack; David Slack; Elizabeth Kelford; Fred Veld Huisen; Karla Espig; Marilyn Dunham;.

1. CALL TO ORDER

The Mayor called the meeting to order at 7:12 p.m., and welcomed everyone from the gallery and apologized for the delay in starting the meeting

APPROVAL OF AGENDA

Item 10d) Deferred to January 25, 2007 Meeting of Council
Addition of the following items:

- 5. b) "Draft Working Agreement" deferred to Closed Session
- 5. c) COMRIF Intake 3 Approval Announcement
- 9. h) Crown Land Stewardship – 2007 Program Approval
- 9. .i) 2007 Policing O.P.P. Costs Estimate
- 10.g) By-law #07-07 – Authorizing the Mayor & Clerk to sign the Rink Tender Contract #11 – Changed to a Closed Session making Adjournment as #12
- 9. f) "Lake Shawenegog Development Problem" deferred to Closed Session
- 10. f) By-law #06-07 – Twin Pines/Frontenac Shores Site Plan Amending Agreement
Deferred to Closed Session

2. DISCLOSURE OF PECUNIARY INTEREST

None Declared

Comments: At this time Beam addressed the members of Council (i.e. majority present constitutes a Council meeting) and the gallery apologizing for having a meeting at his home with three other members of Council even after being advised by the Township's lawyer that this would constitute a meeting and that this is not permitted. Beam assured Council that this would not happen again and that in no way was there any intention to undermine our democratic system. Maguire thanked Beam.

Maguire reminded Council members if they wished to comment on Closed Session issues they are to hold comment until Council enters Closed Session, however if it is an item that is part of the Open Session it is acceptable to discuss.

3. ADOPTION OF MINUTES (COUNCIL AND COMMITTEE)

Moved by Councillor Olmstead, seconded by Councillor Good #01-07

THAT the minutes of the Inaugural Meeting of Council and a Closed Meeting of Council, held on December 8, 2006 and a Regular Meeting of Council and a Closed Meeting of Council held December 14, 2006, be adopted as amended;

AND THAT the minutes of a Special Meeting of Council held December 18, 2006, as amended by removing Councillor Good as a member of the Ompah Helipad Task Force and replacing him with Roger Millar, Recreation Economic Development Coordinator, be adopted.

AND THAT THE minutes of a Joint Health & Safety Committee Meeting held on December 8, 2006 and a Committee of Adjustment Meeting held November 21, 2006 are received for information.

Carried

Moved by Councillor Olmstead, seconded by Councillor Good #01A - 07

THAT Council approves the appointment of the following people to the Health and Safety Committee:

Dan Branston	Worker Representative Co-Chair
Steve Hermer	Worker
Steve Riddell	Management Co-Chair
John Ibey	Management

Carried

Comments: Maguire thanked all of Council and staff members for attending the Joint County Councils Meeting at the Fairmont Home. He said that North Frontenac is the best represented Township and that it was noticed and commented on by other Mayors.

4. BUSINESS ARISING OUT OF MINUTES

- a) Strategic Planning Exercise – Council Session changed to start at 1:00 p.m., Monday, January 15, 2007 – Upstairs Room in new Fire Hall
CAO to circulate draft agenda package tomorrow to Council for review, CAO and Department Head draft comments will be circulated as well.

5. OLD BUSINESS

- a) Council Meeting Dates Revisited and Courier Costs – Deputy Mayor Beam
Comments: It was the consensus of Council to remain with the current schedule for January to June 2007 and revisit the remainder of the schedule in April. Council decided that rather than incur courier costs that Council members would come into the Municipal Office twice a month, the Friday prior to the Council meetings between 12 noon and 4:00 p.m. to pick up their Agenda packages. If for some reason the packages have not been completed the Clerk would call Councillors, Deputy Mayor and the Mayor.

b) Reply to Pine Lake Cottage Association

Maguire has not provided his written reply to Mr. Rose of the Pine Lake Cottage Association. However, he and Councillor Cole did meet with Mr. Rose on December 31, 2006. Mr. Rose asked that he still receive a written reply to his correspondence. The CAO clarified per Maguire, there was still nothing new, regarding this issue as discussed at the December 31st meeting.

c) Canadian-Ontario Municipal Rural Infrastructure Fund (COMRIF) Application

The Mayor announced the good news that North Frontenac was successful in the Third Round submission for three Household Special Waste depots. Previous submissions in Round One and Two for funding to make repairs to the Mississippi Bridge unfortunately were not successful. For this Third Round our proposal for Household Special Waste depots was accepted. The grant is made up of 1/3rd from the Provincial Government, 1/3rd from the Federal Government, 1/3rd from the Municipality for a total of \$118,500; \$79,000 Provincial/Federal share and \$39,500 Municipal.

d) CAO explained the following grants:

i. Asset Management Program (AMP) Grant is a component of COMRIF

Maximum Total Expenditure =	\$10,958
1/3 Federal	\$3,653
1/3 Provincial	\$3,653
	(Federal/Provincial Grant Total = \$7,305)
1/3 Municipal	\$3,653

Deadline: March 31, 2007 at 5:00 p.m.

As discussed at Joint County Council January 10, 2007

i.e. Can pool dollars with County and County Municipalities

re: Public Sector Accounting Board (PSAB) accounting changes – “Asset Management” (Tangible Capital Assets, etc.) Studies for example.

ii. Ontario Rural Infrastructure Investment Initiative Grant

One-time funding – Ontario Government only. No matching funds → not specific like AMP/COMRIF. However, no guarantee that Township would receive total requested for a project. May receive a percentage of total costs.

Total Provincial Pool is \$70 Million.

Qualifications → five priority areas;

1. Local roads and bridges
2. Clean water and Wastewater
3. Solid waste management
4. Sports, recreation and cultural facilities
5. Community energy projects

For construction ready projects, meaning if a project requires an Environmental Assessment (E.A.) the E.A. shall be already completed

Deadline February 5, 2007

A by-law will need to be passed affirming the support of Council. The CAO said because the deadline is February 5, 2007, it may be necessary to have a Special Meeting of Council to discuss options.

6. COMMUNICATIONS

Moved by Councillor Olmstead, seconded by Councillor Good #02-07

THAT Section A Items of the Clerk's Administrative Report entitled Communications of Interest to Council dated December 22, 2006, as set out below, be received for information.

AMO/MFOA Bulletins, Etc.

Alert 06/69 – Canada and Ontario Launch COMRIF Asset Management Program

Alert 06/70 – Canada and Ontario COMRIF Asset Management Program Processing Error

Alert 06/71 – Court of Appeal Addresses Payment of the Ontario Health Premium

Alert 06/72 – Rural Infrastructure Investments Initiative – Implementation Details Now Available

Alert 06/73 – Ontario Municipal Partnership Fund (OMPF) Allocations for 2007

Alert 06/74 – Municipal Act Amendments Receive Third Reading – Sign up for AMO Education Sessions

1. Infrastructure Ontario – News Release and Backgrounder - Province expands Loan Program to Municipalities and Universities
2. MMAH News Releases – Province Honours Dedication of Municipal Officials
 - McGuinty Government helps clean up Fort Erie
 - Province Supports Federal Housing Initiatives
 - Municipalities Better Equipped to Serve Ontario Residents
 - New Year Brings Most Energy-Efficient Building Standards In Canada
 - McGuinty Government Improves Local Planning, Supports More Sustainable Communities
 - Amendments to Municipal Act, 2001 Proclaimed
3. CMHC – New Affordable Housing Project Officially Opens in Peterborough
4. Ontario Municipal Benchmarking Initiative (OMBI) – Press Release dated December 14, 2006 – Five Ontario Municipalities Identified for Exceptional Energy and Cost Saving Practices in Water and Wastewater Operations
5. MNR – Madawaska River Water Management Plan – Proposed changes to the White Lake Dam Operation Plan
6. Ministry of the Attorney General – Ontario Victim Services Secretariat (OVSS)
7. MMAH – Reporting Requirements for 2006 Municipal Performance Measurement Program (MPMP)
8. Communique – First Meeting of the Political Table of the Provincial-Municipal Fiscal and Service Delivery Review December 2006 and Charter Document
9. Communities in Bloom – Community Workshop Hosting
10. OGRA Proposes Constitutional Amendments
11. Ministry of Labour's response to North Frontenac's letter of support regarding

firefighters and occupational related diseases.

12. Land O'Lakes Tourist Association's Newsletter – December 2006
13. Lanark Highland Public Meeting Notice Re: Zoning Amendment By-law
14. Tay Valley Township Public Meeting Notice Re: Zoning Amendment By-law
15. 2nd Tay Valley Township Public Meeting Notice Re: Zoning Amendment By-law
16. Energy Matters 2007 3rd Annual Summit on Municipal Energy Management
(please advise the Clerk if you wish to attend)
17. Municipal Advisory Committee Algonquin Land Claim Information Sheet
18. District 1 Snowmobile Association Promotional Package (cd available to borrow)

Carried

Section B

Moved by Councillor Good, seconded by Councillor Olmstead #03-07

THAT Item(s) B1, 2, 3 and 5 of the Communications of Interest to Council Administrative Report dated December 22, 2006, be received for information.

Carried

1. COMRIF – Asset Management Program (AMP)
2. Rural Infrastructure Investment Initiative Grant
3. Municipal Property Assessment Corporation (MPAC) – Property Assessment Information Session

Comments: MPAC has offered to conduct a property assessment information session for Council. Several options were discussed regarding when to invite MPAC. The CAO suggested at one of the preliminary Budget Meetings MPAC be asked to deliver a presentation.

4. Land O' Lakes Quilter's Guild

Moved by Councillor Olmstead, seconded by Councillor Good #04-07

THAT Council instructs the Treasurer to deposit into the Park Reserve Fund for Ward 1 the donation received from the Quilter's Guild and that the Recreation/Economic Development Program Coordinator is to purchase the items requested and the Clerk is authorized to send a thank you letter.

Carried

5. 2007 Municipal Act Training

The Clerk explained that AMO made an error on the original information sent and this was the reason for the date change.

7. DEPARTMENT HEAD / COUNCIL MEMBER ADMINISTRATIVE REPORTS

- a) CBO Building Activity Reports

Moved by Councillor Good, seconded by Councillor Watkins #5-07

That the CBO's Administrative Reports dated January 3, 2007, entitled November Building Activity Report; December Building Activity Report; and 2006 Annual Building Activity Report dated January 4, 2007 be received for information.

Carried

- b) REDPC – Clar/Mill Community Hall Committee

Maguire thanked Gertie MacDonald.

Moved by Councillor Good, seconded by Councillor Watkins #06-07

THAT the Recreation/Economic Development Program Coordinator's Administrative Report dated January 4, 2007, entitled Clar-Mill Community Hall Committee be received

for information and that Council supports the formation of a Clar-Mill Community Hall Committee in principle, and that once the actual group is formed they shall attend a Council meeting to provide Council with a detailed proposal for consideration.

Carried

c) PWM – Proposed New Lane Names

Moved by Councillor Good, seconded by Councillor Watkins #07-07

THAT the Public Works Manager's Administrative Report dated December 4, 2006, entitled Proposed New Lane Names be received for information and that Council approves and adopts these proposed new lane names, and that a by-law is passed later in the meeting confirming same. That the Clerk be instructed to have the Solicitor register this amending Naming By-law

Carried

d) PWM – Single Axle Truck T911 – motor expired

Comments: The PWM gave an overview of the reason the truck needs to be replaced and some options available to Council.

Moved by Deputy Mayor Beam, seconded by Councillor Perry #08-07

THAT the Public Works Manager's Report dated January 5, 2007, entitled PW Truck #T91-1 - Expiration of Motor be received for information and that Council authorizes the PWM to purchase a used tandem dump truck to a maximum of \$45,000.00 immediately to get through this winter season and that Council shall discuss the purchase of a new tandem dump truck early during the 2007 budget deliberations.

Carried

e) CAO – WSIB Rate for Fire Volunteers

Moved by Councillor Good, seconded by Councillor Watkins #09-07

THAT the CAO/Treasurer's Report dated January 4, 2007, entitled WSIB Rate for Fire Volunteers and that the CAO/Treasurer be authorized to set the WSIB at the maximum coverage for 2007 for volunteer firefighter personnel in Wards 2&3 and the maximum number of members of the brigade shall not exceed 30 members per station plus the Director of Emergency Services/Fire Chief.

Carried

f) CAO – Current Year's Spending Prior to Budget

Moved by Councillor Good, seconded by Councillor Watkins #10-07

THAT the CAO/Treasurer's Report dated January 4, 2007 entitled Current Year's Spending – Prior to Budget be received for information and that Council authorizes the CAO and Department Heads to spend 50% of the previous year's Operating costs only (not Capital) until the 2007 budget is set.

Carried

g) CAO/Treasurer – Assessment Comparison Report

Moved by Councillor Perry, seconded by Councillor Good #11-07

THAT Council receives for information the Assessment Comparison Report prepared by the Treasurer.

Carried

h) PWM – Sea Bin Modifications

Moved by Councillor Perry, seconded by Councillor Good #12-07

THAT the Public Works Manager’s Administrative Report dated January 5, 2007, entitled Sea Bin Modifications, be received for information and that Council authorize the PWM to purchase the supplies and carry out the work required to modify the sea bins, to be placed at the waste sites for cardboard storage.

Carried

8. BILLS AND ACCOUNTS

Moved by Councillor Perry, seconded by Councillor Good #13-07

THAT, the following Vouchers in the amount of \$ 894,532.31 be approved for payment:

- December 7 2006 @ \$ 632,275.50
- December 19, 2006 @ \$ 91,819.52
- December 21, 2006 @ \$ 87,381.57
- December 22, 2006 @ \$ 8,481.73
- January 5, 2007 @ \$ 74,573.99 (2006 Expenditures)

Carried

9. NEW BUSINESS/OTHER BUSINESS

a) Shore Road Allowance - Approval in Principle (2)

Moved by Councillor Perry, seconded by Councillor Good #14-07

THAT the shore road allowance lying in front of Lot 15 Plan 1325, geographic Township of Barrie, in the Township of North Frontenac be approved in principle by Council.
(Moore)

Carried

THAT the shore road allowance lying in front of Part Lot 20 Concession 6 described as Parts 1 and 2 on 13R-2172, geographic Township of Barrie, in the Township of North Frontenac be approved in principle by Council. (Fabiilli/Bailey)

Carried

b) Tunnock Consulting Ltd. – Professional Services

Moved by Councillor Perry, seconded by Councillor Good #15-07

THAT Tunnock Consulting Ltd., is appointed as the Planner of Record for the Township of North Frontenac,

AND THAT the existing arrangements with respect to the \$1,000 annual retainer and other services is approved.

Carried

c) Ompah Helipad Task Force – Draft Terms of Reference

Moved by Councillor Perry, seconded by Deputy Mayor Beam #16-07

THAT Council receives and approves the Draft Terms of Reference for the Ompah Helipad Task Force as prepared by the Mayor and as amended by removing Councillor Good and replacing with the Recreation/Economic Development Program Coordinator.

Carried

Comments:

Community Policing Advisory Committee (CPAC): It was noted that a member of the community was still needed for the CPAC Task Force. Cole made the suggestion to run an ad in the newspaper. The CAO asked the Clerk to prepare a draft advertisement for Maguire/CPAC Chair to approve.

Other Committees and Task Force: Terms of Reference still need Council's approval soon.

d) Land O'Lakes Community Services Request of Clar/Mill Hall user fee waiver
Moved by Councillor Perry, seconded by Deputy Mayor Beam #17-07
THAT Council approves the request made by Land O'Lakes Community Services to waive the fee for the use of the Clar-Mill Hall from January 30th to March 20, 2007 to hold Palliative Care Education Sessions free of charge to the Frontenac area.

Carried

e) OGRA Conference – Request for Foreman to attend
Moved by Councillor Perry, seconded by Deputy Mayor Beam #18-07
THAT Gregg Wise, Public Works foreman is authorized to attend the 2007 OGRA Conference.

Carried

f) Lake Shawenegog Development Problem – Deferred to Closed Session
g) OH&S Policy – By-law annual review
Moved by Councillor Perry, seconded by Deputy Mayor Beam #19-07
THAT Council receives and endorses the Occupational Health & Safety Policy as set out as Schedule "R" in By-law #33-04, Personnel Policies and Employment By-law.

Carried

h) 2007 Crown Land Stewardship Program
Moved by Deputy Mayor Beam, seconded by Councillor Watkins #20-07
THAT Council authorizes the continuation of the 2007 Crown Land Stewardship Program.

Carried

i) 2007 Policing O.P.P. Costs Estimate
Maguire passed a piece of correspondence setting out the 2007 policing costs for North Frontenac (\$267,433 for 2007) to the CAO/Treasurer for inclusion in the 2007 Budget deliberations and for circulation to Council.

j) Phones in Community Halls
Comments: There was a discussion pertaining to the Community Hall telephones and whether they were all equipped with the feature to only make local calls, no long distance calls. The REDPC advised the new phones installed in the Snow Road, Harlowe and Barrie halls have this feature but he would check the features of the older phones at Clar-Mill and Ompah Halls.

10. BY-LAWS

a) #01-07 – Borrowing By-law
Moved by Deputy Mayor Beam, seconded by Councillor Watkins #21-07
THAT By-law #01-07, being a by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2007 be read a first and second time.

Carried

Moved by Deputy Mayor Beam, seconded by Councillor Watkins #22-07

THAT By-law #01-07 be read a third time and finally passed.

Carried

- b) #02-07 – To Amend By-law #7-2003 – The Naming and/or Renaming of Public Highways and Private Lanes

Moved by Deputy Mayor Beam, seconded by Councillor Perry #23-07

THAT By-law #02-07 being a by-law to amend By-Law #7-2003 for the naming and/or renaming of public highways and private lanes. Pursuant to Section 47 and 48 of the Municipal Act, 2001, S.O. 2001 c. 25, as amended be read a first and second time.

Carried

Moved by Deputy Mayor Beam, seconded by Councillor Perry #24-07

THAT By-law #02-07 be read a third time and finally passed.

Carried

- c) #03-07 – To Appoint a Part-Time Waste Site Attendant (Ompah Site approved by previous Council)

Moved by Deputy Mayor Beam, seconded by Councillor Perry #25-07

THAT By-law #03-07 being a by-law to appoint David Slack as a Part-time Dump Site Attendant be read a first and second time.

Carried

Moved by Councillor Watkins, seconded by Councillor Good #26-07

THAT By-law #03-07 be read a third time and finally passed.

Carried

- d) #04-07 – Shore Road Closings- Deferred to the January 25, 2007 Meeting
- e) #05-07 – To Appoint an Administrative Assistant (full-time approved by previous Council)

Moved by Councillor Watkins, seconded by Councillor Good #27-07

THAT By-law #05-07 being a by-law to appoint Jenny Duhamel as an Administrative Assistant be read a first and second time.

Moved by Councillor Watkins, seconded by Councillor Good #28-07

THAT By-law #05-07 be read a third time and finally passed.

Carried

- f) #06-07 – Twin Pines/Frontenac Shores Site Plan Amending Agreement
Deferred to closed session

- g) #07-07 – Rink Tender Contract

Moved by Councillor Cole, seconded by Councillor Perry #29-07

THAT By-law 07-07 authorizing the Mayor and Clerk to sign a Rink Tender Contract with Jim Boles Maintenance be read a first and second time.

Carried

Moved by Councillor Perry, seconded by Councillor Cole #30-07

THAT By-law 07-07 be read a third time and finally passed.

Carried

Note: Deputy Clerk left the meeting at this time.

11. CLOSED SESSION

Moved by Deputy Mayor Beam, seconded by Councillor Perry #31-07

THAT Council retires to closed session at 8:34 p.m. to discuss:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Tomvale Agreement, AAFNA

Carried

RETURN TO OPEN SESSION

Moved by Deputy Mayor Beam, seconded by Councillor Perry #32-07

THAT Council returns to open session at 11:05 p.m.

Carried

BY-LAWS CONTINUED

Moved by Councillor Perry, seconded by Councillor Cole #33-07

THAT By-law 06-07 authorizing the Mayor and Clerk to sign a Site Plan Amending Agreement and Minutes of Settlement regarding Frontenac Shores be read a first and second time.

Carried

Moved by Councillor Perry, seconded by Councillor Cole #34-07

THAT By-law 06-07 be read a third time and finally passed.

Carried

OTHER BUSINESS

a) Community Hall Cleaning/Maintenance Contracts

Olmstead asked about Snow Road Hall cleaning/maintenance and he noted a past Councillor had mentioned to him about an old resolution stating a cleaning/maintenance contract could only be done for one hall in each Ward. The CAO explained she will ask the REDPC to look into this as he continues to obtain information on all Halls, as they are not all operated the same at this time. REDPC will be preparing an Administration Report to Council to consider early this year.

b) 911 Maps

Good asked about the status of the Township 911 mapping. The PWM explained the Terranet data that was missing in prior years and he explained the outstanding GIS issues. Also he explained that he continues to work on those outstanding 911 issues with the hired consultant and the County Technical Advisory Committee (TAC) Group. Hopefully, the Township will receive the plotter from the County soon to be placed in the new mapping room at the Township Office.

c) Apology

Cole publicly apologized to the CAO for personal comments he made to other Councillors and resident(s).

12. ADJOURNMENT

Moved by Deputy Mayor Beam, seconded by Councillor Perry #35-07
THAT the meeting adjourn at 11:25 p.m. until January 25, 2007 or at the call of the
Chair.

Carried

Mayor

Clerk